



**City Council Meeting
AGENDA**

Monday, October 23, 2023, 6:30 PM

Work Session 6:00 P.M. Council Chambers Conference Room, City Hall, 114 North Broad Street, Salem, Virginia 24153

Regular Session 6:30 P.M. Council Chambers, City Hall, 114 North Broad Street, Salem, Virginia 24153

WORK SESSION

AMENDED AGENDA

1. Call to Order
2. New Business
 - A. **Discussion Items**
 - 1) Report from Rotary Club on Olde Salem Days - Barney Horrell
 - 2) Discussion of Citizen Comment requests.
3. Adjournment

REGULAR SESSION

1. Call to Order
2. Pledge of Allegiance
3. Bid Openings, Awards, Recognitions
4. Consent Agenda
 - A. **Citizen Comments**

Comments from the public, limited to five minutes, on matters not already having a public hearing at the same meeting.
 - B. **Minutes**

Consider acceptance of the October 2, 2023, Special Meeting/Joint Meeting with the Economic Development Authority, the October 9, 2023, Work Session/Joint Meeting with the Salem City School Board and Regular Meeting minutes, the October 16, 2023, Special Meeting/Closed Session to discuss candidates for the position of City Manager, and the

October 16 and 17, 2023, Special Meeting/Closed Sessions to interview School Board candidates meetings.

C. **Financial Reports**

Consider acceptance of the Statement of Revenues and Expenditures for the three months ending September 30, 2023.

5. Old Business

6. New Business

A. **Special Exception Permit**

Hold public hearing to consider the request of Bruce Maxey, property owner, for the issuance of a Special Exception permit to allow a 1,200 square foot detached garage on the property located at 1862 Murrell Avenue (Tax Map # 128-1-4). (Advertised in the October 12 and 19, 2023, issues of the *Salem Times-Register*.) (Recommend approval with condition; see page 2 of Planning Commission minutes). **STAFF REPORT**

B. **Amendment to the Zoning Ordinance**

Hold public hearing and consider adoption of ordinance on first reading for the request of Crystal Lowery, property owner, for rezoning the property located at 1000 Blk Ohio Ave (Tax Map # 197-1-15) from HM Heavy Manufacturing District to RSF Residential Single-Family District. (Advertised in the October 12 and 19, 2023, issues of the *Salem Times-Register*.) (Recommend approval; see page 4 of Planning Commission minutes). **STAFF REPORT**

C. **Administrative Calendar for 2024**

Consider adoption of the administrative calendar for 2024.

D. **Boards and Commissions**

Consider appointments to various boards and commissions.

E. **Interim City Manager**

Consider appointment of Interim City Manager.

7. Adjournment

City Council Special Meeting MINUTES

Monday, October 2, 2023, 8:30 AM

Joint meeting with EDA of City of Salem Salem Civic Center, Parlor A, 1001
Roanoke Boulevard, Salem, VA 24153

1. Call to Order

A Joint Special Meeting/Work Session of the Council of the City of Salem, Virginia, along with the Economic Development Authority of the City of Salem was held at the Salem Civic Center, Parlor A, 1001 Roanoke Boulevard, Salem, Virginia, 24153, on October 2, 2023, at 8:30 a.m., there being present the following members of said Council, to wit: Renée Ferris Turk, Mayor; James W. Wallace, III, Vice-Mayor; Council members: Byron Randolph Foley, William D. Jones, and H. Hunter Holliday; H. Robert Light, Assistant City Manager and Clerk of Council; Rosemarie B. Jordan, Director of Finance; Jim Guynn, attorney for both the City of Salem and the Salem Economic Development Authority; and Crystal Williams, Assistant to the City Manager and Secretary to the EDA. Also present were Tommy Miller, Director of Economic Development; Wayne Adkins, Business Outreach Coordinator; and the following members of the Economic Development Authority: Dave Robbins, Chair; Quinn Mongan, Paul Kuhnel, Cindy Shelor, Sean Kosmann, and Macel Janoschka; and the following business was transacted;

A. Roll Call

1) Renée Ferris Turk, Mayor
Salem City Council

2) Dave Robbins, Chair
Economic Development Authority of the City of Salem, Virginia

Renée Ferris Turk, Mayor of the City of Salem, called the meeting to order.

Mayor Turk asked Mr. Light to call the roll for the City Council. The meeting was turned over to Chairman Robbins who asked Ms. Williams to call the roll for the EDA. All members were present for both groups.

2. New Business

A. Discussion Items

1) FOIA Training provided for both Salem City Council and the EDA – Jim Guynn, Legal Counsel for the City of Salem and the

Economic Development Authority

- 2) Overview and highlights of past year presented by Tommy Miller, Director of Economic Development
- 3) Discussion of Strategic Plan
- 4) Near Term Initiatives – Tommy Miller, Director of Economic Development

Jim Guynn, Legal Council for the City of Salem and for the Economic Development Authority, provided training for both the Council and the EDA on the Freedom of Information Act. All Council members were present for the FOIA training. He provided a brief overview of the Conflict of Interest Act training requirements and documentation. COIA training is done on-line and the link was provided.

Mr. Miller reviewed the Strategic Plan followed by an explanation of the timeline.

A discussion was held related to the parking issues downtown. It was agreed city staff will look at the parking app and ensure it is updated and more visible on the website.

Chairman Robbins stated he would like to see the city find a way to identify and support our businesses that have Home Occupancy Permits. It has been mentioned before and these businesses are vital to our city.

A discussion was held on concerns of our small businesses. Chairman Robbins shared that one issue that has been identified is the concerns of residents in the East Bottom area who would like to know more about the Valleydale project. The EDA and Council requested staff to put together a meeting to hear their concerns and City Council would cover the costs of the meeting.

Vice Mayor Wallace shared he would like to see the property on Industrial Drive become site-ready. Mr. Miller stated he is working with Mr. Sutphin to get the property cleared and in marketable condition.

Council and the EDA members discussed planning an upcoming engagement opportunity specific to small businesses.

3. Adjournment

Item #4B

Date: 10/23/2023

There being no further business, Mayor Turk and Chair Robbins adjourned the respective meetings of the Council and the Economic Development Authority at 10:33 a.m.

City Council Meeting MINUTES

Monday, October 9, 2023, 6:30 PM

Work Session/Joint Meeting with Salem School Board 5:30 P.M.

Community Room, Salem Civic Center, 1001 Roanoke Boulevard, Salem, Virginia 24153

Regular Session 6:30 P.M. Council Chambers, City Hall, 114 North Broad Street, Salem, Virginia 24153

WORK SESSION

AMENDED AGENDA

1. Call to Order

A Joint Special Meeting/Work Session of the Council of the City of Salem, Virginia, along with the City of Salem School Board was held at the Salem Civic Center, Community Room, 1001 Roanoke Boulevard, Salem, Virginia, 24153, on October 9, 2023, at 5:30 p.m., there being present the following members of said Council, to wit: Renée Ferris Turk, Mayor; James W. Wallace, III, Vice-Mayor; Council members: Byron Randolph Foley, William D. Jones, and H. Hunter Holliday; James E. Taliaferro, II, City Manager; H. Robert Light, Assistant City Manager and Clerk of Council; Rosemarie B. Jordan, Director of Finance; Mike Stevens, Director of Communications; Todd Sutphin, Director of Streets and Maintenance; Crystal Williams, Assistant to the City Manager; and Laura Lea Harris, Deputy Clerk of Council. Also present were: Dr. Curtis Hicks, Superintendent; Dr. Forest Jones, Director of Administrative Services; Mandy Hall, Chief Financial Officer; Jennifer Dean, Assistant Superintendent of Instruction; and Susan Young, Clerk of the Board and Executive Secretary. School Board members present were: Dr. Nancy Bradley, Chair; Andy Raines, Vice-Chair; and School Board members David Preston, Teresa Sizemore-Hernandez, and Stacey Danstrom; and the following business was transacted;

Mayor Turk reported that this date, place, and time had been set for the Council to hold a Joint Work Session and called the meeting to order.

Nancy Bradley, Chair of the Salem City School Board, called the School Board meeting to order. A motion was made by David Preston to approve the School Board's agenda for this evening. Teresa Sizemore-Hernandez seconded the motion.

All members of the School Board voted by voice vote to approve the agenda.

2. New Business

A. Discussion Items

Joint Work Session with the Salem School Board to include the presentation of the Salem City Schools Capital Improvement Plan

Dr. Curtis Hicks presented an overview of the Salem City Schools' Capital Improvement Plan (CIP). He noted that Salem City Council Resolution 487 stated that: "All funds appropriated by City Council for use by the School Board, unexpended at the close of any fiscal year, as determined by the City's annual audit, shall be placed in a general reserve account for non-recurring expenditures of the School Division as determined by the School Board with the consent of City Council."

Dr. Hicks noted the amounts of CIP Revenue for 2023-2024. Noted were grant amounts as well as required expenditures for repairs. Also noted were Salem City Maintenance requests as well as School Safety audit recommendations. He shared that \$250,000 had been requested through the School Safety Grant for school safety and security upgrades. Next, Dr. Hicks presented Technology Department requests and one individual school request. He shared maintenance priorities, in order of priority, for fiscal years 2024 through 2028.

Todd Sutphin, Director of Streets and Maintenance for the City of Salem presented an overview of roofing conditions for each of the Salem City Schools. He pointed out the improvement that had been made from 2019 to the present. He also shared details on an epoxy coating that was being used and how this extended the life of the roofs and reduced the overall costs of repairs.

Dr. Hicks next shared an enrollment overview by school from 2014 through 2023. He spoke to the decline in student enrollment over this period and how that translated in state funding. He also shared statistics on nonresident enrollment from 2016 through 2023 and how that also impacted state funding. Dr. Hicks noted growth for the past three years in both reading and math scores for Salem City Schools. Some facts that were shared were that Salem City Schools has improved since 2021 based on SOL performance and is in the top 20 percent currently. He also remarked that Salem holds an Advanced Placement (AP) Honor Roll Designation based on 2022-2023 data and holds a US News Best High Schools ranking based on 2019/2021 data.

Dr. Hicks ended by sharing that the Andrew Lewis Middle School debt service would be retired at the end of this year and that a facilities study for East Salem and West Salem Elementary Schools is on the horizon. He noted that the School Board will approve the CIP Plan and then it will come back to Council for their approval.

Discussion was held and questions were asked by both Council and School Board members.

Council thanked David Preston for his service on the board for the many years he has served.

3. Adjournment

There being no further business, Mayor Turk and Chair Bradley adjourned the respective meetings of the Council and the Salem City School Board at 6:26 p.m.

REGULAR SESSION

1. Call to Order

A regular meeting of the Council of the City of Salem, Virginia, was called to order at 6:34 p.m., there being present the following members to wit: Renée Ferris Turk, Mayor; James W. Wallace, III, Vice-Mayor; Councilmembers: Byron Randolph Foley, William D. Jones, and H. Hunter Holliday; with Renée Ferris Turk, Mayor, presiding together with James E. Taliaferro, II, City Manager; Rob Light, Assistant City Manager and Clerk of Council; Rosemarie B. Jordan, Director of Finance; Will Simpson, City Engineer; Mike Stevens, Director of Communications; Tommy Miller, Director of Economic Development; and Jim Guynn, City Attorney.

2. Pledge of Allegiance

3. Bid Openings, Awards, Recognitions

Mayor Turk noted that Council would like to recognize City Manager Taliaferro this evening. She shared that Jay Taliaferro graduated from Salem High School in 1984 and went on to earn his bachelor's degree in mechanical engineering from Clemson and his MPA in Public Administration from Virginia Tech. He began his employment with the City of Salem in 1991 as a Staff Engineer and in 1998 was named City Engineer. In 2000, Mr. Taliaferro moved into Administration as Assistant City Manager and served under both Forest Jones and Kevin Boggess. Salem City Council unanimously appointed him to the position of City Manager on December 19, 2019. She noted that despite having the majority of his tenure as City Manager defined by the pandemic, Jay was able to navigate the City through that uncertainty and he achieved a number of economic wins. She listed the renovation and additions made to Salem High School's main building and athletic field house, major upgrades at the Salem Moyer Complex, the downtown corridor improvements equal to approximately \$65 million in projects during this time. In addition, a number of critical developments have occurred in the City: the repurposing of manufacturing space in the old GE facility and bringing in the Phoenix Group STS, as well as the development of the Valleydale properties. She also noted that during his tenure the City's bond rating improved to AA+ with the S and P Global Rating, which enabled Salem to borrow money at a very low rate. This translates in turn to saving the citizens of Salem money. Mayor Turk shared a number of regional organizations that Jay had served on over the years ranging from Virginia's Blue Ridge to the Western Virginia Regional Jail Authority. Recently, Mr. Taliaferro received the prestigious Tourism Ambassador Award at

Virginia's Blue Ridge's annual meeting in downtown Roanoke. This award is presented each year to an individual for outstanding dedication towards the promotion of this region's tourism. Mayor Turk also noted that City Manager Taliaferro's father, the late Jim Taliaferro, was Salem's Mayor from 1974 through 1996. Council thanked a gracious gentleman and public servant for his 32 years of dedicated service to Salem. Council presented a framed award to City Manager Taliaferro and had pictures taken with him.

Mr. Taliaferro thanked Council and the citizens of Salem and stated that he "did not know of any greater honor than being able to serve your hometown."

4. Consent Agenda

A. Citizen Comments

Comments from the public, limited to five minutes, on matters not already having a public hearing at the same meeting.

Quinn Steen, 19 Corbett Street, was the first citizen to address Council. He expressed concern about the proposed rezoning plan of the Hope Tree property. He expressed that the citizens of the greater Broad Street neighborhood have concerns of the future impact. He specifically spoke on concerns of losing some of the views, wildlife, charm, history, and atmosphere of the neighborhood. He also expressed concerns of potential impacts on the environment and infrastructure, traffic, and sewage. Mr. Steen requested that the citizens be heard and be allowed to partner with the City of Salem and Hope Tree. He also asked that studies be done on the impact on the environment, traffic, and infrastructure, and that any proposed rezoning to dense commercial or residential use be reconsidered or limited.

John Breen, 142 Bogey Lane, expressed concerns about Salem Code Section 78-508, specifically in regard to certificates of occupancy and public streets within developments. He noted concerns of public services and insurance. He requested that Council address Salem Code Section 78-508 and offered suggestions for methods in which to do so.

Stella Reinhard, 213 North Broad Street, was the last citizen to address Council this evening. Ms. Reinhard listed features that she felt were important in a city: well-maintained roads and services; a city grid that hasn't lost too many of its historic buildings to parking lots; thoughtful, lovely entrances that make a statement; connector roads that are designed, landscaped, and zoned well; and a thriving city center. She addressed the park system in a city, and specifically, the need for a

central park in a city. She shared her vision for what this central park would look like in Salem. Ms. Reinhard requested negotiation on Hope Tree to make this land into a central park.

B. Minutes

Consider acceptance of the September 25, 2023, Work Session and Regular Meeting minutes and the September 29, 2023, Special Joint Meeting with the Planning Commission minutes.

The minutes were accepted as written.

5. Old Business

6. New Business

A. Resolution 1459 in Support of Roanoke Boulevard Downtown Streetscape Project

Consider adoption of Resolution 1459 in support of the Roanoke Boulevard Downtown Streetscape Project.

Will Simpson, City Engineer, gave background on this item. He clarified that the Downtown project on Roanoke Boulevard is an extension of the current Streetscape project in the downtown area. He noted that this is the section between Main Street down Market, around the Firehouse to Roanoke Boulevard all the way up College Avenue. He added that the City currently has \$1,000,000 in funding through revenue sharing and that half of this amount is State funds and half is local funds that have already been included in the current Capital Improvement Plan (CIP). The latest estimates for the project come in around \$3,000,000 for the total for the project. The City is seeking additional revenue sharing funds up to \$2,500,000 through the State. This resolution supports the application for these funds to fully fund the project. Half of that would come from the State and half would come from local funds.

Mayor Turk asked to clarify if basically this is enabling the City to apply for State funds.

Mr. Simpson verified that this would be a match to what the City puts in. Every dollar that the City provides would be matched by the State.

Mayor Turk asked if most of the development to this point had been done through grants that had been applied for utilizing matching funds.

Mr. Simpson responded that some of the development had been done through different funding sources and that some had utilized revenue sharing and that some had been done through federal funds that were fully funded.

Randy Foley motioned to adopt Resolution 1459 in support of the Roanoke Boulevard Downtown Streetscape Project. William Jones seconded the motion.

Ayes: Foley, Holliday, Jones, Turk, Wallace

B. Parkway Brewery Performance Agreement

Consider request to approve an extension in the Performance Agreement between the City of Salem, Parkway Brewing Company, LLC, and the Economic Development Authority (EDA) of the City of Salem; and authorization to the City Manager to issue the required written approval extending the Performance Date to February 23, 2023.

Mr. Wallace announced that he had a conflict of interest with this item and would abstain and noted for the benefit of the public that he serves on the board for Parkway.

Mr. Light clarified that in 2017 the Economic Development Authority (EDA), the City, Parkway Brewery, and the State entered into the performance agreement.

Through Covid the State offered an extension due to the issues that businesses were having. Recently, the State has issued a second extension opportunity. He pointed out that the date is through February 23, 2023, so this is a retroactive extension. He further clarified that this basically sets the date for which they would be measured against for all investments, jobs, and other targets of compliance and that this is managed and data is reconciled by the Virginia Department of Agriculture and Consumer Services. This is a process by which they would be willing to extend the time to meet the targets.

Mayor Turk asked if this was basically an agreement that they would agree to use Virginia-made products, employee people from the area, and that type of requirement in order to receive the grant.

Mr. Light responded that the metrics were related to investment, jobs, and Virginia-bred products.

Mr. Jones asked how far out the timetable goes now.

Mr. Light responded that this is retroactive to February of 2023. That means that would be able to count all of the investment and jobs data as of February 23, 2023, and the State would evaluate based off of that data.

Mr. Foley asked to clarify if Parkway did not meet the measurements, would they have to repay based on contractual language.

Mr. Light responded yes. The State put in a certain amount of money and the City contributed money through the EDA.

Mr. Taliaferro further clarified that these amounts were \$150,000 each.

Randy Foley motioned to approve an extension in the Performance Agreement between the City of Salem, Parkway Brewing Company, LLC, and the Economic Development Authority (EDA) of the City of Salem; and authorization to the City Manager to issue the required written approval extending the Performance Date to February 23, 2023. William Jones seconded the motion.

Ayes: Foley, Holliday, Jones, Turk

Abstain: Wallace

C. Boards and Commissions

Consider appointments to various boards and commissions.

Mayor Turk noted that there is currently an opening on the Economic Development Authority (EDA). This would be for a partial term through December of 2024 to complete the term vacated by Rob Robinson and that citizens could apply online if they felt this was something they would be interested in. She shared that the EDA works as a group with the City's Economic Development Director to look at different projects that are possibilities in Salem to help sustain the local businesses currently here and to promote growth. They study grants and funding that they may be able to offer businesses. A full term would be a four-year term if someone wanted to apply at the end of the end of the current term. She remarked that this would be a good way to try this position and see if it was a good fit.

Randy Foley motioned to recommend Janie Whitlow for Circuit Court reappointment to the Board of Equalization of Real Estate Assessments for a three-year term expiring November 30, 2026; to recommend Tony Rippee for Circuit Court reappointment as an alternate on the Board of Zoning Appeals for a full five-year term expiring October 12, 2028 and Steve Belanger for Circuit Court reappointment as an alternate on the Board of Zoning Appeals for a full five-year term expiring November 13, 2028; and upon CPMT approval, to recommend Joshua Vaught from Court Services as an alternate on the Community Policy Management Team. H Hunter Holliday seconded the motion.

Ayes: Foley, Holliday, Jones, Turk, Wallace

7. Adjournment

Mr. Jones and Council thanked Mr. Taliaferro again for his service.

There being no further business, the meeting was adjourned at 7:08 p.m.

City Council Special Meeting
MINUTES
Monday, October 16, 2023, 9:00 AM
Council Chambers Conference Room,
City Hall, 114 North Broad Street, Salem, Virginia 24153

1. Call to Order

A Special Meeting/Closed Session of the Council of the City of Salem, Virginia, was held in the Council Chambers Conference Room, City Hall, 114 North Broad Street, Salem, Virginia, 24153, on October 16, 2023, at 9:00 a.m., there being present the following members of said Council, to wit: Renée Ferris Turk, Mayor; James W. Wallace, III, Vice-Mayor; Council members: Byron Randolph Foley, William D. Jones, and H. Hunter Holliday; and Jim Guynn, City Attorney. Also present were: Karen Edmonds and Joe Paxton, Executive Managers with the Berkley Group.

Mayor Turk reported that this date, place, and time had been set in order for the Council to hold a work session and called the meeting to order.

2. Closed Session

A. Closed Session

Hold a closed session in accordance with Section 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, to discuss a personnel matter, namely candidates for the position of City Manager.

Jim Wallace motioned that in accordance with Section 2.2-3711 A(1) of the 1950 Code of Virginia, as amended, Council hereby convenes to closed session at 9:00 a.m. for the purpose of discussing a personnel matter, namely candidates for the position of City Manager. Randy Foley seconded the motion.

Ayes: Foley, Holliday, Jones, Turk, Wallace

James Wallace motioned to reconvene at 11:25 a.m. in accordance with Section 2.2-3712 D. of the Code of Virginia, 1950 as amended to date, Council certifies that in closed session only items lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such items identified in the motion by which the closed session was convened were heard, discussed, or considered by the Council. Randy Foley seconded the motion.

Ayes: Foley, Holliday, Jones, Turk, Wallace

3. Adjournment

The meeting was adjourned at 11:25 a.m.

City Council Special Meeting MINUTES

Monday, October 16, 2023, 4:15 PM

Council Chambers Conference Room, City Hall, 114 North Broad Street, Salem, Virginia 24153

1. Call to Order

A special meeting of the Council of the City of Salem, Virginia, was called to order at 4:15 p.m., there being present the following members to wit: Renée Ferris Turk, Mayor; James W. Wallace, III, Vice-Mayor; Council members: Byron Randolph Foley, William D. Jones, and H. Hunter Holliday; with Renée Ferris Turk, Mayor, presiding; and the following business was transacted:

Mayor Turk reported that this date, place, and time was set as a special meeting of City Council, in accordance with Section 4.6 (b) of The Charter of the City of Salem, Virginia, in order to interview the candidates for the Salem School Board to fill the expiring term of David Preston.

2. Closed Session

A. Closed Session

Hold a closed session in accordance with Section 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, to discuss a personnel matter pertaining to School Board appointments, specifically for the purpose of interviewing the School Board candidates.

Jim Wallace motioned that in accordance with Section 2.2-3711 A(1) of the 1950 Code of Virginia, as amended, Council hereby convenes to closed session at 4:15 p.m. for the purpose of discussing a personnel matter pertaining to School Board appointments, specifically for the purpose of interviewing the School Board Candidates. Randy Foley seconded the motion.

Ayes: Foley, Holliday, Jones, Turk, Wallace

James Wallace motioned to reconvene at 5:45 p.m. in accordance with Section 2.2- 3712 D. of the Code of Virginia, 1950 as amended to date, Council certifies that in closed session only items lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such items identified in the motion by which the closed session was convened were heard, discussed, or considered by the Council. Randy Foley seconded the motion.

Ayes: Foley, Holliday, Jones, Turk, Wallace

3. Adjournment

The meeting was adjourned at 5:45 p.m.

City Council Special Meeting
MINUTES
Tuesday, October 17, 2023, 2:00 PM

Council Chambers Conference Room, City Hall, 114 North Broad Street, Salem, Virginia 24153

1. Call to Order

A special meeting of the Council of the City of Salem, Virginia, was called to order at 2:00 p.m., there being present the following members to wit: Renée Ferris Turk, Mayor; James W. Wallace, III, Vice-Mayor; Council members: Byron Randolph Foley, William D. Jones, and H. Hunter Holliday; with Renée Ferris Turk, Mayor, presiding; and the following business was transacted:

Mayor Turk reported that this date, place, and time was set as a special meeting of City Council, in accordance with Section 4.6 (b) of The Charter of the City of Salem, Virginia, in order to interview the candidates for the Salem School Board to fill the expiring term of David Preston.

2. Closed Session

A. Closed Session

Hold a closed session in accordance with Section 2.2-3711 A (1) of the 1950 Code of Virginia, as amended, to discuss a personnel matter pertaining to School Board appointments, specifically for the purpose of interviewing the School Board Candidates.

Jim Wallace motioned that in accordance with Section 2.2-3711 A(1) of the 1950 Code of Virginia, as amended, Council hereby convenes to closed session at 2:00 p.m. for the purpose of discussing a personnel matter pertaining to School Board appointments, specifically for the purpose of interviewing the School Board Candidates. Randy Foley seconded the motion.

Ayes: Foley, Holliday, Jones, Turk, Wallace

James Wallace motioned to reconvene at 5:45 p.m. in accordance with Section 2.2- 3712 D. of the Code of Virginia, 1950 as amended to date, Council certifies that in closed session only items lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such items identified in the motion by which the closed session was convened were heard, discussed, or considered by the Council. Randy Foley seconded the motion.

Ayes: Foley, Holliday , Jones, Turk, Wallace

3. Adjournment

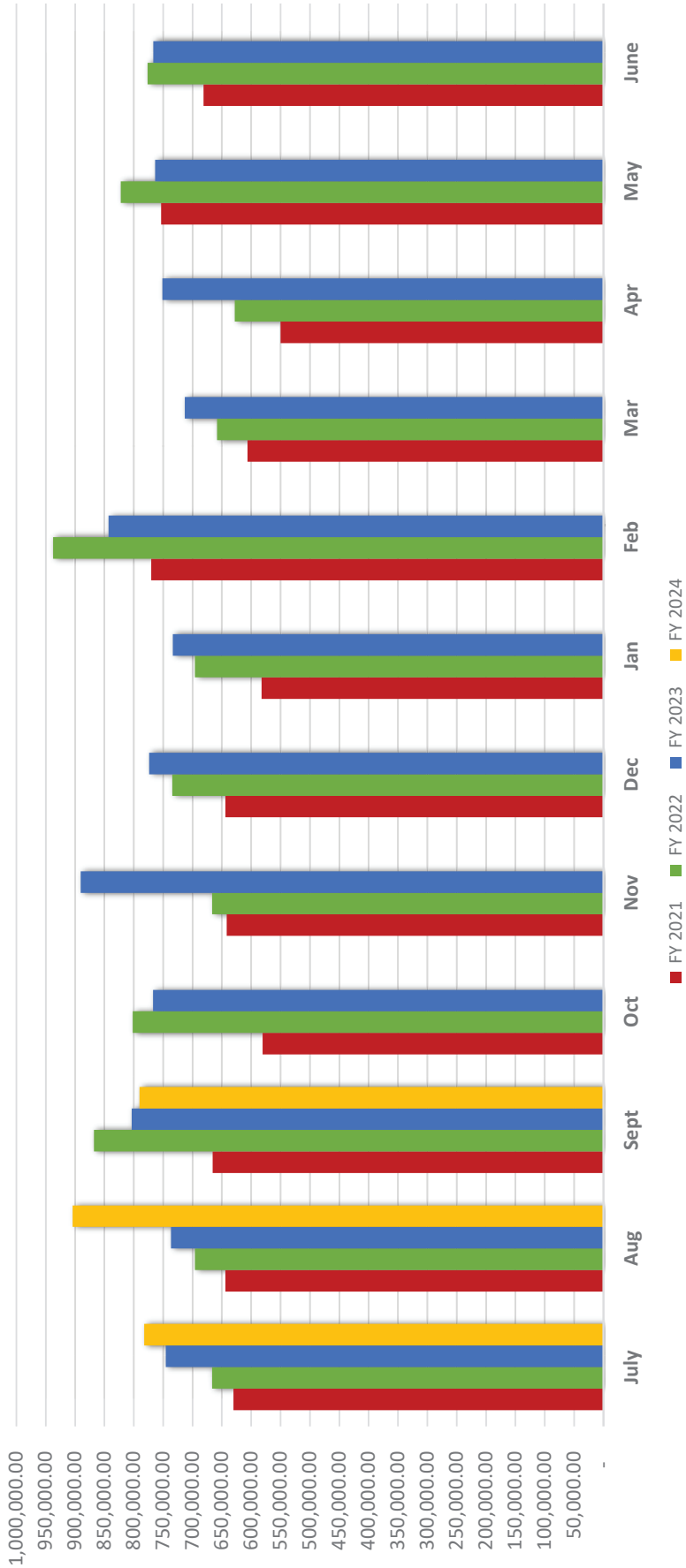
The meeting was adjourned at 5:05 p.m.

Schedule A

**City of Salem, Virginia
General Fund
Statement of Revenues and Expenditures
For Three Months Ending September 30, 2023**

	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Revenues:					
Beginning Balance 7-1-23	\$ 6,793,639	\$ -	0%	\$ -	\$ -
General Property Taxes	47,435,126	966,454	2%	761,075	205,379
Other Local Taxes	27,410,800	2,946,994	11%	2,896,583	50,411
Permits and Licenses	356,740	74,705	21%	76,138	(1,433)
Fines and Forfeitures	119,000	24,337	20%	24,034	303
Revenue from Use of Money and Property	5,332,180	1,894,444	36%	110,089	1,784,355
Charges for Services	3,672,626	728,557	20%	713,531	15,026
Payment in Lieu of Taxes from Electric Fund	3,160,000	-	0%	-	-
Payment in Lieu of Taxes from Water Fund	145,395	38,141	26%	41,574	(3,433)
Miscellaneous Revenue	582,500	135,044	23%	79,517	55,527
Non-Categorical Aid	3,690,450	101,723	3%	129,761	(28,038)
Shared Expenses	1,711,395	226,431	13%	230,031	(3,600)
Categorical Aid	9,200,427	1,556,922	17%	1,463,063	93,858
Non-Revenue Receipts	1,510	23,821	1578%	-	23,821
Transfer From Other Funds	5,396,700	5,319,145	99%	5,170,004	149,141
Total Revenues	115,008,488	14,036,718	12%	11,695,401	2,341,317
Expenditures:					
General Government	9,971,018	2,452,127	25%	2,609,929	(157,802)
Judicial Administration	3,154,006	761,268	24%	656,166	105,102
Public Safety	25,737,934	5,982,315	23%	5,456,090	526,225
Public Works	13,974,009	2,794,945	20%	2,323,171	471,774
Health and Welfare	6,492,410	941,388	14%	835,691	105,697
Education	25,651,617	7,771,093	30%	7,507,770	263,323
Parks, Recreation and Cultural	8,866,282	1,844,059	21%	1,729,745	114,314
Community Development	3,481,032	1,060,540	30%	1,126,420	(65,880)
Non-Departmental	16,654,238	9,731,346	58%	6,699,555	3,031,791
Contingency	1,025,942	-	0%	-	-
Total Expenditures	115,008,488	33,339,081	29%	28,944,537	4,394,544
Revenues Over/(Under) Expenditures	\$ -	\$ (19,302,363)		\$ (17,249,136)	\$ (2,053,227)

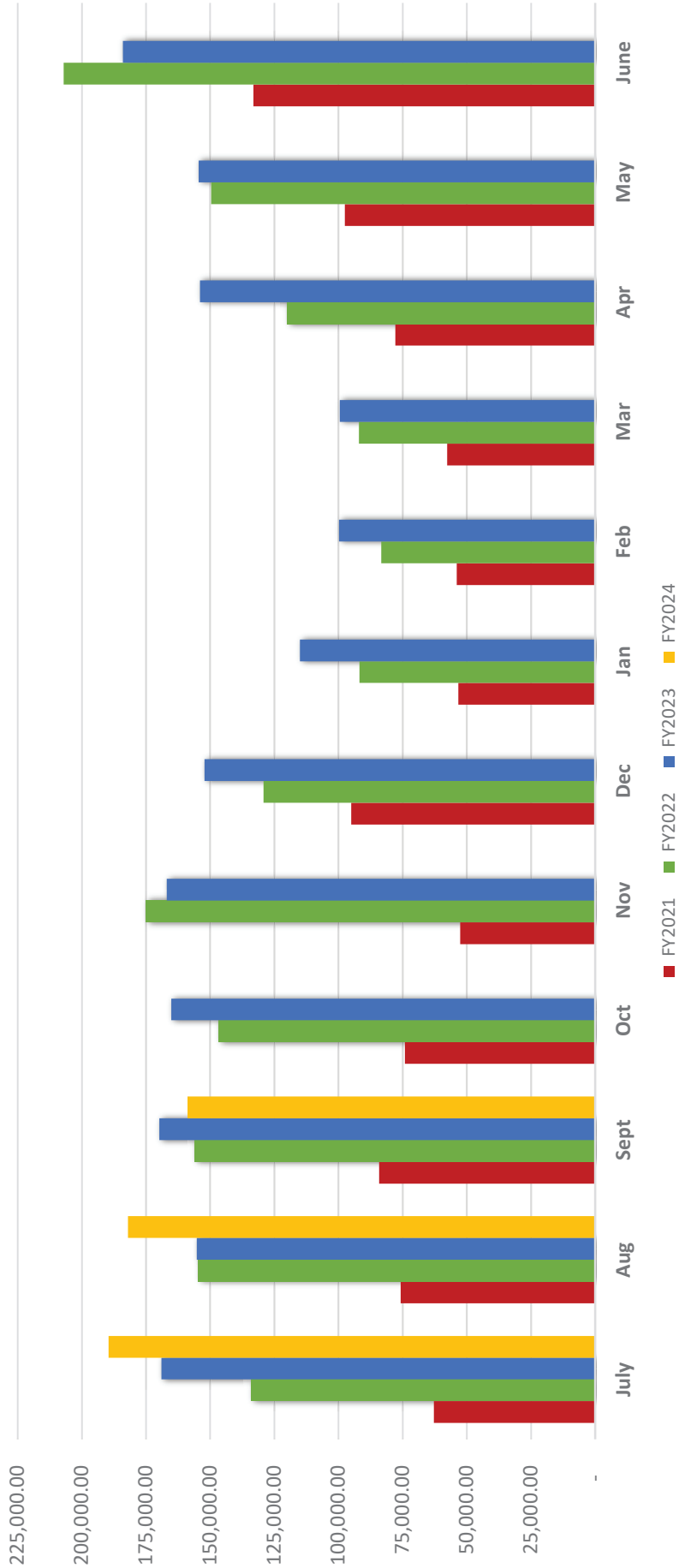
City of Salem
Sales Tax Summary
For Fiscal Years 2021 - 2024



**City of Salem
Meals Tax Summary
For Fiscal Years 2021 - 2024**



**City of Salem
Lodging Tax Summary
For Fiscal Years 2021 - 2024**



City of Salem, Virginia
Special Revenue Fund
Statement of Revenues and Expenditures
For Period Ending September 30, 2023

Schedule E

	Budget	Project To Date	Encumbrances	Total Project	Available Balance	Year To Date
Fund Balance, July 1, 2023						\$ -
<u>Revenues:</u>						
American Rescue Plan Act Funding	\$ 4,914,423	\$ 4,914,423	\$ -	\$ 4,914,423	\$ -	\$ -
American Rescue Plan Act Funding-NEU	26,250,208	26,250,208	-	26,250,208	-	5,319,145
ARPA - VA Tourism Recovery Program	70,000	35,000	-	35,000	35,000	3,755
ARPA - Sports Marketing Incentive Program	5,500	5,500	-	5,500	-	-
ARPA - Law Enforcement Grant Program	215,000	121,502	-	121,502	93,498	121,502
Total Revenues	31,455,131	31,326,633	-	31,326,633	128,498	5,444,402
<u>Expenditures:</u>						
Tourism Initiative	4,000	4,000	-	4,000	-	-
VA Tourism Recovery Program	70,000	41,140	-	41,140	28,860	9,895
Sports Marketing Incentive Program	5,500	5,500	-	5,500	-	-
Law Enforcement Grant Program	215,000	121,502	-	121,502	93,498	121,502
Transfer to General Fund	31,160,631	31,160,631	-	31,160,631	-	5,319,145
Total Expenditures	\$ 31,455,131	\$ 31,332,773	\$ -	\$ 31,332,773	\$ 122,358	5,450,542
Fund Balance, September 30, 2023						\$ (6,140)

City of Salem, Virginia
Debt Outstanding
For Period Ending September 30, 2023

Schedule F

	Balance 7/1/2023	Issuances	Principal Payments	Balance 9/30/2023
City Debt Outstanding				
2011 Union First Market Refunding Bonds	\$ 379,962	\$ -	\$ (379,962)	\$ -
2013 Public Improvement Bonds	977,550	-	(89,425)	888,125
2016B Public Improvement Bonds	441,146	-	-	441,146
2019 Public Improvement Bonds	4,273,000	-	-	4,273,000
2020 Public Improvement Bonds	1,935,000	-	-	1,935,000
2020 Public Improvement Refunding Bonds	4,703,652	-	-	4,703,652
2021 Public Improvement Refunding Bonds	1,166,000	-	-	1,166,000
2022B Public Improvement Bonds	14,491,000	-	-	14,491,000
Total City Debt Outstanding	28,367,310	-	(469,387)	27,897,923
School Debt Outstanding				
2011 Union First Market Refunding Bonds	665,038	-	(665,038)	-
2012A Public Improvement Bonds	4,772,500	-	(477,250)	4,295,250
2013 Public Improvement Bonds	3,012,450	-	(275,575)	2,736,875
2020 Public Improvement Bonds	23,565,000	-	-	23,565,000
Total School Debt Outstanding	32,014,988	-	(1,417,863)	30,597,125
Total Debt Outstanding	<u>\$ 60,382,298</u>	<u>\$ -</u>	<u>\$ (1,887,250)</u>	<u>\$ 58,495,048</u>

City of Salem, Virginia
Capital Projects Fund
Statement of Revenues and Expenditures
For Period Ending September 30, 2023

Schedule G

	Budget	Project To Date	Encumbrances	Total Project	Available Balance	Year To Date	\$
Fund Balance, July 1, 2023							\$ 21,420,610
<u>Revenues:</u>							
Federal Grants	\$ 12,009,855	\$ 1,593,079	\$ -	\$ 1,593,079	\$ 10,416,776	\$ -	
State Grants	17,515,640	1,624,503	-	1,624,503	15,891,137	-	
Proceeds From Debt Issuance	42,015,146	42,015,145	-	42,015,145	1	-	
Interest Income	683,190	784,298	-	784,298	(101,108)	101,109	
Transfer From General Fund	25,423,186	25,081,512	-	25,081,512	341,674	5,226,249	
Total Revenues	97,647,017	71,098,537	-	71,098,537	26,548,480		5,327,358
<u>Expenditures:</u>							
Next Generation 911	378,493	187,161	30,609	217,770	160,723	-	
Fire Station #2 Renovations	432,000	9,491	-	9,491	422,509	3,259	
Fire Station #2 Storage Building	515,000	-	-	-	515,000	-	
Fire Station #1 Renovations	545,000	-	-	-	545,000	-	
Fire Station #3 Renovations	378,000	-	-	-	378,000	-	
Colorado St Bridge Replacement	11,778,826	800,769	5,642,090	6,442,859	5,335,967	3,163	
Apperson Drive Bridge Replacement	9,784,451	757,180	35,007	792,187	8,992,264	9,178	
Jury Room Expansion	400,000	37,187	1,634	38,821	361,179	4,954	
Apperson Drive Bridge Repairs #1800	682,432	33,100	41,672	74,772	607,660	33,100	
Hanging Rock Battlefield Phase 2	1,420,310	1,431,431	21,722	1,453,153	(32,843)	287	
Western Roanoke River Greenway	50,000	1,500	-	1,500	48,500	-	
Elizabeth Campus Greenway	1,104,400	158,378	39,970	198,348	906,052	-	
Moyer Sports Complex Renovation	27,922,667	14,784,819	10,787,557	25,572,376	2,350,291	2,411,276	
Mason Creek Greenway Phase 3	2,610,681	173,266	303,868	477,134	2,133,547	-	
Library Flooring Replacement	190,000	-	-	-	190,000	-	
Library Co-working Space	155,000	-	-	-	155,000	-	
Civic Center East/West Fields Restroom	220,000	-	221,070	221,070	(1,070)	-	
Longwood Park Restroom Replacement #2	180,000	-	129,261	129,261	50,739	-	
Civic Center West Field Lighting Upgrades	250,000	-	246,473	246,473	3,527	-	
Kiwanis Park Wall Pads	110,000	-	-	-	110,000	-	
Library Lawn Special Events Space	500,000	-	-	-	500,000	-	
Flood Mitigation-CFPF	78,962	27,231	51,731	78,962	-	17,956	
Downtown Impr - E Main St/Union St	2,504,140	2,061,357	314,934	2,376,291	127,849	50,340	
Downtown Impr - E Main St/Market St	3,629,869	208,505	6,828	215,333	3,414,536	2,442	
Downtown Impr - E Main St/White Oak	2,311,825	16,280	45,650	61,930	2,249,895	-	
Capital Projects Local Reserve	67,811	-	-	-	67,811	-	
Downtown Improvements Reserve	90,350	-	-	-	90,350	-	
Excess Local Funding Reserve	2,356,800	-	-	-	2,356,800	-	
Transfer to Schools-2020 Bonds	27,000,000	26,198,869	-	26,198,869	801,131	-	
Total Expenditures	\$ 97,647,017	\$ 46,886,524	\$ 17,920,076	\$ 64,806,600	\$ 32,840,417		2,535,955
Fund Balance, September 30, 2023							\$ 24,212,013

City of Salem, Virginia
Electric Fund
Statement of Operations
For Three Months Ending September 30, 2023

	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Operating Revenues					
Sale of Power	\$ 46,790,745	\$ 11,707,505	25%	\$ 11,804,943	\$ (97,438)
Other Electric Revenue	648,741	99,013	15%	97,781	1,232
Reserve for Encumbrances	1,707,820	-	0%	-	-
Appropriated from Net Position	3,300,000	-	0%	-	-
Total Operating Revenues	52,447,306	11,806,518	23%	11,902,724	(96,206)
Operating Expenses					
Other Power Generation - Operation	150,000	24,024	16%	41,456	(17,432)
Other Power Generation - Maintenance	73,846	8,704	12%	5,689	3,015
Purchased Power	28,030,000	7,358,998	26%	6,507,430	851,568
Transmission - Operation	9,736,000	2,554,472	26%	2,270,970	283,502
Transmission - Maintenance	41,339	758	2%	719	39
Distribution - Operations	1,142,527	269,753	24%	254,015	15,738
Distribution - Maintenance	1,541,782	352,230	23%	335,428	16,802
Customer Service	662,562	162,695	25%	158,208	4,487
Administration & General - Operation	2,635,623	68,959	3%	276,144	(207,185)
Administration & General - Maintenance	239,359	94,458	39%	73,659	20,799
Depreciation	-	383,691	0%	347,443	36,248
Capital	4,858,117	(157,680)	-3%	71,793	(229,473)
Contingency	176,151	-	0%	-	-
Total Operating Expenses	49,287,306	11,121,062	23%	10,342,954	778,108
Income (loss) Before Transfers	3,160,000	685,456		1,559,770	(874,314)
Transfers (Payment in Lieu of Taxes)	(3,160,000)	-	0%	-	-
Income (loss)	\$ -	\$ 685,456		\$ 1,559,770	\$ (874,314)

City of Salem, Virginia
Water Fund
Statement of Operations
For Three Months Ending September 30, 2023

Operating Revenues	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Services	\$ 7,400,000	\$ 1,918,275	26%	\$ 1,923,766	\$ (5,491)
Other Revenue	458,220	116,639	25%	99,908	16,731
Water Federal Grants Revenue	-	-	0%	800	(800)
Reserve for Encumbrances	762,126	-	0%	-	-
Appropriated from Net Position	300,000	-	0%	-	-
Total Operating Revenues	8,920,346	2,034,914	23%	2,024,474	10,440
Operating Expenses					
<i><u>Production</u></i>					
Salaries of Personnel	986,455	225,684	23%	246,612	(20,928)
Fringe Benefits	465,075	106,618	23%	102,900	3,718
Contractual Services	687,733	128,347	19%	141,160	(12,813)
Printing and Binding	2,500	24	1%	-	24
Advertising	1,000	-	0%	-	-
Utilities	421,200	99,197	24%	100,589	(1,392)
Communications	5,800	937	16%	956	(19)
Insurance	38,000	1,786	5%	5,893	(4,107)
Travel and Training	9,800	753	8%	1,735	(982)
Miscellaneous	65,730	36,511	56%	37,053	(542)
Materials and Supplies	317,076	101,714	32%	54,748	46,966
Depreciation	-	213,491	0%	213,700	(209)
Capital	516,451	(19,710)	-4%	278,784	(298,494)
Contingency	155,423	-	0%	-	-
Total Production Expenses	3,672,243	895,352	24%	1,184,130	(288,778)
<i><u>Distribution</u></i>					
Salaries of Personnel	750,853	136,736	18%	126,145	10,591
Fringe Benefits	361,704	63,763	18%	54,885	8,878
Contractual Services	904,009	187,955	21%	178,612	9,343
Communications	4,950	879	18%	951	(72)
Insurance	32,000	-	0%	-	-
Lease/Rent of Equipment	2,000	375	19%	429	(54)
Travel and Training	8,300	339	4%	2,131	(1,792)
Miscellaneous	30,530	7,714	25%	7,253	461
Miscellaneous Credits	(255,000)	(67,272)	26%	(66,472)	(800)
Materials and Supplies	157,374	47,929	30%	32,834	15,095
Depreciation	-	37,174	0%	27,156	10,018
Capital	1,511,968	22,481	1%	760,417	(737,936)
Interest Obligations	1,594,020	(36,780)	-2%	(44,638)	7,858
Total Distribution Expenses	5,102,708	401,293	8%	1,079,703	(678,410)
Income (loss) Before Transfers	145,395	738,269		(239,359)	977,628
Transfers (Payment in Lieu of taxes)	(145,395)	(38,141)	26%	(41,574)	3,433
Income (loss)	\$ -	\$ 700,128		\$ (280,933)	\$ 981,061

**City of Salem, Virginia
Sewer Fund
Statement of Operations
For Three Months Ending September 30, 2023**

Operating Revenues	<u>Current Year Budget</u>	<u>Current Year Year to Date</u>	<u>% of Budget</u>	<u>Prior Year Year to Date</u>	<u>Variance</u>
Services	\$ 6,997,000	\$ 1,752,846	25%	\$ 1,761,014	\$ (8,168)
Other Revenue	149,000	35,349	24%	56,219	(20,870)
Reserve for Encumbrances	805,002	-	0%	-	-
Total Operating Revenues	<u>7,951,002</u>	<u>1,788,195</u>	<u>22%</u>	<u>1,817,233</u>	<u>(29,038)</u>
Operating Expenses					
Salaries of Personnel	853,377	178,815	21%	194,487	(15,672)
Fringe Benefits	402,342	87,724	22%	84,091	3,633
Contractual Services	3,660,384	590,580	16%	596,205	(5,625)
Printing and Binding	1,500	351	23%	-	351
Advertising	1,500	-	0%	-	-
Utilities	4,500	937	21%	835	102
Communications	14,850	3,262	22%	2,985	277
Insurance	18,500	-	0%	-	-
Lease/Rent of Equipment	3,000	375	13%	429	(54)
Travel and Training	12,000	1,492	12%	4,279	(2,787)
Miscellaneous	39,030	14,611	37%	10,794	3,817
Miscellaneous Credits	(325,000)	(57,009)	18%	(54,998)	(2,011)
Materials and Supplies	86,289	11,788	14%	11,828	(40)
Depreciation	-	348,890	0%	342,839	6,051
Capital	1,367,415	97,238	7%	39,588	57,650
Interest Obligations	1,666,581	17,751	1%	17,200	551
Contingency	144,734	-	0%	-	-
Total Operating Expenses	<u>7,951,002</u>	<u>1,296,805</u>	<u>16%</u>	<u>1,250,562</u>	<u>46,243</u>
Income (loss) before Transfers	<u>-</u>	<u>491,390</u>		<u>566,671</u>	<u>(75,281)</u>
Income (loss)	<u>\$ -</u>	<u>\$ 491,390</u>		<u>\$ 566,671</u>	<u>\$ (75,281)</u>

**City of Salem, Virginia
Salem Civic Center
Statement of Operations
For Three Months Ending September 30, 2023**

Operating Revenues	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Shows/rentals	\$ 359,850	\$ 83,486	23%	\$ 96,132	\$ (12,646)
Box office shows	1,500,000	211,431	14%	594,542	(383,111)
Catering and concessions	-	-	0%	27,080	(27,080)
Merchandise and commissions	177,500	79,763	45%	40,489	39,274
Static advertising	55,000	8,875	16%	5,875	3,000
Miscellaneous income	15,000	7,301	49%	1,202	6,099
Interest Income	-	277	0%	-	277
Salem Fair	603,000	609,533	101%	541,500	68,033
Reserve for encumbrances	309,197	-	0%	-	-
Appropriated from Net Position	100,500	-	0%	-	-
Total Operating Revenues	3,120,047	1,000,666	32%	1,306,820	(306,154)
Operating Expenses					
Salaries of personnel	1,421,099	377,508	27%	384,652	(7,144)
Fringe benefits	571,127	121,047	21%	110,773	10,274
Maintenance and contractual services	287,134	52,397	18%	41,023	11,374
Printing and binding	500	-	0%	-	-
Advertising	23,000	2,643	11%	9,464	(6,821)
Utilities	295,000	87,966	30%	98,118	(10,152)
Communications	13,900	2,384	17%	2,740	(356)
Insurance	28,500	-	0%	-	-
Leases and Rentals	3,200	-	0%	-	-
Travel and training	8,150	3,281	40%	4,796	(1,515)
Miscellaneous	99,268	27,507	28%	26,282	1,225
Show expense	1,296,992	215,794	17%	592,069	(376,275)
Fair expense	546,100	619,603	113%	557,254	62,349
Materials and supplies	81,500	6,812	8%	7,730	(918)
Capital	1,093,563	267,177	24%	-	267,177
Depreciation	-	68,338	0%	68,978	(640)
Total Operating Expenses	5,769,033	1,852,457	32%	1,903,879	(51,422)
Income (loss) Before Transfers	(2,648,986)	(851,791)		(597,059)	(254,732)
Transfers	2,648,986	462,747	17%	402,292	60,455
Income (loss)	\$ -	\$ (389,044)		\$ (194,767)	\$ (194,277)

City of Salem, Virginia
Salem Catering and Concessions
Statement of Operations
For Three Months Ending September 30, 2023

Operating Revenues:	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Catering	\$ 516,682	\$ 184,175	36%	\$ 167,326	\$ 16,849
Concessions	137,833	8,782	6%	17,338	(8,556)
Moyer Concessions	25,000	-	0%	-	-
Salem High Concessions	6,606	3,306	50%	212	3,094
Total Operating Revenues	686,121	196,263	29%	184,876	11,387
Operating Expenses:					
<u>Catering</u>					
Salaries of personnel	289,671	67,805	23%	66,421	1,384
Fringe benefits	111,668	23,959	21%	15,565	8,394
Contractual services	9,465	1,400	15%	5,347	(3,947)
Printing and binding	300	-	0%	-	-
Laundry and Cleaning	2,500	-	0%	-	-
Communications	200	43	22%	39	4
Insurance	1,800	-	0%	-	-
Travel and training	-	179	0%	-	179
Miscellaneous	19,216	6,297	33%	48,730	(42,433)
Materials and supplies	203,081	53,532	26%	60,340	(6,808)
Capital	60,000	-	0%	-	-
Depreciation	-	1,008	0%	1,096	(88)
Total Catering Expenses	697,901	154,223	22%	197,538	(43,315)
<u>Concessions</u>					
Salaries of Personnel	53,832	8,638	16%	4,613	4,025
Fringe Benefits	18,808	1,176	6%	898	278
Contractual services	4,000	1,380	35%	1,200	180
Miscellaneous	150	(14)	-9%	6,207	(6,221)
Materials and Supplies	27,500	4,403	16%	4,691	(288)
Total Concessions Expenses	104,290	15,583	15%	17,609	(2,026)
<u>Moyer Concessions</u>					
Salaries of Personnel	9,745	-	0%	-	-
Fringe Benefits	4,484	-	0%	-	-
Contractual services	2,500	-	0%	-	-
Materials and Supplies	13,329	-	0%	-	-
Total Moyer Expenses	30,058	-	0%	-	-
<u>Salem High Concessions</u>					
Salaries of Personnel	2,272	472	21%	-	472
Fringe Benefits	209	192	92%	-	192
Contractual	-	525	0%	-	525
Materials and Supplies	1,807	1,240	69%	-	1,240
Total Salem High Expenses	4,288	2,429	57%	-	2,429
Income (loss) Before Transfers	(150,416)	24,028		(30,271)	54,299
Transfers	150,416	-	0%	-	-
Income (loss)	\$ -	\$ 24,028		\$ (30,271)	\$ 54,299

City of Salem, Virginia
Water and Sewer Capital Fund
Statement of Revenues and Expenditures
For Period Ending September 30, 2023

Schedule M

	Budget	Project To Date	Encumbrances	Total Project	Available Balance	Year To Date
Fund Balance, July 1, 2023						\$ 10,218,902
<u>Revenues:</u>						
Transfer From General Fund	\$ 13,575,000	\$ 13,575,000	\$ -	\$ 13,575,000	\$ -	\$ 3,356,098
Total Revenues	13,575,000	13,575,000	-	13,575,000	-	3,356,098
<u>Expenditures:</u>						
North Salem Water Improvements	6,200,000	-	-	-	6,200,000	-
Roanoke River Upper Sewer Rehab	7,000,000	-	-	-	7,000,000	-
Wiley Ct Sewer Improvements	375,000	-	-	-	375,000	-
Total Expenditures	\$ 13,575,000	\$ -	\$ -	\$ -	\$ 13,575,000	-
Fund Balance, September 30, 2023						<u>\$ 13,575,000</u>

City of Salem, Virginia
Health Insurance Fund
Statement of Revenues and Expenses
For Two Months Ending August 31, 2023

	Budget	Current Year Year to Date	Percent to Date	Prior Year Year to Date	Variance
Beginning Net Position	\$ -	\$ 7,846,412		\$ 6,036,231	\$ 1,810,181
Revenue					
Premiums Paid - City	6,060,000	979,155	16%	896,630	82,525
Premiums Paid - School	5,240,000	857,540	16%	759,219	98,321
Premiums Paid - Retirees	765,000	181,016	24%	173,802	7,214
Dental Premiums Paid	591,050	101,716	17%	96,993	4,723
Interest Earnings	90,000	39,728	44%	1,960	37,768
Miscellaneous	5,000	3,060	61%	-	3,060
Total Year to Date Revenues	12,751,050	2,162,215	17%	1,928,604	233,611
Expenses					
Health Claims	11,545,772	1,704,097	15%	1,496,165	207,932
Dental Claims	591,050	71,019	12%	84,040	(13,021)
Employee Health Clinic	511,332	65,873	13%	65,704	169
Consulting Services	96,896	16,477	17%	14,494	1,983
Miscellaneous	6,000	4,170	70%	3,889	281
Total Year to Date Expenses	12,751,050	1,861,636	15%	1,664,292	197,344
Ending Net Position	<u>\$ -</u>	<u>\$ 8,146,991</u>		<u>\$ 6,300,543</u>	<u>\$ 1,846,448</u>

City of Salem, Virginia
Schedule of Deposits and Investments
For Period Ending September 30, 2023

Schedule O

	Cash Value 9/30/2023	Net Change in Fair Value	Fair Value 9/30/2023	FV as a % of Portfolio
Demand & Time Deposits				
Concentration Account	\$ 53,952,818	\$ -	\$ 53,952,818	32.7%
Payroll Account	10,589	-	10,589	0.0%
Revenue Recovery Account	153,991	-	153,991	0.1%
Utility Billing Account	51,408	-	51,408	0.0%
Box Office Account	1,178,883	-	1,178,883	0.7%
Held as Fiscal Agent of:				
Cardinal Academy	1,039,353	-	1,039,353	0.6%
Court Community Corrections	1,472,898	-	1,472,898	0.9%
Held on Behalf of:				
Economic Development Authority	504,749	-	504,749	0.3%
Total Demand & Time Deposits	<u>58,364,689</u>	<u>-</u>	<u>58,364,689</u>	<u>35.3%</u>
Investments				
Local Government Investment Pool (LGIP)	103,556,841	-	103,556,841	63.1%
VA State Non-Arbitrage Program (SNAP)	2,686,254	-	2,686,254	1.6%
Held on Behalf of:				
Economic Development Authority LGIP	142,771	-	142,771	0.1%
Total Investments	<u>106,385,866</u>	<u>-</u>	<u>106,385,866</u>	<u>64.8%</u>
Total Deposits and Investments	<u><u>\$ 164,750,555</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 164,750,555</u></u>	<u><u>100.1%</u></u>

Item #6A
Date: 10/23/2023

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,
VIRGINIA HELD AT CITY HALL

AGENDA ITEM: Special Exception Permit
Hold public hearing to consider the request of Bruce Maxey, property owner, for the issuance of a Special Exception permit to allow a 1,200 square foot detached garage on the property located at 1862 Murrell Avenue (Tax Map # 128-1-4). (Advertised in the October 12 and 19, 2023, issues of the *Salem Times-Register*.) (Recommend approval with condition; see page 2 of Planning Commission minutes).

SUBMITTED BY: Max Dillon, Planner

SUMMARY OF INFORMATION:

SITE CHARACTERISTICS:

Zoning: RSF Residential Single Family
Land Use Plan Designation: Residential
Existing Use: Residential
Proposed Use: Residential

The subject property (1862 Murrell Avenue, Tax Map # 128-1-4) consists of a 2.03 acre tract of land that sits within the RSF Residential Single Family zoning district. The applicant has submitted a rough sketch with the intention to construct an accessory structure on his property; however, because the proposed plans indicate a square footage of greater than 1,000 (1,500 square feet), a Special Exception Permit is required.

If approved, the preliminary plan indicate that the structure will be constructed behind the rear building line of the home on the property, largely (if not entirely) shielded from the public view. The applicant intends to use the detached garage for storage of equipment and vehicles. The existing accessory structure on the property would be removed after the construction of the planned pole barn garage. The structure will be required to adhere to the site development regulations prescribed in Section 106-202.3. (B) 2. Accessory Structures of the City of Salem Zoning Ordinance.

The Future Land Use Map (FLUM) identifies this area as residential, still consistent with the proposed utilization of the property should the Special Exception Permit be granted.

REQUIREMENTS:

The proposal meets the requirements of Section 106-202.3. Site development regulations for RSF.

City of Salem Community Development Application

*1st on
Agenda*

Request for SPECIAL EXCEPTION/USE NOT PROVIDED FOR PERMIT

Case #: _____

APPLICANT INFORMATION	
Owner: <u>Bruce Maxey</u>	Telephone No. <u>540-598-3847</u>
Contact Name: <u>Bruce Maxey</u>	Fax No. _____
Address: <u>1862 Murrell Ave.</u>	Email Address _____
<u>Salem VA 24153</u>	<u>bmaxey@hotmail.com</u>
Applicant/Contract Purchaser: _____	Telephone No. _____
Contact Name: _____	Fax No. _____
Address: _____	Email Address _____

PARCEL INFORMATION		For <u>multiple</u> parcels, please attach a page <input type="checkbox"/>
(Tax ID #'s) <u>128-1-4</u>	Total Area (acres/square feet) <u>2.03 AC</u>	
Deed Book _____ Page _____	Current Zoning <u>RST</u>	
Subdivision _____	Requested Use <input checked="" type="checkbox"/> Special Exception <input type="checkbox"/> Use Not Provided For	
Location Description (Street Address, if applicable) _____	<u>Accessory Bldg > 1000 sq ft</u>	
<u>Lot BB-2 2.03 AC</u>		
<u>Valley Land & Investment</u>		

SIGNATURE OF OWNER <input checked="" type="checkbox"/> CONTRACT PURCHASER <input type="checkbox"/> (attach contract) <input type="checkbox"/> LESSEE
As owner or authorized agent of this property, I hereby certify that this application is complete and accurate to the best of my knowledge, and I hereby grant permission to the agents and employees of the City of Salem to enter the property for the purposes of processing and reviewing this request.
Signature <u>Bruce Maxey</u> Date <u>8/29/23</u>
Print Name <u>Bruce Maxey</u>
Signature _____ Date _____
Print Name _____

QUESTIONS/ LETTERS/ SHOULD BE FORWARDED TO THE FOLLOWING**:	
Name _____	Telephone No. _____
Address: _____	Fax No. _____
_____	Email Address _____

**It is the responsibility of the contact person to provide copies of all correspondence to other interested parties to the application.	

ACKNOWLEDGEMENT OF APPLICATION FEE PAYMENT PROCEDURE

Application fees must be submitted at the time of submittal. I hereby acknowledge that this application is not complete until the payment for all applicable fees has been received by the City of Salem Community Development Department. I acknowledge that I am responsible for ensuring that such fees are received by the City of Salem. I further acknowledge that any application fee submitted after the deadline shall result in the application being considered filed for the next month's meetings.

Signature of applicant/authorized agent Bruce Maxey Date: 8/29/23

Print Name: Bruce Maxey

Signature of owner/authorized agent Bruce Maxey Date: 8/29/23

Print Name: Bruce Maxey

If you would like your correspondence emailed and/or faxed, please make selections, and provide the information below:

☒ Email b9maxey@hotmail.com

☐ Fax: _____

FEES:

All application fees must be paid at the time of submittal. Please make checks payable to the City of Salem:

Special Exception/Use Not Provided For/Use Not Provided For Permit application fee:

\$500

FOR STAFF USE ONLY

Staff Reviewer: _____

Application Complete? ☐ YES ☐ NO

Date: _____

PLEASE RESPOND FOR ALL SPECIAL EXCEPTION/USE NOT PROVIDED FOR APPLICATIONS:

1. This Special Exception/Use Not Provided For is being requested in order to?

1200 sq ft garage

2. Describe how you plan to develop the property for the proposed use and any associated uses.

Store Motorcycles lawn equipment, work on personal vehicles
Tool Storage

3. Describe why the proposed use or exception is desirable and appropriate for the area. What measures will be taken to assure that the proposed use or exception will not have a negative impact on the surrounding vicinity? (This could include traffic or environmental impacts.)

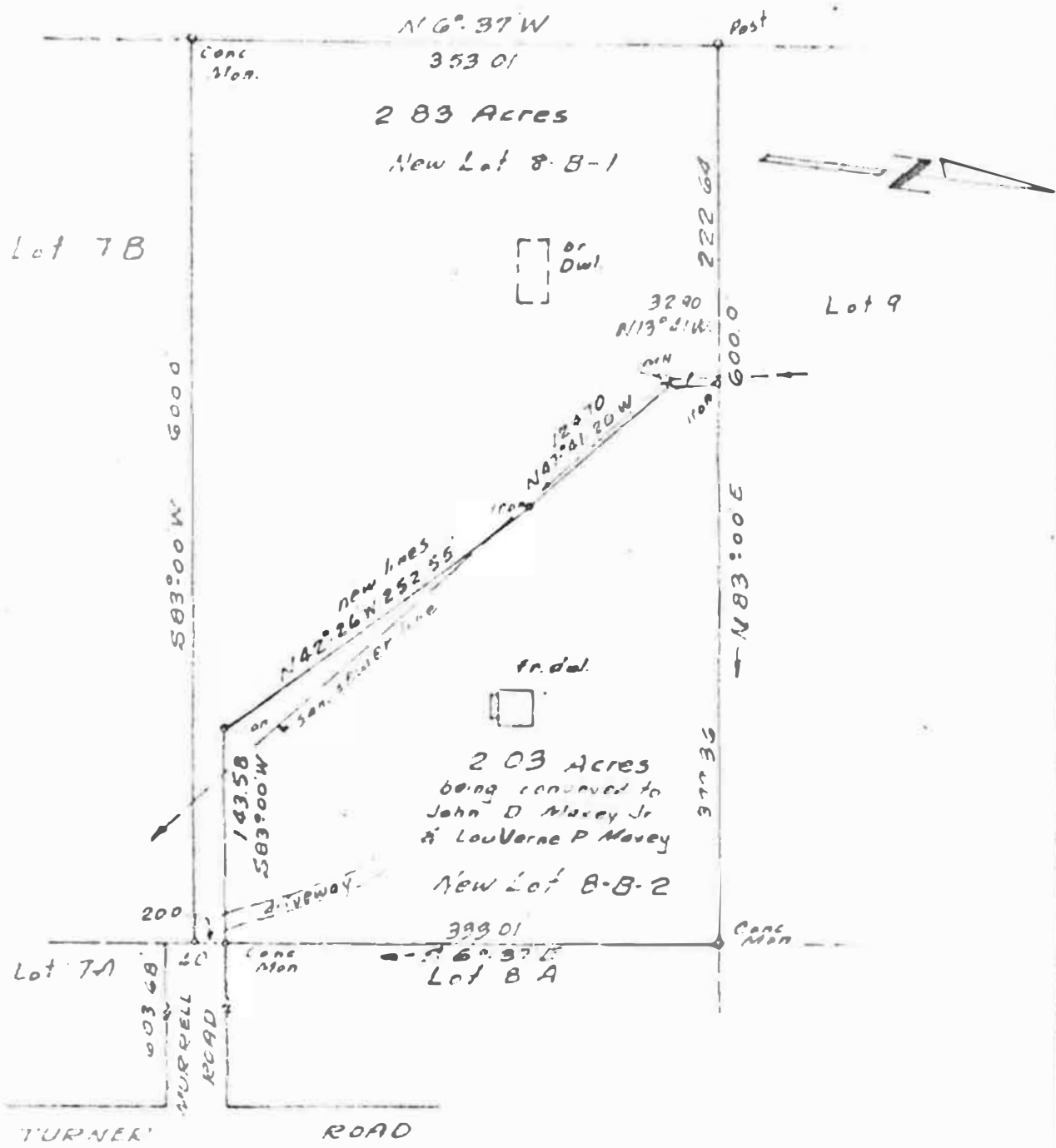
Plenty of land for larger building, behind house and
secluded from other neighbors

4. Is the subject property located within the Floodplain District? ☐ YES ☒ NO If yes, describe the proposed measures for meeting the standards of the Floodplain Ordinance.

5. Have you provided a conceptual plan of the proposed development, including general lot configurations and road locations? Are the proposed lot sizes compatible with existing parcel sizes in the area?

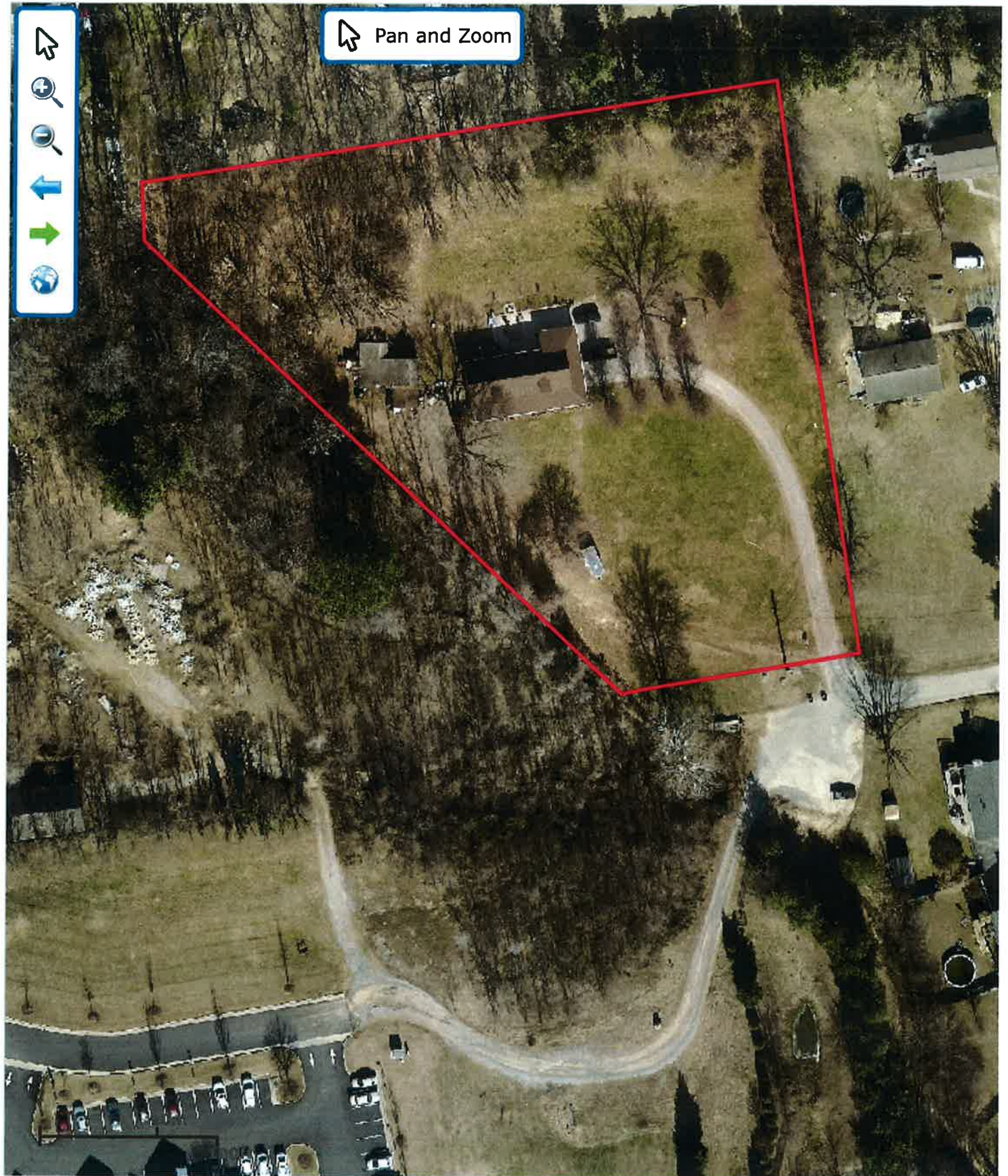
Yes

6. Is the subject property listed as a historic structure or located within a historic district? ☐ YES ☒ NO If yes, describe the proposed measures for meeting the standards of the Department of Historic Resources.





Salem, VA



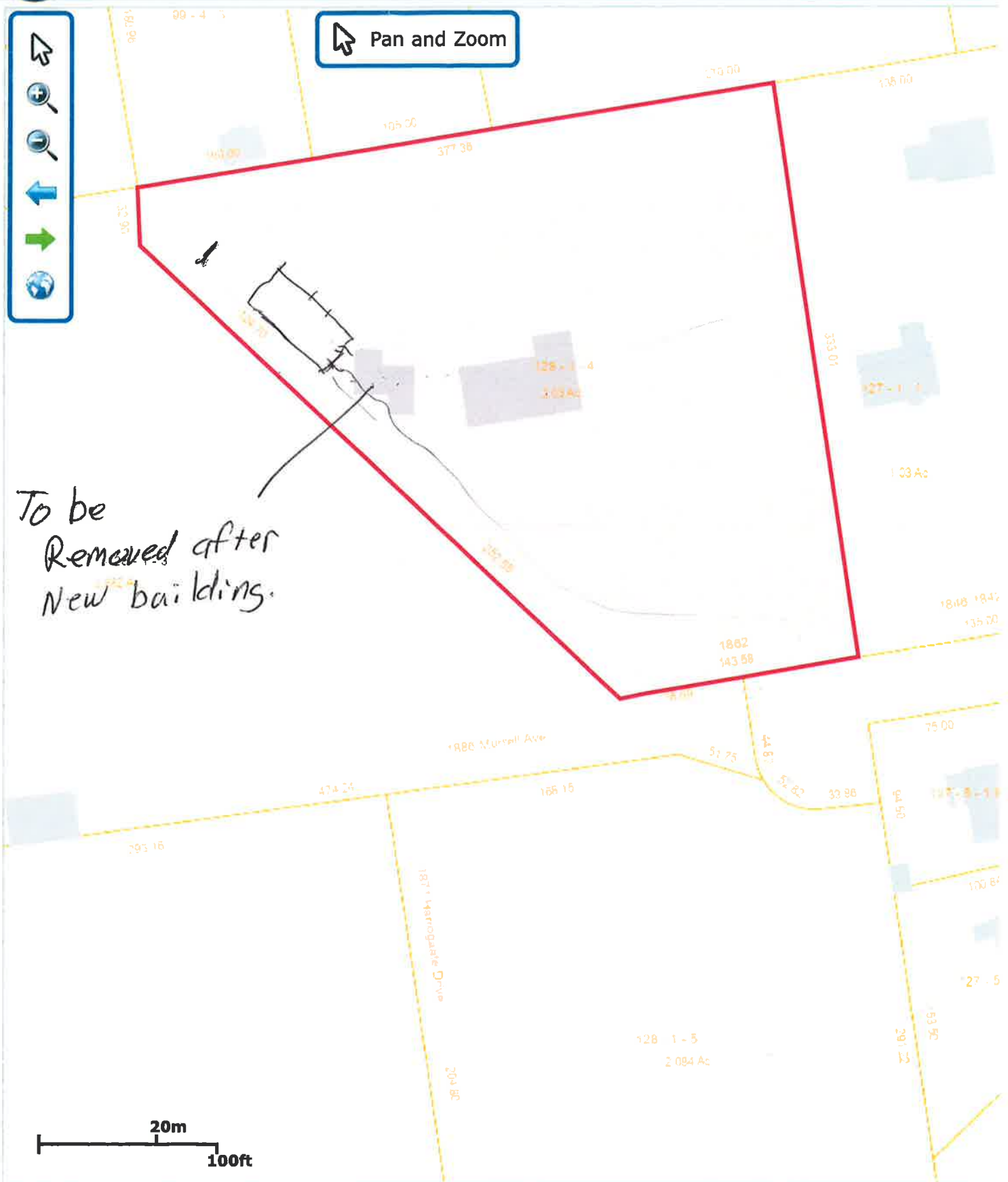


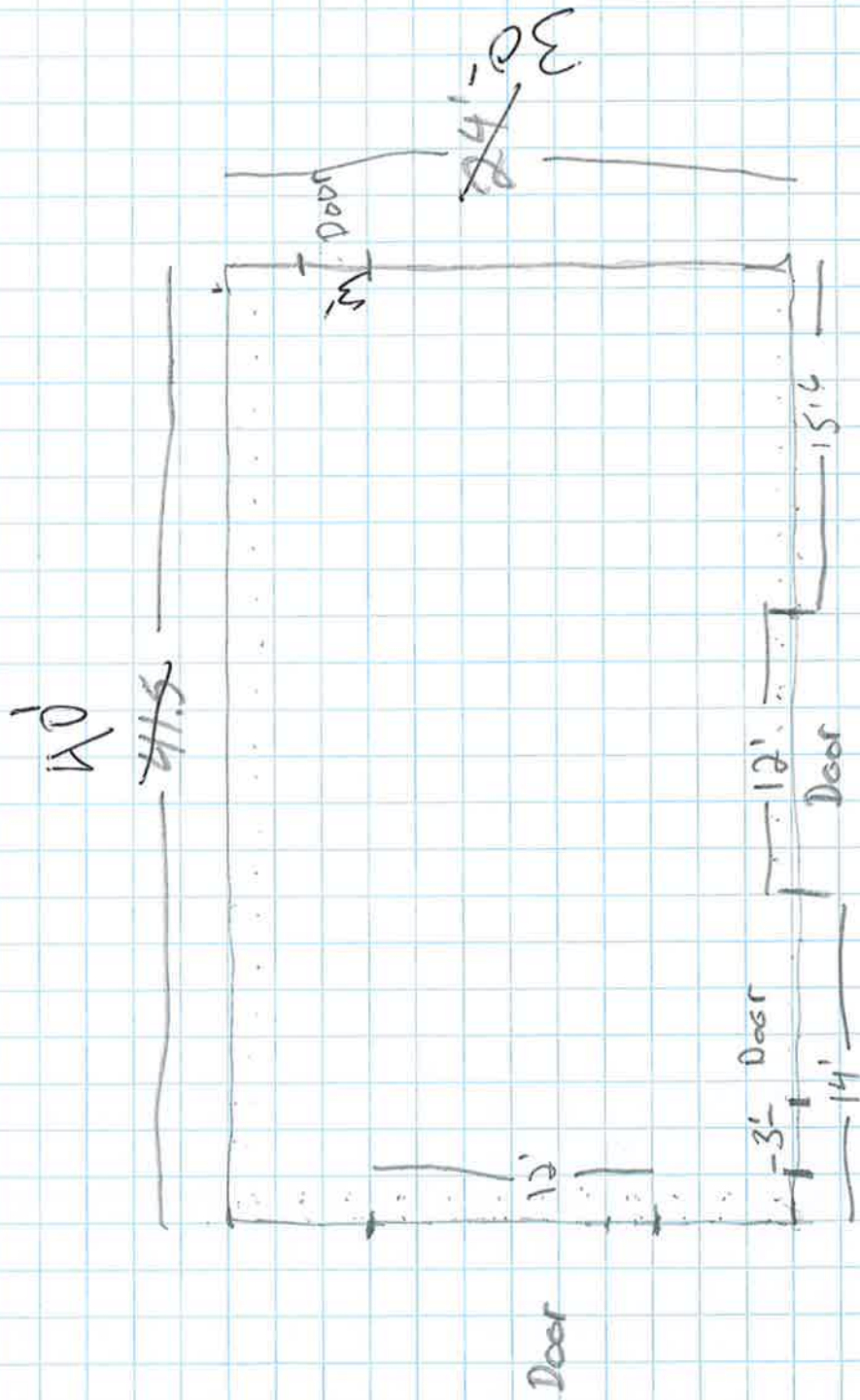
Salem, VA



 Pan and Zoom

To be
Removed after
New building.





Pole Barn Garage

PAYMENT DATE
08/29/2023
COLLECTION STATION
Engineering/Inspections
RECEIVED FROM
Bruce Maxey
DESCRIPTION
Special Exception 1862 Murrell Ave

City of Salem
P.O. Box 869
Salem, VA 24153

BATCH NO.
2024-00000999
RECEIPT NO.
2024-00022016
CASHIER
Krystal Graves

PAYMENT CODE	RECEIPT DESCRIPTION		TRANSACTION AMOUNT
CD LAND USE	Land Use Application Fees		\$500.00
	Total Cash		\$0.00
	Total Check		\$0.00
	Total Charge		\$0.00
	Total Wire		\$0.00
	Total Other		\$500.00
	Total Remitted		\$500.00
	Change		\$0.00
	Total Received		\$500.00
		</	

MBLU	Location	Owner Name	Co-Owner Name	Address 1	Address 2	City, State, Zip
128-1-4	1862 MURRELL AVE	BRUCE A MAXEY		1862 MURRELL AVE		SALEM VA 24153
128-1-3	1886 MURRELL AVE	WALDROP FAMILY REV TRUST	C/O DANIEL LAYMAN JR TRUSTEE	30 FRANKLIN RD 555 PROF ARTS BLDG		ROANOKE VA 24011
99-4-1	1885 BURMA RD	HOWARD M POAGE JR	ROBIN T POAGE	1885 BURMA RD		SALEM VA 24153
99-4-2	1875 BURMA RD	STEVEN M POWERS	ANDREA A POWERS	1875 BURMA RD		SALEM VA 24153
99-4-3	1865 BURMA RD	MICHAEL B PRESTON		1865 BURMA RD		SALEM VA 24153
99-4-4	1855 BURMA RD	JAMES PARKER	RETHA PARKER	1855 BURMA RD		SALEM VA 24153
99-4-5	1845 LAWNSDALE AVE	COOK IRREVOCABLE LIVING TRUST	C/O BRUCE & TEENA COOK	1851 LAWNSDALE AVE		SALEM VA 24153
127-1-1	1842 MURRELL AVE	CECELIA M PRUITT		1842 MURRELL AVE		SALEM VA 24153
127-5-1.8	1817 EPPS DR	BARRY DEAN TAYLOR	ANGELA D TAYLOR	1817 EPPS DR		SALEM VA 24153
128-1-5	1871 HARROGATE DR	WHITE WHALE TWO LLC		P O BOX 2202		SALEM VA 24153

**AFFADAVIT OF MAILING PURSUANT TO S15.2-2204
CODE OF VIRGINIA**

**PLANNING COMMISSION
OCTOBER 11, 2023**

ITEM #

This is to certify that I mailed letters in reference to the Special Exception Permit request of Bruce Maxey, property owner, for the issuance of a Special Exception Permit, to allow a 1,200 square foot detached garage on the property located at 1862 Murrell Avenue, (Tax Map # 128-1-4), to the following property owners and adjacent property owners on September 22, 2023 in the 2:00 p.m. mail:

BRUCE A MAXEY
1862 MURRELL AVE
SALEM VA 24153

WALDROP FAMILY REV TRUST
C/O DANIEL F LAYMAN, JR TRUSTEE
30 FRANKLIN RD
555 PROF ARTS BLDG
ROANOKE VA 24011

HOWARD M POAGE JR
ROBIN T POAGE
1885 BURMA RD
SALEM VA 24153

STEVEN M POWERS
ANDREA A POWERS
1875 BURMA RD
SALEM VA 24153

MICHAEL B PRESTON
1865 BURMA RD
SALEM VA 24153

JAMES PARKER
RETHA PARKER
1855 BURMA RD
SALEM VA 24153

CECELIA M PRUITT
1842 MURRELL AVE
SALEM VA 24153

BARRY DEAN TAYLOR
ANGELA D TAYLOR
1817 EPPS DR
SALEM VA 24153

WHITE WHALE TWO LLC
P O BOX 2202
SALEM VA 24153

Signed

Loretta L. Prillaman

Date

9/22/2023

City of Salem
Commonwealth of Virginia

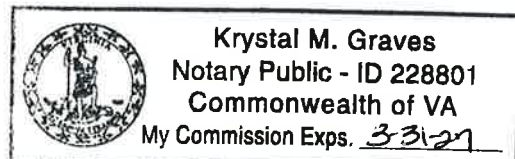
The foregoing instrument was acknowledged before me this 22nd day of September, 2023 by

Loretta L. Prillaman

Krystal M. Graves

Notary Public

My commission expires: March 31, 2027





September 22, 2023

Mr. Bruce A. Maxey
1862 Murrell Avenue
Salem, VA 24153

RE: Petition For Special Exception Permit
1862 Murrell Avenue
Tax Map # 128-1-4

Dear Mr. Maxey:

You and/or your agent shall appear before the Planning Commission on:

Wednesday, October 11, 2023
at 7:00 p.m. in the

Council Chambers, 1st Floor, Salem City Hall
114 North Broad Street

AND

Salem City Council on:

Monday, October 23, 2023
at 6:30 p.m. in the

Council Chambers, First Floor, Salem City Hall
114 North Broad Street, Salem, Virginia

for consideration of your request for rezoning the above referenced property.

If you have any questions regarding this matter, please contact our office
at (540) 375-3032.

Sincerely,


Mary Ellen H. Wines, CZA CFM
Planning and Zoning Administrator



**IMPORTANT NOTICE OF PUBLIC HEARINGS
PROPOSAL TO CHANGE USE**

Notice is hereby given that a request of the property owner/petitioner of the property described below has been filed with the City of Salem. The Planning Commission of the City of Salem will consider this request at its meeting listed below and make a recommendation to the City Council. The City Council of the City of Salem will also consider this request and the recommendation of the Planning Commission at its meeting listed below. City Council will make the final decision in this matter.

Property Owner/Petitioner:
Bruce Maxey, Property Owner

Location of Property:
1862 Murrell Ave (Tax Map # 128-1-4)

Purpose of Request:
For the issuance of a Special Exception Permit to allow a 1,200 square foot detached garage on the property located at 1862 Murrell Avenue, (Tax Map # 128-1-4)

The date, time, and place of the public hearing scheduled by the Planning Commission on this request are as follows:

**WEDNESDAY, OCTOBER 11, 2023 – 7 P.M.
COUNCIL CHAMBERS, FIRST FLOOR, SALEM CITY HALL
114 NORTH BROAD STREET, SALEM, VIRGINIA**

The date, time, and place of the public hearing scheduled by City Council on this request are as follows:

**MONDAY, OCTOBER 23, 2023 – 6:30 P.M.
COUNCIL CHAMBERS, FIRST FLOOR, SALEM CITY HALL
114 NORTH BROAD STREET, SALEM, VIRGINIA**

Additional information on this request may be obtained in the Community Development Department, 21 South Bruffey Street, Salem, Virginia or at (540) 375-3032.

James E. Taliaferro, II
Executive Secretary
Planning Commission



Marketplace

ourvalley.org

Auctions

Circle Auction Co.

Online Only Estate Auction of Bob and Reenie Wald

35 E Main Street, Newcastle, Va 24060

Bid on Sterling Silver, Coins, Confederate Currency, Antiques, Furniture, and Much More!

Bidding Ends Thursday, October 12th @ 7:30pm

Preview Wednesday, October 11th from 3-6pm

Pick-up Friday, October 13th from 2-6pm

Visit www.CircleAuction.com to register and bid.

Contact Cody Mansple, Auctioneer at 540-784-9254 with any questions

VA AF# 2908001046

Storage Facilities

Affordable Mini Storage, LLC

1250 Lee Highway, Roanoke, VA 24019

Date: Saturday, October 14, 2023

Time: 10:00 a.m.

Units: E04, I04, J28, A14, CCW 37, G04

Cash only. Buyer has 24 hours to remove items from unit.

Cody Mansple, Auctioneer, VAL# 2907004430

Circle Auction Co.

Emory C. Collins Construction Inc. Business Liquidation Online Only Auction

CAT 226B3 Skid Steer (Only 530 Hours), Trucks, Pumps, Trailers, Tools and Much More!

Visit www.CircleAuction.com to Register & Bid!

Auction Begins to Close Wednesday, October 25th at 7:30 pm

Preview will be Tuesday, October 24th from 12-6 pm or By Appointment by contacting Cody Mansple, Auctioneer at 540-784-9254

Pick-up will be Thursday, October 26th from 12-6 pm by Appointment

VA AF#2908001046

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Help Wanted - General

Purchased Svcs Coord'r, Roanoke, VA.

Facilitate negotiation of optimal system-wide purchased svc contracts from cost/quality perspective. Identify & prioritize purchased svc contracts to be renegotiated at system level on vendor consolidation, appropriate short-term contracts & others. Apply online w/Carilion Services, Inc. at <https://jobs.carilionclinic.org/job>

Assistant Dir., Strategic Analysis, Blacksburg, VA.

Occasional travel to attend professional conferences/meetings. Provide leadership to support data & analytical needs of Univ. Develop & maintain infrastructure. Oversee efforts in maintaining & improving methods related to the production, processing, etc. Direct application of adv statistical, data mining, machine learning, etc. Criminal conviction check req'd. Apply online w/VA Tech at <https://jobs.vt.edu/>

WANTED

Models needed for life drawing class, male and female, \$60 for 3 hour session. Call David 540-473-3713

Wanted - To Buy

WANTED

78 RPM Phonograph Records. Local Collector. Large and small collections bought. (814) 679-3621

Legals - Botetourt County

ABC NOTICE

Family Dollar Stores of Virginia LLC, trading as Family Dollar #27762, 19026 Main Street, Buchanan, VA 24066

The above establishment is applying to the VIRGINIA ALCOHOLIC BEVERAGE CONTROL (ABC) AUTHORITY for a Convenience Grocery Store License. Beer and Wine OFF Premises license to sell or manufacture alcoholic beverages.

NOTE: Objections to the issuance of this license must be submitted to ABC no later than 30 days from the publishing date of the first of two required newspaper legal notices. Objections should be registered at www.abc.virginia.gov or 800-552-3200.

Legals - City of Salem

Notice is hereby given

to all interested persons that the Council of the City of Salem, at its regular meeting on Monday, October 23, 2023, at 6:30 p.m., in the Council Chambers of City Hall, 114 N. Broad Street, in the City of Salem, Virginia, will hold a public hearing, pursuant to Sections 15.2-2204 and 15.2-2285 of the Code of Virginia, as amended, to consider approval of the following requests relative to the CODE OF THE CITY OF SALEM, VIRGINIA:

1. Consider the request of Bruce Maxey, property owner, for the issuance of a Special Exception permit to allow a 1,200 square foot detached garage on the property located at 1862 Murrell Avenue (Tax Map # 128-1-4).
2. Consider the request of Crystal Lowery, property owner, for rezoning the property located at 1000 Blk Ohio Ave (Tax Map # 197-1-15) from HM Heavy Manufacturing District to RSF Residential Single Family District.

If approved, Salem City Council intends to adopt the ordinance(s) associated with the above item(s) on first reading, with a second reading of those ordinance(s) at a subsequent meeting. Copies of the proposed plans, ordinances or amendments may be examined in the Office of Community Development, 21 South Bruffey Street, Salem, Virginia.

At said hearing, parties in interest and citizens shall have an opportunity to be heard relative to the said requests.

THE COUNCIL OF THE CITY OF SALEM, VIRGINIA
BY: H. Robert Light
Clerk of Council

Legals - Montgomery County

Order of Publication

Commonwealth of Virginia VA Code §§ 1-211.1, 8.01-316.20-104

Case No. 121CL2300149600

MONTGOMERY COUNTY Circuit Court, 55 EAST MAIN STREET, SUITE 1, CHRISTIANBURG, VA 24073

Commonwealth of Virginia, in re NANNIE FAY LONG, THOMAS LONG AND EDWARD LONG v. NONE

It is ORDERED that CATHY HUGHES appear at the above-named court and protect his/her interests on or before OCTOBER 20, 2023 @ 8:30 AM.

SEPTEMBER 19, 2023 ROBERT M.D. TURK, JUDGE

TIFFANY M. COUCH, CLERK

Legals - Montgomery County

Order of Publication

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Case No. 121CL2300149600

MONTGOMERY COUNTY Circuit Court, 55 EAST MAIN STREET, SUITE 1, CHRISTIANBURG, VA 24073

Commonwealth of Virginia, in re NANNIE FAY LONG, THOMAS LONG AND EDWARD LONG v. NONE

It is ORDERED that CATHY HUGHES appear at the above-named court and protect his/her interests on or before OCTOBER 20, 2023 @ 8:30 AM.

SEPTEMBER 19, 2023 ROBERT M.D. TURK, JUDGE

TIFFANY M. COUCH, CLERK

Legals - Montgomery County

Order of Publication

Commonwealth of Virginia VA Code §§ 1-211.1, 8.01-316.20-104

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Legals - City of Salem

Information, contact the Office of the Zoning Administrator, 21 South Bruffey Street, Salem Virginia (Phone 3753032)

THE BOARD OF ZONING APPEALS OF THE CITY OF SALEM

BY: Mary Ellen H. Wines, CZA, CFM
Planning & Zoning Administrator

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Planning Commission Meeting
MINUTES
Wednesday, October 11, 2023, 7:00 PM

Work Session 6:00PM Council Chambers Conference Room,
City Hall, 114 North Broad Street:

WORK SESSION

1. Call to Order

A work session of the Planning Commission of the City of Salem, Virginia, was held in Council Chambers Conference Room, City Hall, 114 North Broad Street, Salem, Virginia, at 6:00 p.m. on September 13, 2023; there being the members of said Commission, to wit: Vicki G. Daulton, Chair; Reid Garst, Neil L. Conner (absent), and Jackson Beamer; together with Mary Ellen Wines, Planning & Zoning Administrator; Charles E. Van Allman, Jr., Director of Community Development; and Jim H. Guynn, Jr., City Attorney; and the following business was transacted: Chair Daulton called the meeting to order at 6:04 p.m. and reported that this date, place and time had been set for the Commission to hold a work session.

2. New Business

Recognition of retiring City Manager Jay Taliaferro was added to the regular meeting agenda.

A. Discussion of items on the October agenda

1. 1862 Murrell Avenue (Tax Map # 128-1-4)
2. 1000 blk Ohio Avenue (Tax Map # 197-1-15)

A discussion was held regarding the item on the October agenda.

B. Introduction of items on the November agenda

1. Code changes, sign ordinance
2. Code changes, zoning ordinance
3. 800-802 Maryland Avenue

Items for the November agenda were introduced, and a discussion was held.

3. Adjournment

Chair Daulton inquired if there were any other items for discussion and hearing none, adjourned the work session at 6:45 p.m.

REGULAR SESSION

1. Call to Order

A regular meeting of the Planning Commission of the City of Salem, Virginia, was held after due and proper notice in the Council Chambers, City Hall, 114 North Broad Street, Salem, Virginia, at 7:00 p.m., on September 13, 2023. Notice of such hearing was published in the September 28 and October 5, 2023, issues of the "Salem Times Register," a newspaper published and having general circulation in the City of Salem. All adjacent property owners were notified via the U. S. Postal Service.

The Commission, constituting a legal quorum, presided together with James E. Taliaferro, II, City Manager; Jim H. Guynn, Jr., City Attorney; Mary Ellen Wines, Planning & Zoning Administrator; and Charles E. Van Allman, Jr., Director of Community Development, and the following business was transacted:

Absent: King

2. Pledge of Allegiance

A. Pledge of Allegiance

3. Consent Agenda

Chair Daulton recognized retiring City Manager Jay Taliaferro, thanked him for his years of service, and wished him well.

Absent: King

A. Minutes

Consider acceptance of the minutes from the September 13, 2023, work session and regular meeting and the September 29, 2023, joint work session with City Council.

Neil Conner motioned acceptance of the minutes from the September 13, 2023, work session and regular meeting minutes, as well as the September 29, 2023, joint work session with City Council. Jackson Beamer seconded the motion.

Ayes: Beamer, Conner, Daulton, Garst

Absent: King

4. New Business

A. Special Exception Permit

Hold public hearing to consider the request of Bruce Maxey, property owner, for the issuance of a Special Exception permit to allow a 1,200 square foot detached garage on the property located at 1862 Murrell Avenue (Tax Map # 128-1-4).

Staff noted the following:

The subject property (1862 Murrell Avenue, Tax Map # 128-1-4) consists of a 2.03acre tract of land that sits within the RSF Residential Single Family zoning district. The applicant has submitted a rough sketch with the intention to construct an accessory structure on his property; however, because the proposed plans indicate a square footage of greater than 1,000 (1,500 square feet), a Special Exception Permit is required.

If approved, the preliminary plan indicate that the structure will be constructed behind the rear building line of the home on the property, largely (if not entirely) shielded from the public view. The applicant intends to use the detached garage for storage of equipment and vehicles. The existing accessory structure on the property would be removed after the construction of the planned pole barn garage. The structure will be required to adhere to the site development regulations prescribed in Section 106-202.3. (B) 2. Accessory Structures of the City of Salem Zoning Ordinance.

The Future Land Use Map (FLUM) identifies this area as residential, still consistent with the proposed utilization of the property should the Special Exception Permit be granted.

Bruce Maxey, property, 1862 Murrell Avenue, appeared before the Commission and stated that he would like to build a garage a little bit bigger than is allowed by right. He stated that the garage would be used for his hobbies (motorcycles) and lawn equipment storage. The garage would be built in the rear of the property and would be lower in elevation than the primary structure.

Member Conner questioned the timeframe necessary to remove the old building once the new building is constructed.

Mr. Maxey mentioned that it is his desire to remove the old building as soon as possible and requested six months from the time the new building is constructed to remove the old structure.

Chair Daulton asked if Mr. Maxey plans on "coming around" his house to enter the new garage.

Mr. Maxey noted the location of the driveway and structure.

Member Garst asked if staff had received any correspondence regarding the matter.

Mary Ellen Wines, Zoning Administrator, stated that no correspondence was received.

Member Beamer inquired about height requirements.

Ms. Wines noted that accessory structures cannot be taller than the principal structure measured from the average adjacent grade.

No other person(s) appeared related to the request.

Neil Conner motioned approve the request of Bruce Maxey, property owner, for the issuance of a Special Exception permit to allow a 1,200 square foot detached garage on the property located at 1862 Murrell Avenue (Tax Map # 128-1-4) with the condition that the

old structure to be removed within 180 days of the final building inspection approval. Jackson Beamer seconded the motion.

Ayes: Beamer, Conner, Daulton, Garst

Absent: King

B. Amendment to the Zoning Ordinance

Hold public hearing to consider the request of Crystal Lowery, property owner, for rezoning the property located at 1000 Blk Ohio Ave (Tax Map # 197-1-15) from HM Heavy Manufacturing District to RSF Residential Single-Family District.

Staff noted the following:

The subject property (1000 blk Ohio Ave, Tax Map # 197-1-15) consists of a 0.172-acre tract of land that sits within the HM Heavy Manufacturing zoning district. The applicant is requesting a rezoning of the property to the RSF Residential Single Family zoning district in order to construct a single family detached dwelling.

This item was presented to the Board of Zoning Appeals (BZA) on Wednesday, September 27, 2023, in an effort to obtain a variance regarding the lot size, lot width, and road frontage requirements of the RSF Residential Single-Family District. The Board of Zoning Appeals unanimously approved the request.

If approved, this rezoning request would permit the applicant to build the proposed 1,248 square foot single family home. Primary access to this unit would likely be from the rear alley, mimicking that of the adjacent home (1021 Ohio Avenue). Any residential development on this property (aside from requirements lifted by variance) will be required to adhere to the development standards prescribed in Section 106-202.3. Site development regulations of the City of Salem Zoning Ordinance.

The Future Land Use Map (FLUM) identifies this area as residential, still consistent with the proposed utilization of the property should the Special Exception Permit be granted.

Don Haddon of Balzer and Associates, appeared before the Commission on behalf of the property owner, and stated that the request for rezoning is to build a 1,250 square foot detached single-family home with access to the lot from the rear alley. He stated that driveway access from the rear would be expanded to allow for emergency vehicles to turn around. He also noted that the property had recently received a variance to meet RSF requirements.

Member Garst noted that the new "turnaround" is not shown on the provided plans.

Mr. Haddon stated that the new design will be reflected on the building plans if the request is approved.

A discussion was held regarding the alley--where it stops, parking, etc. It was noted that the turnaround improvements will be located on the property, not in the alley itself.

Mr. Joe Foley, 302 Academy Street, appeared before the Commission and stated that he is not speaking in opposition to the item, but he has concerns regarding allowing primary access from alleys. His concern revolves around emergency services and other city services (trash removal, etc.) He would like the city to plan ahead and understand the potential consequences.

Member Conner stated that he has managed properties with rear access, and he does not believe it will be an issue.

No other person(s) appeared related to the request.

Reid Garst motioned approve the request of Crystal Lowery, property owner, for rezoning the property located at 1000 Blk Ohio Ave (Tax Map # 197-1-15) from HM Heavy Manufacturing District to RSF Residential Single-Family District. Neil Conner seconded the motion.

Ayes: Beamer, Conner, Daulton, Garst

Absent: King

5. Adjournment

On motion by Member Beamer, seconded by Member Conner, the meeting was adjourned at 7:38 pm.

City Council meeting, October 23, 2023, 6:30 p.m.

Council Chambers, City Hall, 114 North Broad Street

AT A REGULAR MEETING OF CITY COUNCIL OF THE CITY OF SALEM, VIRGINIA
HELD AT CITY HALL

AGENDA ITEM:

Amendment to the Zoning Ordinance

Hold public hearing and consider adoption of ordinance on first reading for the request of Crystal Lowery, property owner, for rezoning the property located at 1000 Blk Ohio Ave (Tax Map # 197-1-15) from HM Heavy Manufacturing District to RSF Residential Single Family District. (Advertised in the October 12 and 19, 2023, issues of the *Salem Times-Register*.) (Recommend approval; see page 4 of Planning Commission minutes).

SUBMITTED BY:

Max Dillon, Planner

SUMMARY OF INFORMATION:

SITE CHARACTERISTICS:

Zoning: HM Heavy Manufacturing
Land Use Plan Designation: Residential
Existing Use: Vacant
Proposed Use: Residential

The subject property (1000 blk Ohio Ave, Tax Map # 197-1-15) consists of a 0.172 acre tract of land that sits within the HM Heavy Manufacturing zoning district. The applicant is requesting a rezoning of the property to the RSF Residential Single Family zoning district in order to construct a single family detached dwelling.

This item was presented to the Board of Zoning Appeals (BZA) on Wednesday, September 27, 2023 in an effort to obtain a variance in regard to the lot size, lot width, and road frontage requirements of the RSF Residential Single Family District. The Board of Zoning Appeals unanimously approved the request.

If approved, this rezoning request would permit the applicant to build the proposed 1,248 square foot single family home. Primary access to this unit would likely be from the rear alley, mimicking that of the adjacent home (1021 Ohio Avenue). Any residential development on this property (aside from requirements lifted by variance) will be required to adhere to the development standards prescribed in Section 106-202.3. Site development regulations of the City of Salem Zoning Ordinance.

The Future Land Use Map (FLUM) identifies this area as residential, still consistent with the proposed utilization of the property should the Special Exception Permit be granted.

REQUIREMENTS:

The proposal meets the requirements of Section 106-202.3. Site development regulations for RSF with the approved variance.

City of Salem Community Development Application

Request for REZONING or CONDITIONAL REZONING

Case #: _____

APPLICANT INFORMATION

Owner: Balzer and Associates, Inc. AGENT / Crystal Lowery
 Contact Name: Crystal Gail Hagerman Lowery
 Address: 1863 Cherokee Rose Circle, Mount Pleasant, SC 29466

Telephone No. 843-693-3998
 Fax No. n/a
 Email Address crystalghlowery@gmail.com

Applicant/Contract Purchaser: _____

Contact Name: _____

Address: _____

Telephone No. _____
 Fax No. _____
 Email Address _____

PARCEL INFORMATION

For multiple parcels, please attach a page ☐

(Tax ID #'s) 197-1-15
 Deed Book PB 1 Page 22 1/2 (RKE CO)
 Subdivision SALEM IMPROVEMENT CO
 Location Description (Street Address, if applicable) LOT 18
EAST ADJOINING PARCEL TO #1021 OHIO AVENUE

Total Area (acres/square feet) 0.172/7,500
 Current Zoning HM
 Requested Zoning RSF
 Requested Use RESIDENTIAL
 Current Use VACANT

☐ Conditional Zoning Request: See Attached Proffer sheets

SIGNATURE OF OWNER ☐ CONTRACT PURCHASER ☐ (attach contract) ☐

As owner or authorized agent of this property, I hereby certify that this application is complete and accurate to the best of my knowledge, and I hereby grant permission to the agents and employees of the City of Salem to enter the property for the purposes of processing and reviewing this request.

Signature Donald S. Haddon III Date 9/18/2023

Print Name Donald S. Haddon, III Agent

Signature Crystal Gail Hagerman Lowery Date 9/18/2023

Print Name Crystal Gail Hagerman Lowery

QUESTIONS/ LETTERS/ SHOULD BE FORWARDED TO THE FOLLOWING**:

Name BALZER AND ASSOCIATES, INC. - ATTN: DONALD HADDON
 Address: 1208 CORPORATE CIRCLE ROANOKE, VA 24018

Telephone No. 540-772-9580
 Fax No. n/a
 Email Address dhaddon@balzer.cc

**It is the responsibility of the contact person to provide copies of all correspondence to other interested parties to the application.

ACKNOWLEDGEMENT OF APPLICATION FEE PAYMENT PROCEDURE

Application fees must be submitted at the time of submittal. I hereby acknowledge that this application is not complete until the payment for all applicable fees has been received by the City of Salem Community Development Department. I acknowledge that I am responsible for ensuring that such fees are received by the City of Salem. I further acknowledge that any application fee submitted after the deadline shall result in the application being considered filed for the next month's meetings.

Signature of applicant/authorized agent

Crystal Gail Hagerman Lowery Date: 31 August 2023

Print Name: Crystal Gail Hagerman Lowery

Signature of applicant/authorized agent

Donald S. Haddon III Date: 8-31-2023

Print Name: Donald S. Haddon III

If you would like your correspondence emailed and/or faxed, please make selections, and provide the information below:

☒ Email dhaddon@balzer.cc

☐ Fax: _____

FEES:

All application fees must be paid at the time of submittal. Please make checks payable to the City of Salem:

Rezoning application fee	\$1,000
--------------------------	---------

FOR STAFF USE ONLY

Staff Reviewer: _____

Application Complete? ☐ YES ☐ NO

Date: _____

PLEASE RESPOND FOR ALL REZONING APPLICATIONS:

1. What is the Future Land Use Designation for the subject property? Single-Family Residential
2. Describe in detail the proposed use of the property. The proposed use of the subject property is for a single-family, residential dwelling.
3. List any sensitive environmental or unique features on the property. Are there any high voltage transmission lines, public utility lines, or others? None
4. Is the subject property located within the Floodplain District? ☐ YES ☒ NO If yes, describe the proposed measures for meeting the standards of the Floodplain Ordinance. n/a
5. Is the subject property listed as a historic structure or located within a historic district? ☐ YES ☒ NO
If yes, describe the proposed measures for meeting the standards of the Department of Historic Resources.
n/a
6. Have you provided a conceptual plan of the proposed development, including general lot configurations and road locations? Are the proposed lot sizes compatible with existing parcel sizes in the area? See attached Exhibit A
The existing lot size is compatible with the existing parcels in the area.

PLEASE RESPOND FOR COMMERCIAL REZONING APPLICATIONS

1. What provisions will be made to ensure safe and adequate access to the subject property? See attached narrative
2. How will the traffic impact of this development be addressed? See attached narrative
3. Describe why the proposed use is desirable and appropriate for the area. What measure will be taken to assure that the proposed use will not have a negative impact on the surrounding vicinity? See attached narrative
4. What type of signage is proposed for the site? None
5. Have architectural/building elevations been submitted with this application? No

REZONING REQUEST NARRATIVE:

On behalf of Crystal Gail Hagerman Lowery (Contract Purchaser/Applicant), Balzer and Associates, Inc. (Agent) is requesting a rezoning of the subject parcel lying North of Ohio Avenue, approximately 300 feet south of Grace Street in the City of Salem. The proposed use of the is a single-family dwelling for residential use. A breakdown of the zoning is provided below. A conceptual site plan/preliminary plot plan has been provided as Exhibit A, which outlines the proposed improvements for the project.

Parcel to be Rezoned:

1. Rezone all of Tax Parcel 197-1-15: (0 Ohio Avenue Salem, VA 24153)
 - a. Existing Zoning: HM – Heavy Manufacturing
 - b. Proposed Zoning: RSF – Residential Single-Family

Existing Site Conditions:

The existing parcel is located along the public right of way of Ohio Avenue and is currently owned by Alaimm Holdings, LLC. The parcel is currently under contract of purchase with the applicant and set to close on or about Friday, September 1st, 2023.

The property is not located within a FEMA defined floodplain district nor are there unique or sensitive environmental features on the subject properties including historic districts/structures.

The adjacent public right of ways contains public water and sanitary sewer mains that can serve the proposed development.

Proposed Improvements:

The proposed improvements for the project include the construction of a single-family dwelling.

Access:

Planned access to the parcel will be from the public alley in the rear of the parcel. Traffic information was not readily available for Pearl Street from which the public alley accesses, and the development of a single-family residence should have minimal impact on traffic patterns.

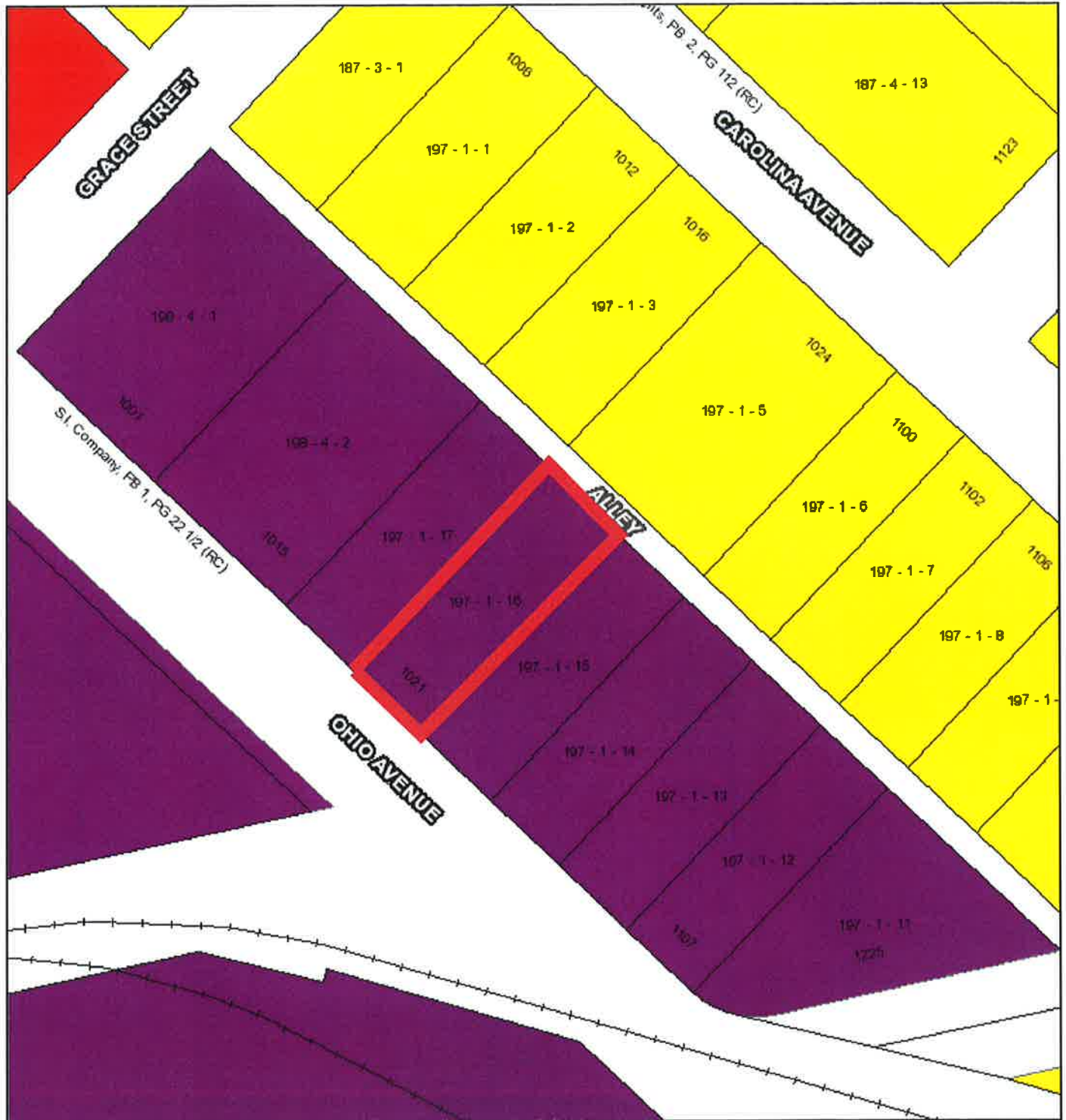
Comprehensive Plan and Future Land Use Map

The future land use map indicates these properties as residential, therefore we are maintaining an appropriate 'zoning layering' from the surrounding properties and developments.

This block of the Salem Improvement Company map includes several developed lots with existing residential uses and therefore is consistent with the proposed use outlined in the comprehensive plan.

This project will be developed in accordance with applicable regulations set forth in the City of Salem Zoning Ordinance and shall comply with the RSF Standards of an existing non-conforming lot for residential development.

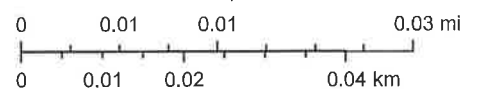
City of Salem ArcGIS Web Map



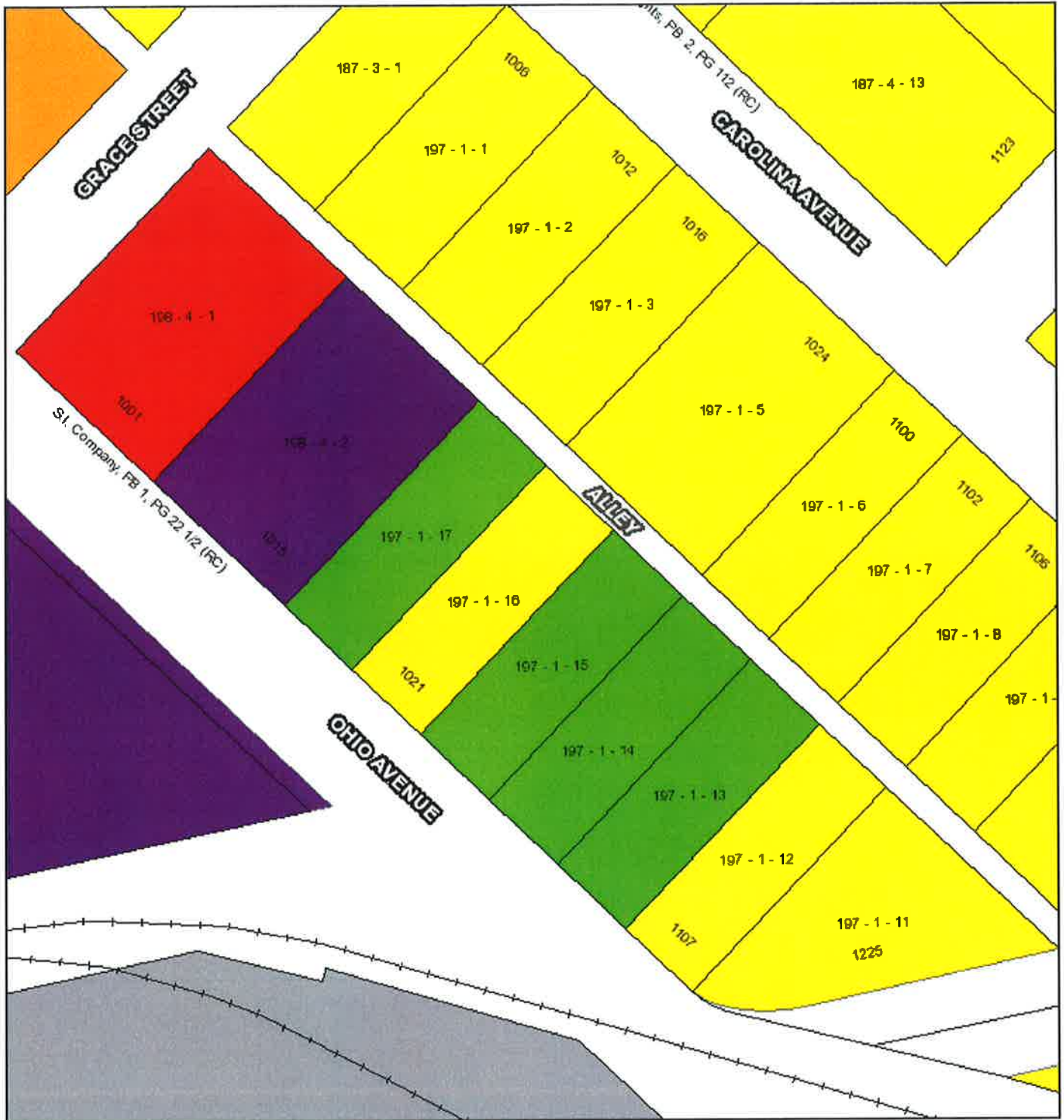
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|--------------------|-----------------------------------|
| Parcels | Special Exception Permits |
| Railroads | Zoning |
| City Limits | AG - Agriculture District |
| UDA Overlay | BCD - Business Commerce District |
| City Core | CBD - Community Business District |
| Mixed-Use Corridor | CUD - College/University District |
| Village Core | DBD - Downtown Business District |



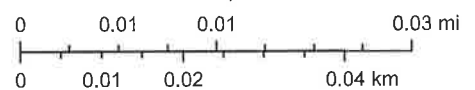
City of Salem ArcGIS Web Map



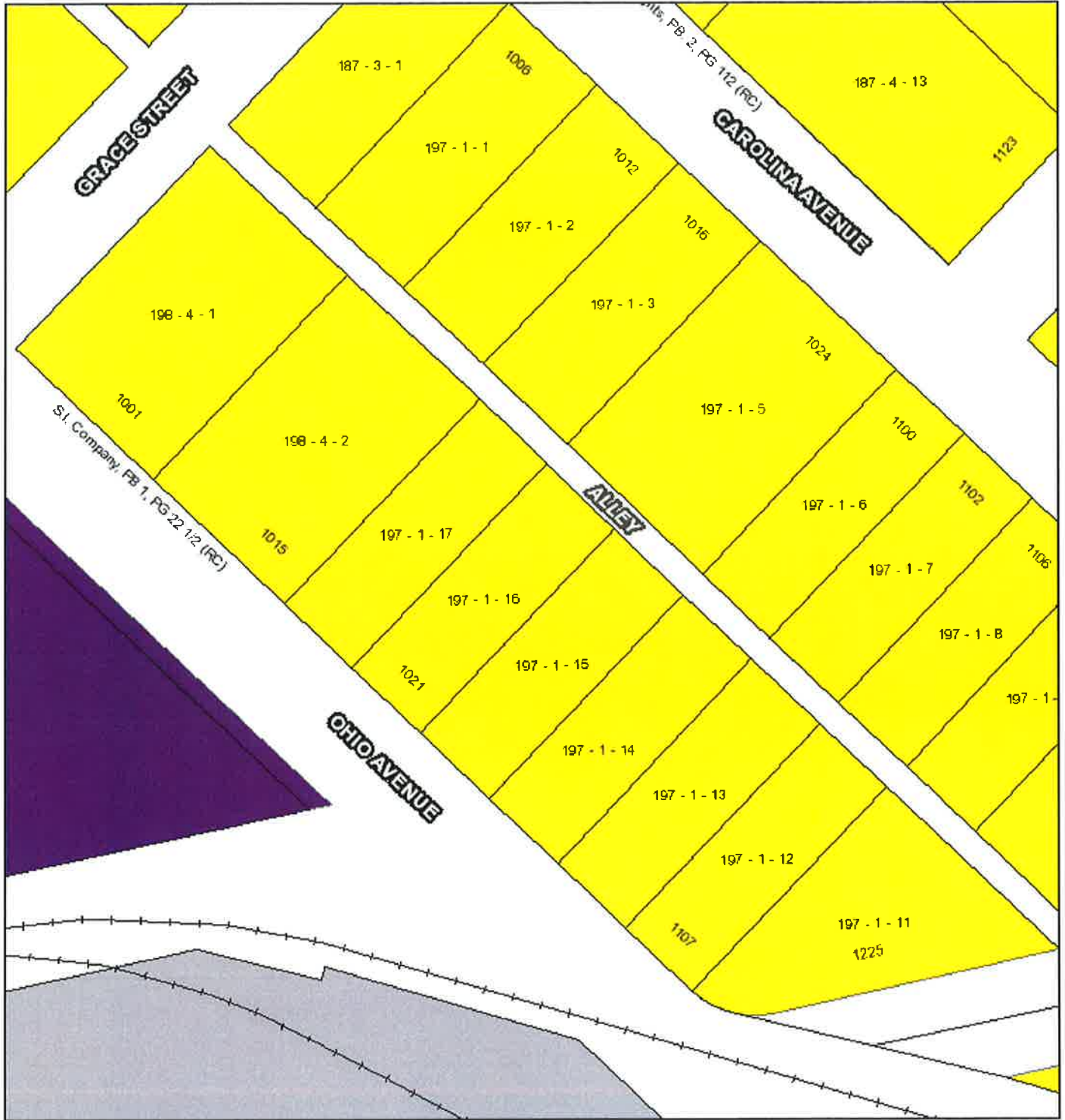
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- | | |
|-------------------|---------------------------|
| Parcels | MANUFACTURED HOME |
| Railroads | MULTI-FAMILY RESIDENTIAL |
| City Limits | SINGLE-FAMILY RESIDENTIAL |
| Existing Land Use | VACANT |
| COMMERCIAL | UDA Overlay |
| INDUSTRIAL | City Core |
| INSTITUTIONAL | Mixed-Use Corridor |

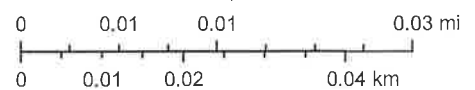


City of Salem ArcGIS Web Map



8/30/2023, 4:21:54 PM

1:1,128



☐ IRON PIN SET
☒ IRON PIN FOUND

The map shows Lot 18, a 0.172-acre parcel, bounded by Lot 19 to the west and Lot 17 to the east. Lot 19 is owned by N/F JESSE A. CROWDER (T.M.#197-1-16, INST.#210003807) and contains a 1-story frame house (#1021). Lot 17 is owned by N/F RAYMOND J. HUNT & KATHLEEN M. CUMMINGS-HUNT (T.M.#197-1-14, INST.#200003491).
 Lot 18 is bounded by a north line (N43°40'00"E, 150.00') and a south line (S43°40'00"W, 150.00'). The east boundary is defined by a north line (N46°20'00"W, 50.00') and a south line (S46°20'00"E, 50.00'). A 16' gravel alley runs along the east boundary. A proposed dwelling (48.0' x 26.0') is shown within Lot 18, with a 7' setback from the east boundary. A proposed water meter is located on the south boundary, 300' to the P.I. of Grace Street. A proposed cleanout is located on the north boundary. The map also shows OHUTIL lines, a proposed water meter, and the edge of pavement.

OHIO AVENUE - R/W VARIES

1. OWNERS OF RECORD: ALAIMM HOLDINGS, LLC
2. LEGAL REFERENCE: INST.#200003450
3. TAX MAP NUMBER: 197-1-15
4. PROPERTY MAY CONTAIN UNDERGROUND UTILITY SERVICE LINES.
5. CURRENT ZONING HM / PROPOSED ZONING RSF

1208 Corporate Circle / Roanoke, Virginia 24018 / Phone (540) 772-9580 / www.balzer.cc



DRAWN BY: DSH
CHECKED BY: JAP

1000 OHIO AVE BLK

Location 1000 OHIO AVE BLK

City, State, Zip SALEM, VA 24153

Mblu 197/ 1/ 15/ /

Tax Map # 197-1-15

Owner ALAIMM HOLDING LLC

Assessment \$19,000

PID 3960

Building Count 1

Legal Description LT 18 SEC 86 SALEM
IMPROVEMENT CO

Zoning HM

Elementary School EAST SALEM ELEMENTARY
SCHOOL

Middle School ANDREW LEWIS MIDDLE
SCHOOL

High School SALEM HIGH SCHOOL

Current Value

Assessment			
Valuation Year	Improvements	Land	Total
2023	\$0	\$19,000	\$19,000

Parcel Addresses

Additional Addresses
No Additional Addresses available for this parcel

Owner of Record

Owner ALAIMM HOLDING LLC

Sale Price \$110,000

Co-Owner

Book & Page 200003450/

Care Of

Sale Date 12/02/2020

Address 111 CLAY ST
SALEM, VA 24153

Ownership History

Ownership History			
Owner	Sale Price	Book & Page	Sale Date
ALAIMM HOLDING LLC	\$110,000	200003450/	12/02/2020

MENEZES, LORIVAL B & MENEZES, MARTHA	\$82,500	140002273/S	10/30/2014
KANODE ROBERT L & KANODE THOMAS W	\$0	W110000026/0	02/03/2011
NEWCOMB BERNICE EVELIN	\$0	17-210/0	06/23/1971

Building Information

Building 1 : Section 1

Year Built:

Living Area: 0

Building Attributes	
Field	Description
Style	Vacant Land
Model	
Grade	
Stories	
Foundation Type 1	
Exterior Wall 1	
Overall Cndtn	
Roof Structure 1	
Roof Cover 1	
Interior Wall 1	
Interior Wall 2	
Interior Floor 1	
Basement Garage	
Fuel Type 1	
Heat Type	
Ac Type	
Bedrooms	
Full Baths	
Half Baths	
Extra Fixtures	
Total Rooms	
Full Bath Grade	
Year Built	
Exterior Wall 2	
Chimneys	
Interior Floor 2	
Interior Floor 3	
Roof Cover 2	
Basement Area	
Fireplace Openings	

Building Photo



(<https://images.vgsi.com/photos/SalemVAPhotos/default.jpg>).

Building Layout

([ParcelSketch.ashx?pid=3960&bid=3960](#))

Building Sub-Areas (sq ft)	Legend
No Data for Building Sub-Areas	

Elevators	
AssessIT SF	
Split Foyer	
Fireplaces	
Split Level	
Units	
Foundation Type 2	
Basement Type	

Extra Features

Extra Features	Legend
No Data for Extra Features	

Parcel Information

Use Code 400V
Description Comm - Indl - Vac
Deeded Acres 0.17

Land

Land Use

Use Code 400V
Description Comm - Indl - Vac
Zoning HM
Neighborhood 900

Land Line Valuation

Size (Sqr Feet) 7500
Frontage
Depth
Assessed Value \$19,000

Outbuildings

Outbuildings	Legend
No Data for Outbuildings	

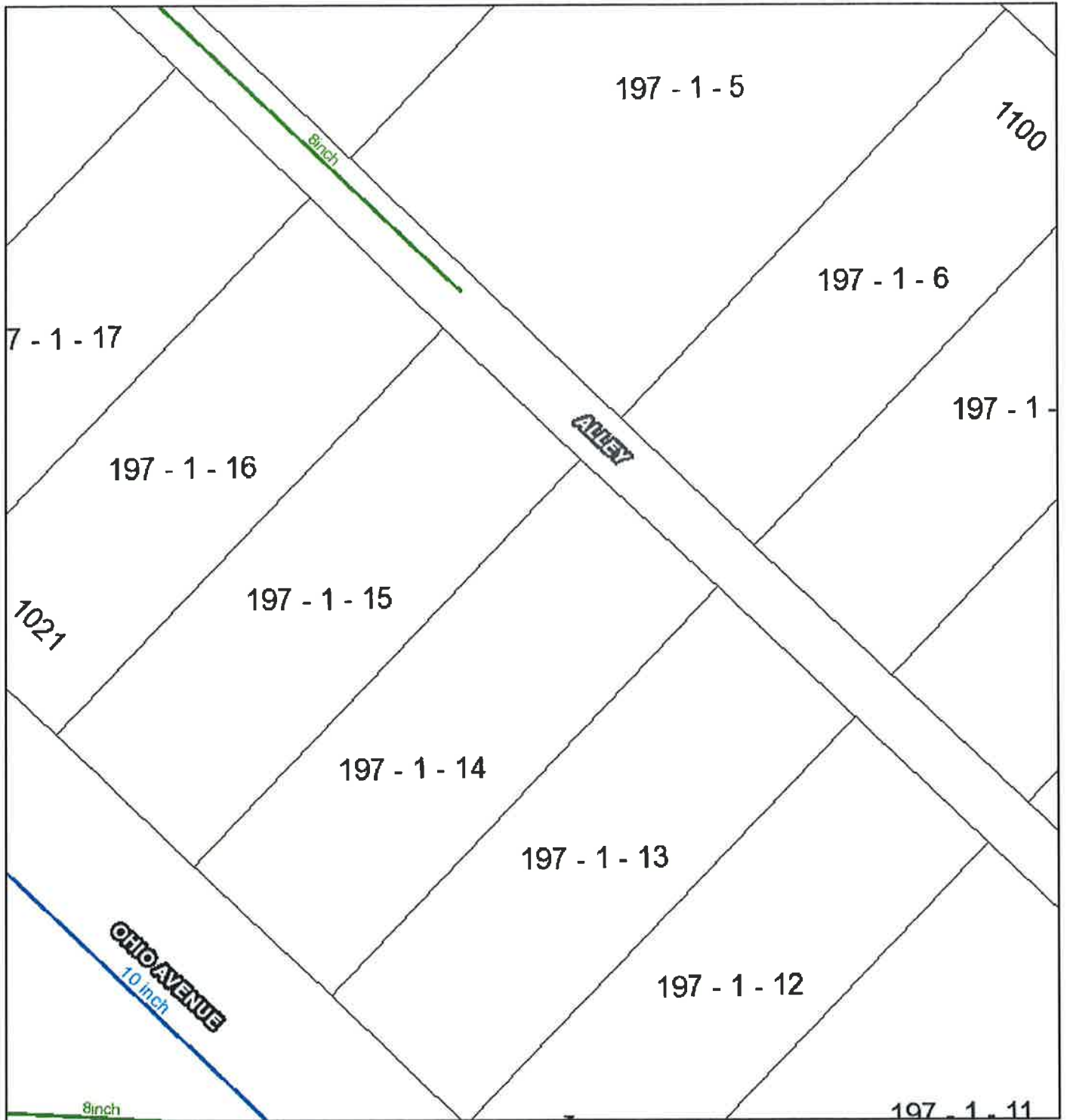
Valuation History

Assessment			
Valuation Year	Improvements	Land	Total
2022	\$0	\$18,500	\$18,500
2021	\$0	\$17,800	\$17,800
2020	\$0	\$17,800	\$17,800
2019	\$0	\$17,800	\$17,800
2018	\$0	\$17,800	\$17,800
2017	\$0	\$17,100	\$17,100

2016	\$0	\$17,100	\$17,100
2015	\$0	\$17,100	\$17,100
2014	\$0	\$17,100	\$17,100
2013	\$0	\$17,100	\$17,100

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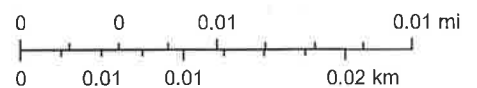
City of Salem ArcGIS Web Map



8/30/2023, 4:35:15 PM

1:564

- | | | |
|---------------------|---------------------|--------------------|
| Parcels | Outfall | UDA Overlay |
| Railroads | Inlet | |
| City Limits | Catch Basin | |
| Storm Drain Line | Water Line | |
| Storm Drain Manhole | Sanitary Sewer Line | |
| | | City Core |
| | | Mixed-Use Corridor |
| | | Village Core |



City of Salem Community Development Department, Geographic Information Systems (GIS) Division

Legal Description – Parcel 197-1-15:

Beginning at a point on the North line of Ohio Avenue, 300' +/- from the intersection of the aforementioned avenue and the West line of Grace Street,
Thence N 43 degrees, 40 minutes E, a distance of 150.00 feet to an alley;
Thence along the South side of the alley S 46 degrees, 20 minutes E, a distance of 50.00 feet to a point;
Thence S 43 degrees, 40 minutes W, a distance of 150.00 feet to a point on the North line of Ohio Avenue;
Thence along Ohio Avenue N 46 degrees, 20 minutes W, a distance of 50.00 feet to the point of beginning, containing 7,500 +/- Square Feet and being in the City of Salem, VA.

PAYMENT DATE
09/01/2023

COLLECTION STATION
Engineering/Inspections

RECEIVED FROM
Hagerman

DESCRIPTION
Rezoning Fee Ohio Ave

City of Salem
P.O. Box 869
Salem, VA 24153

BATCH NO.
2024-00001111

RECEIPT NO.
2024-00023366

CASHIER
Krystal Graves

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
CD LAND USE	<div>Land Use Application Fees</div> <div><div>Total Cash\$0.00</div><div>Total Check\$1,000.00</div><div>Total Charge\$0.00</div><div>Total Wire\$0.00</div><div>Total Other\$0.00</div><div>Total Remitted\$1,000.00</div><div>Change\$0.00</div><div>Total Received\$1,000.00</div></div>	\$1,000.00
		Total Amount: \$1,000.00

Customer Copy

Board of Zoning Appeals
Unapproved MINUTES
Thursday, September 27, 2023, 4:00 PM

Council Chambers, 114 North Broad Street, Salem, Virginia

1. Call to Order

A regular meeting of the Board of Zoning Appeals of the City of Salem, Virginia, was held after due and proper notice in the Council Chambers, 114 North Broad Street, Salem, Virginia, at 4:00 p.m., on September 27, 2023. Notice of such hearing was published in the September 14, and 21, 2023, issues of the "Salem Times Register", a newspaper published and having general circulation in the City. All adjacent property owners were notified via the U. S. Postal Service.

The Board, constituting a legal quorum, presided together with Jim H. Guynn, Jr., City Attorney, Maxwell S. Dillion, Planner, and Mary Ellen Wines, Planning and Zoning Administrator; and the following business was transacted:

Captain Copenhaver called the hearing to order at 4:02 p.m.

2. Roll Call

Mr. Zoller, here. Mr. Sellars, here. Mr. Eanes, here. Mr. Gresham, here. Captain Copenhaver, here.

3. Disclaimer

Captain Copenhaver declared that should anyone disagree with the Board's decision shall have the right to appeal to the Circuit Court of the City of Salem. You must exercise the right to appeal no later than thirty (30) days following the Board's decision by filing a petition to the Circuit Court specifying the grounds on which aggrieved. Chairman Copenhaver asked if everyone understood, if not, to ask when they approach.

4. New Business

A. Variance Request

Request of Crystal G. H. Lowery, property owner, for a variance from Section 106-202.3(A) of the City of Salem Zoning Ordinance pertaining to site development regulations, for the property located at 1000 block of Ohio Avenue, Tax Map # 197-1-15. The petitioner is requesting a variance of twenty-five (25) feet of frontage, twenty-five (25) feet of lot width and one thousand five hundred square feet (1,500) square feet of lot area. Proper legal notice has been given and all property owners have been notified of said hearing. There have been two (2) phone calls inquiring as to what the request is about and one (1) neighboring property owner that had some concerns as far as access goes; that may be better addressed through the rezoning process if it moves forward.

Captain Copenhaver asked if all the board members had the opportunity to review the correspondence associated with this matter. All responded with yes. Captain Copenhaver asked the petitioner or their representative approach and present their case, asking for them to state their name, address, and relationship to this hearing.

Donald Haddon employed at 1208 Corporate Circle with Balzer and Associates, the agent of the requesting party. Crystal Lowery approached Balzer requesting that they do a variance because there is a requirement for rezoning. This variance would go right along with most of all the other lots in that area. Across the alley is already zoned RSF and the lots are of like size and shaping in square footage. Future land use for the city is RSF. They would like it to be single family and across Ohio Avenue is that redevelopment of the Valleydale site, which is going to be a very large residential reuse for that parcel there. So, it fits right in line with everything that is happening in the area. We are requesting a little bit of a variance from the lot size and frontage. Lot size is currently 50 by 130. if he remembers correctly, and we are asking for a variance of fifteen hundred (1,500) square

foot from the required square footage of RSF and twenty-five (25) foot of road frontage of the required road frontage to accommodate a preexisting non-conforming lot.

Captain Copenhaver asked if Mr. Haddon could tell a bit more on how they are planning on a building fitting in this lot and where the situation wise in relation to the lot next to it.

Donald Haddon answered the house next door at 1021 is the only lot other than the very first lot at the alley that are being accessed from the alley. We are planning on setting our proposed dwelling that is twenty-six (26) feet wide and forty-eight (48) feet deep, fifty (50) foot back from the alley and that would put the front of that house right around, he did not know what would be considered the front of the adjoining house at. It is accessing from the alley, so we would consider the front on the alley. This building would be almost dead in line with the back side of that house. This is going to allow for a little bit more off street parking and drive there. Not to have a car too close to the alley to impede any traffic so to say any turn arounds of emergency vehicles so to say. It is going to provide for a better turn around in that area.

Captain Copenhaver asked if there was a plan to create an access from Ohio Avenue.

Donald Haddon responded that there was not currently, simply because of the topography of the lot. The question was brought up about access. The main concern was of the emergency vehicles back there. Currently there is an existing little gravel drive up front that is insufficient for a driveway and insufficient for a turnaround especially for say a fire truck. But if a forty (40) foot long driveway was added to get parking in front of this house and to make it double wide that would give plenty of space to turn around. There is an option of putting a parking spot down there and running a sidewalk down for emergency access if that was a concern.

Mr. Zoller asked what the side yard setback requirement?

Ms. Wines responded that for RSF Residential Single Family, it is ten (10)% of the lot width. Example if the lot is fifty (50) they require five (5) feet and that includes any overhang, guttering, any part of the home.

Donald Haddon stated it will have a side yard setback of seven (7) feet. The sewer connection would be to the alley, water connection out to Ohio.

Captain Copenhaver asked if there were any other persons wanting to speak on this matter. Hearing none, Captain Copenhaver closed the public hearing.

Mr. Gresham motioned for approval.

Mr. Eanes seconded the motion.

Roll Call vote: Mr. Zoller, aye. Mr. Sellars, aye. Mr. Eanes, aye. Mr. Gresham, aye. Captain Copenhaver, aye.

Captain Copenhaver stated the decision of the Zoning Administrator for the City of Salem in refusing to issue a permit to the petitioner is hereby confirmed. The variation from the terms of the zoning ordinance requested in the application of the petitioner should be, and the same is, hereby granted in accordance with the application presented at this meeting. The petitioner may now pursue rezoning. The next planning commission meeting will meet on the 11th of October. Followed by City Council meeting on the 23rd of October. The secretary of the Board of Zoning Appeals is hereby instructed to certify a copy of this order to the Clerk of City Council and the Building Official of the City of Salem. This hearing is complete.

Captain Copenhaver adjourned the meeting at 4:11 pm.

ATTEST: _____
Captain Copenhaver

MBLU	Location	Owner Name	Co-Owner Name	Address 1	Address 2	City, State, Zip
197-1-15	1000 BLK OHIO AVE	CRYSTAL LOWERY		1863 CHEROKEE ROSE CIR		MOUNT PLEASANT SC 29466
197-1-16	1021 OHIO AVE	JESSE A CROWDER		1021 OHIO AVE		SALEM VA 24153
197-1-17	1000 BLK OHIO AVE	JESSE A CROWDER		1021 OHIO AVE		SALEM VA 24153
198-4-2	1015 OHIO AVE	JERRY W BAILEY JR	SIDNEY G WITT	P O BOX 1368		SALEM VA 24153
198-4-1	1001 OHIO AVE	JERRY W BAILEY JR		1001 OHIO AVE		SALEM VA 24153
187-3-1	1002 CAROLINA AVE	RANDOLPH WADDELL JR	NORMA B WADDELL	1002 CAROLINA AVE		SALEM VA 24153
197-1-1	1006 CAROLINA AVE	KATHLEEN W CONNER		1006 CAROLINA AVE		SALEM VA 24153
197-1-2	1012 CAROLINA AVE	MICHALS HOME LLC		171 FOREST DR		SALEM VA 24153
197-1-3	1016 CAROLINA AVE	KATHRYN LEE		401 MONROE AVE # 102A		CAPE CANAVERAL FL 32920
197-1-5	1024 CAROLINA AVE	RACHEL E KESSLER		1024 CAROLINA AVE		SALEM VA 24153
197-1-6	1100 CAROLINA AVE	STEPHEN R HOOKER	TRACEY L HOOKER	1100 CAROLINA AVE		SALEM VA 24153
197-1-7	1102 CAROLINA AVE	FRANCES S STEBBINS		1102 CAROLINA AVE		SALEM VA 24153
197-1-8	1106 CAROLINA AVE	DEANE A WELCH		1106 CAROLINA AVE		SALEM VA 24153
197-1-9	1110 CAROLINA AVE	JOSEPH M FOLEY	DIANE L DEREU	302 ACADEMY ST		SALEM VA 24153
197-1-10	1114 CAROLINA AVE	KEITH D WOOSTER	ELISABETH M WOOSTER	1114 CAROLINA AVE		SALEM VA 24153
197-1-10.1	1120 CAROLINA AVE	ADAM L SEDER	NOVA SEDER	P O BOX 6073		ASHEVILLE NC 28816
197-1-11	1225 PEARL ST	DERICK WADE HALL		1225 PEARL ST		SALEM VA 24153
197-1-12	1107 OHIO AVE	RAYMOND J HUNT	KATHLEEN M HUNT	1107 OHIO ST		SALEM VA 24153
197-1-13	1100 BLK OHIO AVE	RAYMOND J HUNT	KATHLEEN M HUNT	1107 OHIO ST		SALEM VA 24153
197-1-14	1100 BLK OHIO AVE	RAYMOND J HUNT	KATHLEEN M HUNT	1107 OHIO ST		SALEM VA 24153
186-6-1	710 8TH ST	VALLEYDALE CATALYST LLC		133 KIRK AVE		ROANOKE VA 24011
198-5-2	1228 INDIANA ST	CITY OF SALEM		P O BOX 869		SALEM VA 24153

**AFFADAVIT OF MAILING PURSUANT TO S15.2-2204
CODE OF VIRGINIA**

**PLANNING COMMISSION
OCTOBER 11, 2023**

ITEM #

This is to certify that I mailed letters in reference to the rezoning request of Crystal Lowery, property owner for rezoning the property of 1000 Blk Ohio Avenue (Tax Map # 197-1-15), from HM Heavy Manufacturing District to RSF Residential Single Family District, to the following property owners and adjacent property owners on September 22, 2023, in the 2:00 p.m. mail:

CRYSTAL LOWERY
1863 CHEROKEE ROSE CIR
MOUNT PLEASANT SC 29466

JESSE A CROWDER
1021 OHIO AVE
SALEM VA 24153

JERRY W BAILEY JR
SIDNEY G WITT
P O BOX 1368
SALEM VA 24153

JERRY W BAILEY JR
1001 OHIO AVE
SALEM VA 24153

RANDOLPH WADDELL JR
NORMA B WADDELL
1002 CAROLINA AVE
SALEM VA 24153

KATHLEEN W CONNER
1006 CAROLINA AVE
SALEM VA 24153

MICHALS HOME LLC
171 FOREST DR
SALEM VA 24153

KATHRYN LEE
401 MONROE AVE # 102A
CAPE CANAVERAL FL 32920

RACHEL E KESSLER
1024 CAROLINA AVE
SALEM VA 24153

STEPHEN R HOOKER
TRACEY L HOOKER
1100 CAROLINA AVE
SALEM VA 24153

FRANCES S STEBBINS
1102 CAROLINA AVE
SALEM VA 24153

DEANE A WELCH
1106 CAROLINA AVE
SALEM VA 24153

JOSEPH M FOLEY
DIANE L DEREU
302 ACADEMY ST
SALEM VA 24153

KEITH D WOOSTER
ELISABETH M WOOSTER
1114 CAROLINA AVE
SALEM VA 24153

ADAM L SEDER
NOVA SEDER
P O BOX 6073
ASHEVILLE NC 28816

DERICK WADE HALL
1225 PEARL ST
SALEM VA 24153

RAYMOND J HUNT
KATHLEEN M HUNT
1107 OHIO ST
SALEM VA 24153

VALLEYDALE CATALYST LLC
133 KIRK AVE
ROANOKE VA 24011

Signed

Loretta Prillaman

Date

9/22/2023

City of Salem

Commonwealth of Virginia

The foregoing instrument was acknowledged before me this *22nd* day of *September*, 20*23* by

Loretta L. Prillaman

Krystal M. Graves
Notary Public
My commission expires: *March 31, 2027*





September 22, 2023

Crystal Lowery
1863 Cherokee Rose Circle
Mount Pleasant, SC 29466

RE: Petition For Zoning Amendment (Rezoning)
1000 Blk Ohio Ave
Tax Map # 197-1-15

To Whom It May Concern:

You and/or your agent shall appear before the Planning Commission on:

Wednesday, October 11, 2023
at 7:00 p.m. in the

Council Chambers, 1st Floor, Salem City Hall
114 North Broad Street

AND

Salem City Council on:

Monday, October 23, 2023
at 6:30 p.m. in the

Council Chambers, First Floor, Salem City Hall
114 North Broad Street, Salem, Virginia

for consideration of your request for rezoning the above referenced property.

If you have any questions regarding this matter, please contact our office at (540) 375-3032.

Sincerely,


Mary Ellen H. Wines, CZA CFM
Planning and Zoning Administrator



**IMPORTANT NOTICE OF PUBLIC HEARINGS
PROPOSAL TO CHANGE ZONING**

Notice is hereby given that a request has been filed with the City of Salem by the property owner/petitioner of the property described below. The Planning Commission of the City of Salem will consider this request at its meeting listed below and make a recommendation to the City Council. The City Council of the City of Salem will also consider this request, and the recommendation of the Planning Commission at its meeting listed below. City Council will make the final decision in this matter.

Property Owner/Petitioner:

Crystal Lowery, property owner

Location of Property:

1000 Blk Ohio Ave (Tax Map # 197-1-15)

Purpose of Request:

To rezone the property located at 1000 Blk Ohio Ave, (Tax Map # 197-1-15) from HM Heavy Manufacturing District to RSF Residential Single Family District.

The date, time, and place of the public hearing scheduled by the Planning Commission on this request are as follows:

**WEDNESDAY, OCTOBER 11, 2023 – 7 P.M.
COUNCIL CHAMBERS, FIRST FLOOR, SALEM CITY HALL
114 NORTH BROAD STREET, SALEM, VIRGINIA**

The date, time, and place of the public hearing scheduled by City Council on this request are as follows:

**MONDAY, OCTOBER 23, 2023 – 6:30 P.M.
COUNCIL CHAMBERS, FIRST FLOOR, SALEM CITY HALL
114 NORTH BROAD STREET, SALEM, VIRGINIA**

Additional information on this request may be obtained in the Community Development Department, 21 South Bruffey Street, Salem, Virginia or at (540) 375-3032.

James E. Taliaferro, II
Executive Secretary
Planning Commission

AN ORDINANCE TO AMEND SECTION 106-110, ARTICLE I, CHAPTER 106, OF THE CODE OF THE CITY OF SALEM, VIRGINIA, RELATING TO ZONING AND DIVIDING THE CITY INTO BUILDING DISTRICTS AND ESTABLISHING DISTRICT BOUNDARY LINES ON THE ZONING MAP OF THE CITY OF SALEM, VIRGINIA.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, that Section 106-110, Article I, Chapter 106 of The Code of the City of Salem, Virginia, relating to building district boundary lines be amended in the following particular and no other, viz:

That the following described property in the City of Salem of Crystal Lowery, property owner, located at 1000 Blk Ohio Avenue (Tax Map # 197-1-15) be and the same is hereby changed from HM Heavy Manufacturing District to RSF Residential Single-Family District, and the map referred to shall be changed in this respect and no other, said property being described as follows:

Beginning at a point on the North line of Ohio Avenue, 300' +/- from the intersection of the aforementioned avenue and the West line of Grace Street, Thence N 43 degrees, 40 minutes E, a distance of 150.00 feet to an alley; Thence along the South side of the alley S 46 degrees, 20 minutes E, a distance of 50.00 feet to a point; Thence S 43 degrees, 40 minutes W, a distance of 150.00 feet to a point on the North line of Ohio Avenue; Thence along Ohio Avenue N 46 degrees, 20 minutes W, a distance of 50.00 feet to the point of beginning, containing 7,500 +/- Square Feet and being in the City of Salem, VA.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance be and the same are hereby repealed.

This ordinance shall be in full force and effect ten (10) days after its final passage.

Upon a call for an aye and a nay vote, the same stood as follows:

H. Hunter Holliday –
William D. Jones –
Byron Randolph Foley –
James W. Wallace, III –
Renee F. Turk –

Passed:
Effective:

 /s/
Mayor

ATTEST:

H. Robert Light
Clerk of Council
City of Salem, Virginia

Item # 6C
Date: 10/23/2023

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM, VIRGINIA
HELD AT CITY HALL

MEETING DATE: October 23, 2023

AGENDA ITEM: Consider adoption of the administrative calendar for 2024

SUBMITTED BY: Rob Light, Assistant City Manager

SUMMARY OF INFORMATION:

Each year Council approves the City's administrative calendar establishing regular meeting dates and holiday observances for the upcoming year. Per City Code, should any regular Council meeting date fall on a day designated as a holiday in the Code of Virginia, the meeting shall be held on the next day (Tuesday). In 2024, note that Memorial Day, Columbus Day, and Veteran's Day recognized by the State Code fall on regular Council meeting dates and thus are scheduled on Tuesdays.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of the 2024 Administrative Calendar

2024 Administrative Calendar

2024 SALEM CITY COUNCIL MEETINGS

6:30 P.M., COUNCIL CHAMBERS,
CITY HALL, 114 NORTH BROAD STREET

JANUARY	8	and	22
FEBRUARY	12	and	26
MARCH	11	and	25
APRIL	8	and	22
MAY	13	and	28
JUNE	10	and	24
JULY	8	and	22
AUGUST	12	and	26
SEPTEMBER	9	and	23
OCTOBER	15	and	28
NOVEMBER	12	and	25
DECEMBER	9		

Work Sessions, if needed, may be held as part of the regular Council agenda or separately scheduled upon posting.

SALEM CITY COUNCIL'S AUDIT-FINANCE COMMITTEE

Meets at 4 p.m. in the City Manager's Conference Room at City Hall, 114 North Broad Street, on the Thursday preceding the first regularly scheduled council meeting date of the month (see calendar above). Meetings will be held only if there are items on the Salem City Council agenda that need to be reviewed by said committee.

ECONOMIC DEVELOPMENT AUTHORITY MEETINGS

Meets the second Tuesday of each month as needed at 3:00 p.m., Council Chambers, City Hall, 114 North Broad Street.

Work Sessions, if needed, may be held as part of the regular Authority agenda or separately scheduled upon posting.

2024 PLANNING COMMISSION MEETINGS

7:00 P.M., COUNCIL CHAMBERS,
CITY HALL, 114 NORTH BROAD STREET

JANUARY	10
FEBRUARY	14
MARCH	13
APRIL	10
MAY	15
JUNE	12
JULY	10
AUGUST	14
SEPTEMBER	11
OCTOBER	16
NOVEMBER	13
DECEMBER	11

Work Sessions, if needed, may be held as part of the regular Commission agenda or separately scheduled upon posting.

CITY HOLIDAYS

City offices will be closed in observance of the following Holidays:

January 1, Monday	New Year's Day
January 15	Martin Luther King Day
Floating Holiday*	Presidents' Day
May 27	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September 2	Labor Day
November 11, Monday	Veterans Day
November 28 & 29	Thanksgiving
December 25, Wednesday	Christmas

*City offices will be open on this day

NOTE: Changes to public meeting dates, times, and locations will be posted in accordance with the Code of Virginia.

Item #6D
Date: 10/23/2023

October 23, 2023

Council of the City of Salem
Salem, Virginia 24153

Dear Council Members:

For your information, I am listing appointments and vacancies on various boards and commissions:

<u>Board or Commission</u>	<u>Recommendation</u>
Roanoke Valley Broadband Authority	Recommend appointing Rob Light to replace James Taliaferro for the remainder of a four-year term expiring December 31, 2023.
School Board of the City of Salem	Recommend that Council appoint new School Board member to fill the expiring term of David Preston on December 31, 2023.
Total Action For Progress (TAP)	Recommend reappointing Byron Randolph Foley for a two-year term ending November 13, 2025.
<u>Vacancies</u>	
Blue Ridge Behavioral Healthcare	Need one member to complete remainder of three-year term ending December 31, 2024.
Board of Appeals (USBC)	Need one alternate, five-year term
Economic Development Authority	Need replacement for Rob Robinson, to complete remainder of four-year term ending December 14, 2024.
Roanoke River Blueway Advisory Committee	Need one member, two-year term

Sincerely,

Laura Lea Harris

Laura Lea Harris
Deputy Clerk of Council

**CITY OF SALEM, VIRGINIA
BOARDS AND COMMISSIONS
October 23, 2023**

MEMBER EXPIRATION OF TERM

BLUE RIDGE BEHAVIORAL HEALTHCARE

Term of Office: 3 years (3 terms only)

Vacant (replace Ann Tripp) 12-31-24

Rev. C. Todd Hester 12-31-25

Dr. Forest Jones 12-31-23

AT LARGE MEMBERS:

Patrick Kenney 12-31-25

Helen Ferguson 12-31-23

Bobby Russell 12-31-24

BOARD OF APPEALS (USBC BUILDING CODE)

Term of Office: 5 years

John R. Hildebrand 1-01-26

Robert S. Fry, III 1-01-28

David A. Botts 1-01-25

Nathan Routt 5-11-25

Joseph Driscoll 1-01-28

ALTERNATES:

David Hodges 12-12-26

Chelsea Dyer 8-09-25

Vacant

BOARD OF EQUALIZATION OF REAL ESTATE
ASSESSMENTS

Term of Office: 3 years (**appointed by Circuit Court**)

Wendel Ingram 11-30-24

N. Jackson Beamer, III 11-30-24

David A. Prosser 11-30-25

Janie Whitlow 11-30-26

Kathy Fitzgerald 11-30-24

BOARD OF ZONING APPEALS

Term of Office: 5 years (**appointed by Circuit Court**)

F. Van Gresham 3-20-27

Frank Sellers 3-30-28

Winston J. DuBois 6-05-24

Gary Lynn Eanes 3-20-25

Tom Copenhagen 3-20-27

ALTERNATES:

Tony Rippee 10-12-28

Jeff Zoller 3-1-28

Steve Belanger 11-13-28

CHIEF LOCAL ELECTED OFFICIALS (CLEO)

CONSORTIUM

No Term Limit

H, Hunter Holliday

Alternate: James E. Taliaferro, II

MEMBER

EXPIRATION OF TERM

CONVENTION & VISITORS BUREAU

John Shaner

No term limit

COMMUNITY POLICY AND MANAGEMENT TEAM

No term limit except for Private Provider

(Names)

(Alternates)

Rosie Jordan

Tammy Todd

Laura Lea Harris

Crystal Williams

Kevin Meeks

Joshua Vaught Amy Cole

Jasmin Lawson

Cathy Brown

Sarah Watkins Howard Shumate

Leigh Frazier Courtenay Alleyne

Heather Gunn Chris Park

Mark Chadwick

Parent Rep-Vacant

Vacant

Sue Goad

Chrissy Brake

Randy Jennings

Deborah Coker

Darryl Helems

Mandy Hall

Derek Weeks

Danny Crouse

Health Dept. - Vacant

Vacant

Wendel Cook

Jessica Cook

*Note: Rosie Jordan will serve as Fiscal Agent

For the City of Salem

ECONOMIC DEVELOPMENT AUTHORITY

Term of Office: 4 years (**Requires Oath of Office**)

William Q. Mongan

3-09-27

Paul C. Kuhnel

3-09-24

J. David Robbins

3-09-24

Cindy Shelor

4-10-25

Macel Janoschka

3-09-25

Sean B. Kosmann

12-14-24

Vacancy

12-14-24

FAIR HOUSING BOARD

Term of Office: 3 years

Betty Waldron

7-01-25

Melton Johnson

7-01-26

Cole Keister

8-09-24

Pat Dew

3-01-24

Janie Whitlow

4-09-24

<u>MEMBER</u>	<u>EXPIRATION OF TERM</u>
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FINE ARTS COMMISSION (INACTIVE)

Term of Office: 4 years

Cameron Vest	5-01-15
Julie E. Bailey Hamilton	5-01-15
Brenda B. Bower	7-26-12
Vicki Daulton	10-26-12
Hamp Maxwell	10-26-12
Fred Campbell	5-01-13
Rosemary A. Saul	10-26-13
Rhonda M. Hale	10-12-14
Brandi B. Bailey	10-12-14

STUDENT REPRESENTATIVESLOCAL OFFICE ON AGING

Term of Office: 3 years

John P. Shaner	3-01-24
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Partnership for a Livable Roanoke Valley

Term of Office: Unlimited

James E. Taliaferro, II

PERSONNEL BOARD

Term of Office: 2 years

William R. Shepherd	6-09-25
J. Chris Conner	8-12-25
Margaret Humphrey	8-12-25
Garry Lautenschlager	11-23-24
Teresa Sizemore-Hernandez	4-26-25

PLANNING COMMISSION AND
NPDES CITIZENS' COMMITTEE

Term of Office: 4 years

Neil Conner	7-31-26
Denise "Dee" King	7-31-26
Vicki Daulton	7-26-27
Reid Garst	7-31-26
N. Jackson Beamer	8-28-27

REAL ESTATE TAX RELIEF REVIEW BOARD

Term of Office: 3 years

David G. Brittain	2-14-25
Wendel Ingram	6-11-24
Daniel L. Hart	2-14-24

ROANOKE REGIONAL AIRPORT COMMISSION

Term of Office: 4 years

Dale T. Guidry	7-1-24
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ROANOKE RIVER BLUEWAY ADVISORY COMMITTEE

Term of Office: 2 years

Jeff Ceasar	6-30-24
Vacant	6-30-25

<u>MEMBER</u>	<u>EXPIRATION OF TERM</u>
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ROANOKE VALLEY-ALLEGHANY REGIONAL
COMMISSION

Term of Office: 3 years

H. Hunter Holliday	6-30-24
Dee King	6-30-26
James W. Wallace, III	6-30-24

ROANOKE VALLEY BROADBAND AUTHORITY

Term of Office: 4 years

James E. Taliaferro, II	12-31-23
Mike McEvoy (Citizen At-large)	12-31-25

ROANOKE VALLEY DETENTION COMMISSION

No Terms

Member	Alternate
James Taliaferro	Rosemarie Jordan

ROANOKE VALLEY GREENWAY COMMISSION

Term of Office: 3 years

Dr. Steven L. Powers	11-08-24
Russ Craighead	7-25-25
Skip Lautenschlager	9-26-26

ROANOKE VALLEY RESOURCE AUTHORITY

Term of Office: 4 years

Rob Light	12-31-23
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ROANOKE VALLEY TRANSPORTATION PLANNING
ORGANIZATION (TPO) POLICY BOARD

Term of Office: 3 years

Renee F. Turk	6-30-26
H. Hunter Holliday	6-30-26
Alternate: Byron R. Foley	6-30-26

SCHOOL BOARD OF THE CITY OF SALEM

Term of Office: 3 years

Nancy Bradley	12-31-24
Teresa Sizemore-Hernandez	12-31-24
Andy Raines	12-31-25
Stacey Danstrom	12-31-25
David Preston	12-31-23

SOCIAL SERVICES ADVISORY BOARD

Term of Office: 4 years, 2 term limit

Heath Rickmond	12-01-26
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TOTAL ACTION FOR PROGRESS

Term of Office: 2 years

Byron Randolph Foley	11-13-23
(vacant - full-time alternate)	11-13-21

MEMBEREXPIRATION OF TERMTRANSPORTATION TECHNICAL COMMITTEE (TTC)

Term of office: 3 years

Crystal Williams	6-30-26
Josh Pratt	6-30-26
Alternate: James E. Taliaferro, II	6-30-26
Alternate: Max Dillon	6-30-26

VIRGINIA WESTERN COMMUNITY COLLEGE LOCAL
ADVISORY

Term of Office: 4 years (2 terms only)

Dr. Forest I. Jones, Jr.	6-30-26
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VIRGINIA'S BLUE RIDGE BOARD

Term of Office:

James E. Taliaferro, II

WESTERN VIRGINIA EMERGENCY MEDICAL
SERVICES COUNCIL

Term of office: 3 years

Deputy Chief Matt Rickman	12-31-25
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WESTERN VIRGINIA REGIONAL INDUSTRIAL
FACILITY AUTHORITY

Term of Office: 4 years **(Requires Oath of Office)**

James E. Taliaferro, II	2-3-26
H. Robert Light	2-3-24
Crystal Williams(Alternate for Taliaferro)	2-3-26
vacant (Alternate for Light)	2-3-24

WESTERN VIRGINIA REGIONAL JAIL AUTHORITY

Term of Office: 1 year – Expires 12-31-23

(Requires Oath of Office)

William D. Jones

Alternate: Byron R. Foley

James E. Taliaferro, II

Alternate: Rosemarie Jordan

April M. Staton

Alternate: Chief Deputy-Major Steve Garber