

# **City Council Meeting MINUTES**

**Monday, November 9, 2020, 6:30 PM**

Community Room, Salem Civic Center, 1001 Roanoke Boulevard, Salem, Virginia  
24153

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## **1. Call to Order**

A regular meeting of the Council of the City of Salem, Virginia, was called to order at 6:30 p.m., there being present the following members to wit: Renee F. Turk, Mayor, James W. Wallace, III, Vice-Mayor, Council members: Byron Randolph Foley, William D. Jones, and John E. Saunders (absent); with Renee F. Turk, Mayor, presiding; together with James E. Taliaferro, II, City Manager; Rob Light, Assistant City Manager and Clerk of Council; Rosemarie B. Jordan, Director of Finance; Charles E. VanAllman, Jr., Community Development Director; Mike Stevens, Communications Director; and Jim Guynn, Counsel.

Mayor Turk welcomed Jim Guynn and noted he will be the Interim City Attorney until a replacement is found for City Attorney Steve Yost.

## **2. Pledge of Allegiance**

## **3. Consent Agenda**

### **A. Citizens' Comments**

Comments from the public, limited to five minutes, on matters not on the regular meeting agenda.

**No citizens requested to speak for this meeting.**

No citizens requested to speak for this meeting of Council.

### **B. Minutes**

Consider acceptance of minutes from the October 26, 2020, regular meeting, and the October 23 and 28, 2020, special meetings.

Accepted

## **4. Old Business**

### **A. Amendment to the Zoning Ordinance**

Consider ordinance on seconding reading for rezoning the property of Phyllis R.

Booth McCraw, property owner, located at 527-529 Delaware Street (Tax Map # 146-8-7) from CBD Community Business District to RB Residential Business District. (Approved on first reading at the October 26, 2020, meeting.)

William Jones motioned to approve an ordinance on second reading rezoning the property of Phyllis R. Booth McCraw, property owner, located at 527-529 Delaware Street (Tax Map #146-8-7) from CBD Community Business District to RB Residential Business District. Randy Foley seconded the motion.

Ayes: Foley, Jones, Turk, Wallace

Absent: Saunders

**B. Amendment to the Zoning Ordinance**

Consider ordinance on second reading for rezoning the property of Premier Investments LLC, property owner, and Dominion Service & Parts LLC, lessee, located at 224 West 4th Street (Tax Map # 161-7-1) from HM Heavy Manufacturing District to HBD Highway Business District. (Approved on first reading at the October 26, 2020, meeting.)

Randy Foley motioned to approve an ordinance on second reading rezoning the property of Premier Investments LLC, property owner, and Dominion Service & Parts, LLC, lessee, located at 224 West Fourth Street (Tax Map #161-7-1) from HM Heavy Manufacturing District to HBD Highway Business District. William Jones seconded the motion.

Ayes: Foley, Jones, Turk, Wallace

Absent: Saunders

**C. Special Exception Permits**

Consider the request of Dominion Service & Parts LLC, lessee, and Premier Investments LLC, property owner, for the issuance of Special Exception Permits to allow an automobile dealership, used, and an automobile repair service, major, on the property located at 224 West 4th Street (Tax Map #161-7-1). (Continued from the October 26, 2020, meeting.) **Petitioner has requested to continue to the November 23, 2020, meeting.**

Mr. Taliaferro noted the petitioner has requested additional time to work on this request and asked Council to consider continuing this until the November 23, 2020, meeting.

William Jones motioned to continue the request of Dominion Service & Parts LLC, lessee, and Premier Investments LLC, property owner, for the issuance of Special Exception Permits to allow an automobile dealership, used, and an automobile repair service, major, on the property located at 224 West 4th Street (Tax Map #161-7-1) to the November 23, 2020, meeting. Randy Foley seconded the motion.

Ayes: Foley, Jones, Turk, Wallace

Absent: Saunders

**D. Administrative Calendar for 2021**

Consider adoption of the administrative calendar for 2021 (continued from the October 26, 2020, meeting).

Mr. Taliaferro noted that every year in the fall City Council adopts a calendar for the next "calendar year". He further discussed the 2021 Administrative Calendar.

Renee Turk motioned to adopt the 2021 Administrative Calendar with the addition of Friday, June 18, for the Juneteenth holiday. Randy Foley seconded the motion.

Ayes: Foley, Jones, Turk, Wallace

Absent: Saunders

**5. New Business**

**A. Webster Land Disturbance Plan**

Consider setting bond for erosion and sediment control for the Webster Land Disturbance Plan to be located on East Eighth Street and Missouri Avenue. **Audit - Finance Committee**

Vice Mayor Wallace noted the Audit Finance Committee met this evening to discuss this request. The Committee reviewed the estimate for erosion and sediment control for the Webster Land Disturbance Plan to be located on East Eighth Street and Missouri Avenue. The Committee concurs with the City Engineer's office recommendation that bond be set in the amount of \$6,758 and a time frame for completion set at twelve (12) months.

James Wallace motioned to approve an erosion and sediment control bond in the amount of \$6,758 and a completion time of twelve (12) months for the Webster Land Disturbance Plan to be located on East Eighth Street and Missouri Avenue. William Jones seconded the motion.

Ayes: Foley, Jones, Turk, Wallace

Absent: Saunders

**B. Appropriation of Funds**

Consider request to accept and appropriate the Virginia Risk Sharing Association Grant. **Audit - Finance Committee**

Vice Mayor Wallace noted the Audit Finance Committee also discussed this request. Virginia Risk Sharing Association Grant (VRSA) provides risk management grants to localities each year to help support risk management activities. The City of Salem Sheriff's Department was awarded a grant of \$6,307 to be used to purchase various cleaning supplies and security equipment. The grant does not require a match and will allow the department to purchase needed items not included in the current budget. The Committee reviewed the request and recommends accepting and appropriating the VRSA grant of \$6,307 awarded to the Sheriff's department to be used to purchase cleaning supplies and security equipment.

James Wallace motioned to accept and appropriate the VRSA grant of \$6,307 awarded to the Sheriff's department to be used to purchase cleaning supplies and security equipment. Randy Foley seconded the motion.

Ayes: Foley, Jones, Turk, Wallace

Absent: Saunders

**6. Adjournment**

Vice Mayor Wallace asked with regards to the City Attorney's retirement does City Council need to appoint Mr. Guynn. Is the City Attorney not appointed by City Council versus just saying he is the Interim City Attorney?

Mr. Taliaferro noted that at some point it would be good if Council appoints Mr. Guynn as Interim City Attorney. At the present time, Mr. Yost has not officially retired. He and Mr. Guynn are working on a transition plan. He would recommend that at either the last November or the December meeting that Council could consider an appointment because he believes that Mr. Yost's intention is to fully retired by the end of the year.

The meeting was adjourned at 6:56 p.m.