

# **Planning Commission Meeting**

## **MINUTES**

**Wednesday, August 16, 2017, 7:00 PM**

Council Chambers, City Hall, 114 North Broad Street, Salem, Virginia 24153

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### **1. Call to Order**

A regular meeting of the Planning Commission of the City of Salem, Virginia, was held in Council Chambers, City Hall, 114 N. Broad Street, at 7:00 p.m., there being present the following members to wit: Vicki G. Daulton, Denise P. King, Reid A. Garst II, N. Jackson Beamer, and Samuel R. Carter (absent); with Vicki G. Daulton, Chair, presiding; together with James E. Taliaferro, Assistant City Manager and Executive Secretary; Charles E. Van Allman, Jr., City Engineer; Mary Ellen Wines, Zoning Administrator; and Benjamin W. Tripp, City Planner.

### **2. Consent Agenda**

#### **A. Minutes of the 7/12 Work Session**

Consider approval of the minutes from the July 12, 2017, work session.

Approved

#### **B. Minutes of 7/12 Regular Meeting**

Consider approval of the minutes from the July 12, 2017, regular meeting.

Approved

### **3. New Business**

#### **A. Special Exception Permit**

Hold public hearing to consider the request of Mark W. Claytor, property owner, for the issuance of a Special Exception Permit to allow a Single Family Dwelling, Detached on the property located at 1403 S. Colorado Street (Tax Map #234-1-3).

Mr. Taliaferro noted this request is for a Special Exception Permit at 1403 South Colorado Street. After reviewing the application, staff is not sure that all adjacent property owners were notified of the public hearing. City staff is recommending the Commission to continue the request until the September meeting.

Jackson Beamer motioned to continue the request of Mark W. Claytor, property owner, for the issuance of a Special Exception Permit to allow a Single Family Dwelling, Detached on the property located at 1403 S. Colorado Street (Tax Map #234-1-3) to the September meeting of the Planning Commission. Reid Garst

seconded the motion.

Ayes: Beamer, Daulton, Garst, King

Absent: Carter

**4. Adjournment**

The meeting was adjourned at 7:05 p.m.