



City Council Meeting

AGENDA

Monday, March 27, 2017, 7:30 PM

Council Chambers, City Hall, 114 North Broad Street, Salem, Virginia 24153

1. Call to Order
2. Pledge of Allegiance
3. Bid Openings, Awards, Recognitions
4. Consent Agenda
 - A. **Minutes**

Consider approval of the minutes from the special meeting on March 8, 2017 and the regular meeting on March 13, 2017.
 - B. **Financial Report**

Consider acceptance of the Statement of Revenues and Expenditures for eight months ending February 28, 2017.
5. Old Business
 - A. **Taxicabs**

Consider issuance of Certificates of Public Convenience and Necessity for the next twelve (12) months, beginning April 1, 2017; continued from March 13, 2017 meeting. (Date set for public hearing at January 23, 2017 meeting. Advertised in the February 23, and March 2, 2017, issues of the Salem Times Register.)
6. New Business
 - A. **Amendment to Zoning Ordinance**

Hold a public hearing and consider ordinance on first reading, the request of William D. and Mary Ann Jones, property owners, for rezoning the property located at 146 West Fourth Street, (Tax Map #161-7-4) from BCD Business Commerce District to HBD Highway Business District. (Advertised in the March 9 and 16, 2017 issues of the Salem Times Register.) Recommend approval with no conditions; see Page 1 Planning Commission Minutes.) **STAFF REPORT**
 - B. **Amendment to Zoning Ordinance**

Hold a public hearing and consider ordinance on first reading, the request of Turner Morgan LLC, property owner for rezoning two parcels located at 803-813 Eighth Street and three parcels fronting on vacated Carolina Avenue (Tax Map # 186-11-2&3 and 186-3-2, 3 & 4) from BCD Business

Commerce District to HBD Highway Business District. (Advertised in the March 9, and 16, 2017 issues of the Salem Times Register.) Recommend approval with no conditions; see Page 2 Planning Commission Minutes.) **STAFF REPORT**

C. East Main Street UDA

Hold a public hearing and consider adopting resolution 1312 for recommendation regarding the East Main Street Urban Development Area (UDA) plan and for amending "The Comprehensive Plan for the City of Salem" to reflect the addition (Advertised in the March 9, and 16, 2017 issues of the Salem Times Register.)

D. Vacation of Right of Way

Hold a public hearing and consider adoption of Resolution of 1313 appointing viewers to consider permanently vacating a portion of an existing 15' public alley beginning at a point on the north side of West First Street and extending to the adjacent property owner to the north which is approximately 267.67' in the City of Salem. (As advertised in the March 12, and March 19, 2017 issues of *The Roanoke Times*.)

E. Hidden Heroes

Consider adoption of resolution 1314 in support of military and veteran caregivers.

F. Personal Property Tax Relief Act (PPTRA)

Consider request to adopt a resolution setting the allocation percentage for personal property tax relief for the 2017 tax year. **Audit - Finance Committee**

G. Project Lifesaver Program

Consider request to accept and appropriate grant received from Foundation for Roanoke for the Project Lifesaver Program. **Audit - Finance Committee**

H. School Operating Fund/School Grant Fund

Consider request to amend School Operating Fund and School Grand Fund budget as approved by the School Board on March 14, 2017. **Audit - Finance Committee**

I. Salem Lions Club

Consider request to appropriate donation received from Salem Lions Club. **Audit - Finance Committee**

J. Virginia Varsity Transfer New Warehouse

Consider setting the bond for physical improvements and erosion and sediment control for Virginia Varsity Transfer New Warehouse. **Audit - Finance Committee**

K. Budget Presentation

Receive presentation of 2017-2018 budget for the City of Salem.

7. Closed Session

8. Adjournment

City Council Meeting MINUTES

Wednesday, March 8, 2017, 3:00 PM

Council Chambers, City Hall, 114 N Broad St., Salem, VA 24153

1. Call to Order

A special meeting of the Council of the City of Salem, Virginia, was called to order at 3:00 p.m., there being present the following members to wit: Byron Randolph Foley, Mayor, William D. Jones, Vice-Mayor, Council Members: Jane W. Johnson, James A. Martin, and James L. Chisom; along with Kevin S. Boggess, City Manager; James E. Taliaferro, II, Assistant City Manager and Clerk of Council; Melinda J. Payne, Director of Economic Development; Rosemarie B. Jordan, Director of Finance; and Stephen M. Yost, City Attorney.

2. Pledge of Allegiance

3. Bid Openings, Awards, Recognitions

4. Consent Agenda

5. Old Business

6. New Business

7. Closed Session

A. Closed Session

Hold a closed session in accordance with Section 2.2-3711A(3) and Section 2.2-3711A(29) of the 1950 Code of Virginia, as amended for the purpose of a discussion concerning publicly held real property and the award of a public contract where discussion in open session would adversely affect the bargaining position of negotiating strategy of the City.

William Jones motioned to move to closed session in accordance with Section 2.2-3711A(3) and Section 2.2-3711A(29) of the 1950 Code of Virginia, as amended for the purpose of a discussion concerning publicly held real property and the award of a public contract where discussion in open session would adversely affect the bargaining position of negotiating strategy of the City. Jane Johnson seconded the motion.

Ayes: Chisom, Martin, Johnson, Jones, Foley

8. Adjournment

Vice Mayor Jones motioned to reconvene at 4:56 p.m. and that in accordance with Section 2.2-3712D. of the Code of Virginia, 1950 as amended to date, Council hereby certifies that in Closed Session only items lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such items identified in the motion by which the Closed Session was convened were heard, discussed, or considered by the Council. Jane Johnson seconded the motion.

Ayes: Chisom, Martin, Johnson, Jones, Foley

The meeting was adjourned at 5:18 p.m.

City Council Meeting MINUTES

Monday, March 13, 2017, 7:30 PM

Council Chambers, City Hall, 114 North Broad Street, Salem, Virginia 24153

1. Call to Order

A regular meeting of the Council of the City of Salem, Virginia, was called to order at 7:30 p.m., there being present the following members to wit: Byron Randolph Foley, Mayor, William D. Jones, Vice-Mayor, Councilmembers: Jane W. Johnson, James A. Martin, and James L. Chisom; along with Kevin S. Boggess, City Manager; James E. Taliaferro, II, Assistant City Manager and Clerk of Council; Melinda J. Payne, Director of Economic Development; Rosemarie B. Jordan, Director of Finance; Charles E. VanAllman, Jr., Director of Community Development; Mike Stevens, Communications Director; and Stephen M. Yost, City Attorney.

2. Pledge of Allegiance

3. Bid Openings, Awards, Recognitions

4. Consent Agenda

A. **Minutes**

Consider approval of the minutes from February 13, 2017, regular meeting.

Approved as presented

B. **Financial Report**

Consider acceptance of the Statement of Revenues and Expenditures for seven months ending January 31, 2017.

Vice Mayor Jones noted that Audit Finance committee met earlier today, and it was noted there were some good things that came out of this report. He asked Mrs. Jordan to address how our expenditures are down and why our bottom line looks better.

Mrs. Jordan noted one of the questions asked was why our charges for services revenue is down. The reason for this is that the City Transfer station was actually transferred over to Roanoke Valley Resource Authority so we are no longer bringing in the revenue from that Transfer Station. On the other side of this under "Public

Works" we are not paying for the cost of the Transfer Station. So what we are seeing is roughly a \$700,000 decrease in charges for service right now. Also, under "Public Works" it is down \$2.4 Million. The majority of this savings last physical year we had a very paving project so this accounts for about \$1.5 Million of this and the rest, which is about \$900,000 - \$1 Million in savings, is from the Transfer Station not being run by the City. She feels that this is a very strong financial indication. The decision by City Council to make this transition appears to be the right financial decision and this is what the statements are showing as of January.

Received as presented

5. Old Business

6. New Business

A. **Taxicabs**

Hold public hearing in accordance with Section 98-94 of THE CODE OF THE CITY OF SALEM, VIRGINIA, and consider issuance of Certificates of Public Convenience and Necessity for the next twelve (12) months, beginning April 1, 2017. (Date set for public hearing at January 23, 2017 meeting. Advertised in the February 23, and March 2, 2017, issues of the Salem Times Register.)

Mr. Boggess noted that this is an annual thing that the City does every year. He stated that in the packet sent to Council a late application for consideration was attached along with the others. He reminded Council that last year there were a couple of issues identified by the Police Department but that has not occurred this year. Additionally, we had one citizen complaint last year but as of this point we have had no citizen complaints or no one has called the office with regards to the applications.

Mayor Foley opened the public hearing at 7:34 p.m. With no one appearing, Mayor Foley closed the public hearing.

Mayor Foley asked if the late applicant has been inspected, and Mr. Boggess noted it is his understanding that they have been inspected. Mayor Foley noted that there are four applicants: Yellow Cab, B. Early, Salem Taxi, and City Cab. Mr. Boggess noted that Mr. Yost has made him aware of something and he asked Mr. Yost if he could explain.

Mr. Yost noted that the three applicants that Officer Critz looked at, he had no problem with Bennett E. Early, Jr., trading as B. Early Cab Service, and recommended the granting of the certificate to Mr. Early. He had no problem with

Yellow Cab Service of Roanoke Inc. and recommended the certificate be granted to them. He did have problems with Salem Cab Service LLC and Roanoke Taxi, which is one entity, for the reasons set forth in his report. The fourth applicant is the one that came in late which he is not aware of a report. This is East Coast Petroleum and Trading Inc. doing business as City Cab. He noted Council could grant the ones that they would like to this evening, which at the very least is Bennett Early and Yellow Cab. He noted that those two were recommended. The applications for Salem Taxi and City Cab might want to be put aside unless there is something new to report.

Vice Mayor Jones asked if they would be putting the applications aside as far as suspending their license or how would this work. Mr. Yost noted that they would not be suspending their licenses. He noted that the Certificate of Public Necessity can be done at any time during the year actually, if a business wants to come to Salem. They all end effective March 31st of each year. So they are still under their existing certificate, and it could be brought back in two weeks for any that they do not act on tonight.

James Martin motioned to award the certificates of Public Necessity and Convenience to B. Early Cab Service and Yellow Cab Services of Roanoke; and to continue the decision for Salem Cab Services, LLC, trading as Salem Taxi and Roanoke Taxi, and City Cab to the March 27th, meeting. Jane Johnson seconded the motion.

Ayes: Chisom, Foley, Johnson, Jones, Martin

B. Miscellaneous Fees

Consider adoption of Resolution 1306 reaffirming miscellaneous fees.

Mr. Taliaferro noted the resolution for Council's consideration has several amendments but only one change in the fees. Council might recall at the last budget cycle it was discussed about combining all the fees that we could into one resolution. There are a lot of additions particularly from the Water Department that were not included in the Miscellaneous Fees in the past. Those fees are not changing, but they are included in this one resolution, and our hope is that we will have all of our fees or as many as we can in one place. The one change he mentioned is under the Water Department - Penalty for Late Payment. The previously adopted resolution in June of 2016 was \$10 per service, and this should have been \$5 per service so this resolution will change that back.

Mr. Martin noted that this is great work to consolidate all these fees into one

document and he believes this will make it easier to manage going forward. James Martin motioned to adopt of Resolution 1306 reaffirming miscellaneous fees. William Jones seconded the motion.

Ayes: Chisom, Foley, Johnson, Jones, Martin

C. Lidl Grocery Store

Consider setting the bond for physical improvements and erosion and sediment control for Lidl Grocery Store. Audit - Finance Committee

Vice Mayor Jones noted that the Audit Fiance Committee met this morning and the Committee reviewed the estimate for physical improvements and erosion and sediment control for Lidl Grocery Store. The Committee concurs with the Community Development Department's recommendation that the bond be set in the amount of \$316,143 with a completion time of twelve months. He asked the Director of Community Development if twelve months was going to be enough. Mr. VanAllman noted that it is going to be close, but he thinks they can do it in twelve months with good weather.

There was some discussion regarding the location of the building with regards to the Lowes Store.

William Jones motioned to approve the bond for physical improvements and erosion and sediment control for Lidl Grocery Store. James Chisom seconded the motion.

Ayes: Chisom, Foley, Johnson, Jones, Martin

D. Preston Place

Consider setting the bond for physical improvements and erosion and sediment control for Preston Place. Audit - Finance Committee

Vice Mayor Jones noted the committee reviewed the estimate for physical improvements and erosion and sediment control for Preston Place, which is on West Main Street next to Toyoko Express. The committee concurs with the Community Development Department's recommendation that the bond be set for \$3,173.50 for a period of completion to be within twelve (12) months. William Jones motioned to approve the bond for physical improvements and erosion and sediment control for Preston Place. James Chisom seconded the motion.

Ayes: Chisom, Foley, Johnson, Jones, Martin

E. Appropriation of Funds

Consider request to appropriate grant funds received from the Virginia Office of the Attorney General. Audit - Finance Committee

Vice Mayor Jones stated that the Audit Finance Committee met to discuss this item. In the fiscal year 2016, the City was awarded \$1,000 through the Triad grant program administered by the Office of the Attorney General. Triad is a cooperative effort of law enforcement agencies, senior citizens and senior organizations focused on reducing crimes against older citizens. Grant funds must be expended by June 30, 2017 and will be used to provide training and establish a Triad chapter in the City of Salem. No matching funds are required. The committee reviewed the request and recommends appropriating \$1,000 in grant funds received from the Virginia Office of the Attorney General. William Jones motioned to appropriate grant funds received from the Virginia Office of the Attorney General. James Chisom seconded the motion.

Ayes: Chisom, Foley, Johnson, Jones, Martin

7. Closed Session

Boards and Commissions

Vice Mayor Jones motioned to appoint Jackson Beamer to the Planning Commission to fill the unexpired term of Bruce Thomasson with an effective date of March 13, 2017. Jane Johnson seconded the motion.

Ayes: Chisom, Martin, Johnson, Jones, Foley

Hold a closed session pursuant to Section 2.2-3711A(3) of the 1950 Code of Virginia, as amended, to discuss the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City and also pursuant to Section 2.2-3711A(29) to discuss the award of a public contract involving the expenditure of public funds and where discussion of the terms or scope of such contract in an open session would adversely affect the bargaining position or negotiating strategy of the City.

Vice Mayor Jones motioned to move to closed session in accordance with Section 2.2-3711A(3) of the 1950 Code of Virginia, as amended, to discuss the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City and also pursuant to Section 2.2-3711A(29) to discuss the award of a public contract involving the expenditure of public funds and where discussion of the terms or scope of such

contract in an open session would adversely affect the bargaining position or negotiating strategy of the City. Jane Johnson seconded the motion.

Ayes: Chisom, Martin, Johnson, Jones, Foley

8. Adjournment

Vice Mayor Jones motioned to reconvene at 8:53 p.m. and that in accordance with Section 2.2-3712D. of the Code of Virginia, 1950 as amended to date, Council hereby certifies that in Closed Session only items lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such items identified in the motion by which the Closed Session was convened were heard, discussed, or considered by the Council. Jane Johnson seconded the motion.

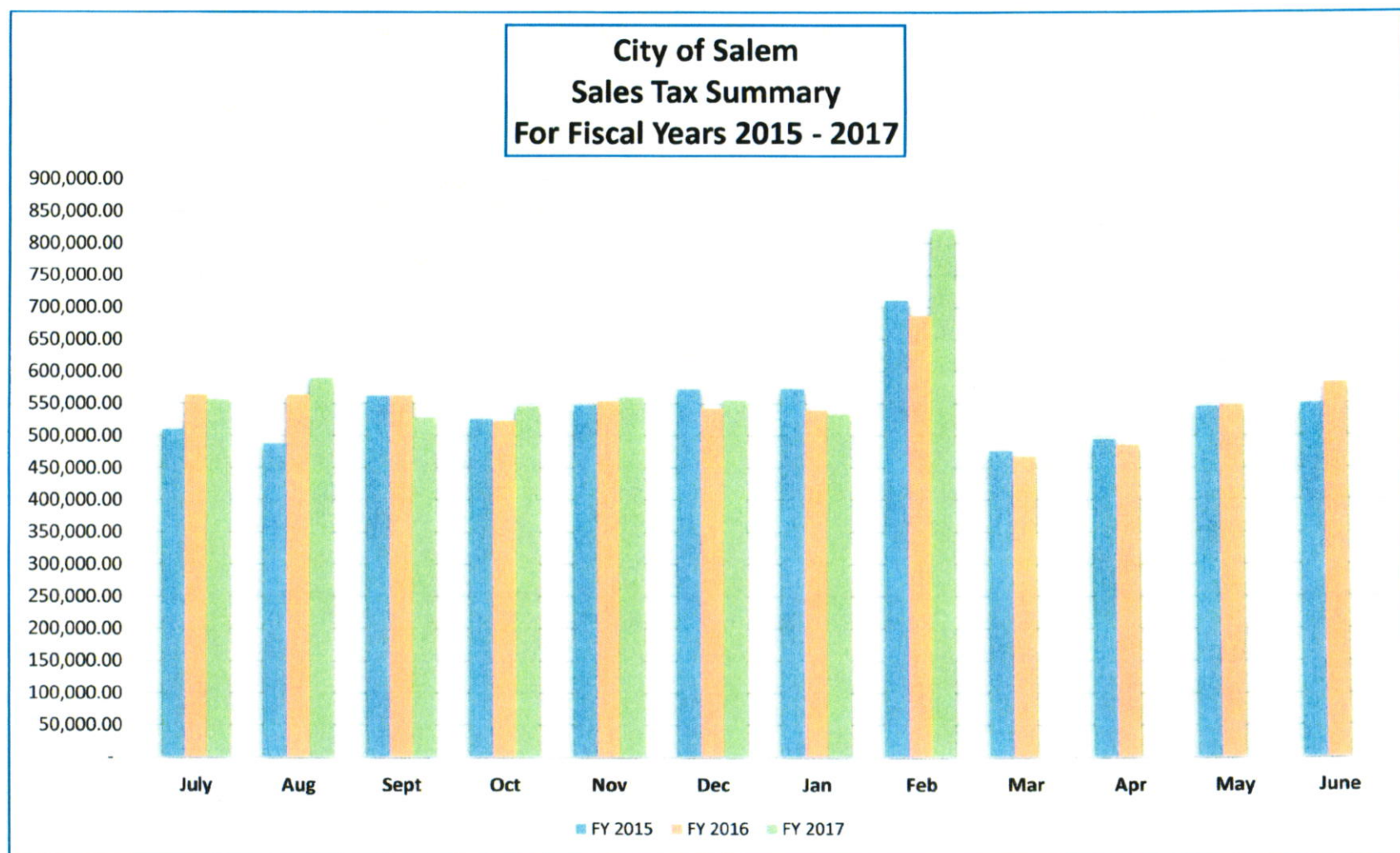
Ayes: Chisom, Foley, Johnson, Jones, Martin

The meeting was adjourned at 8:54 p.m.

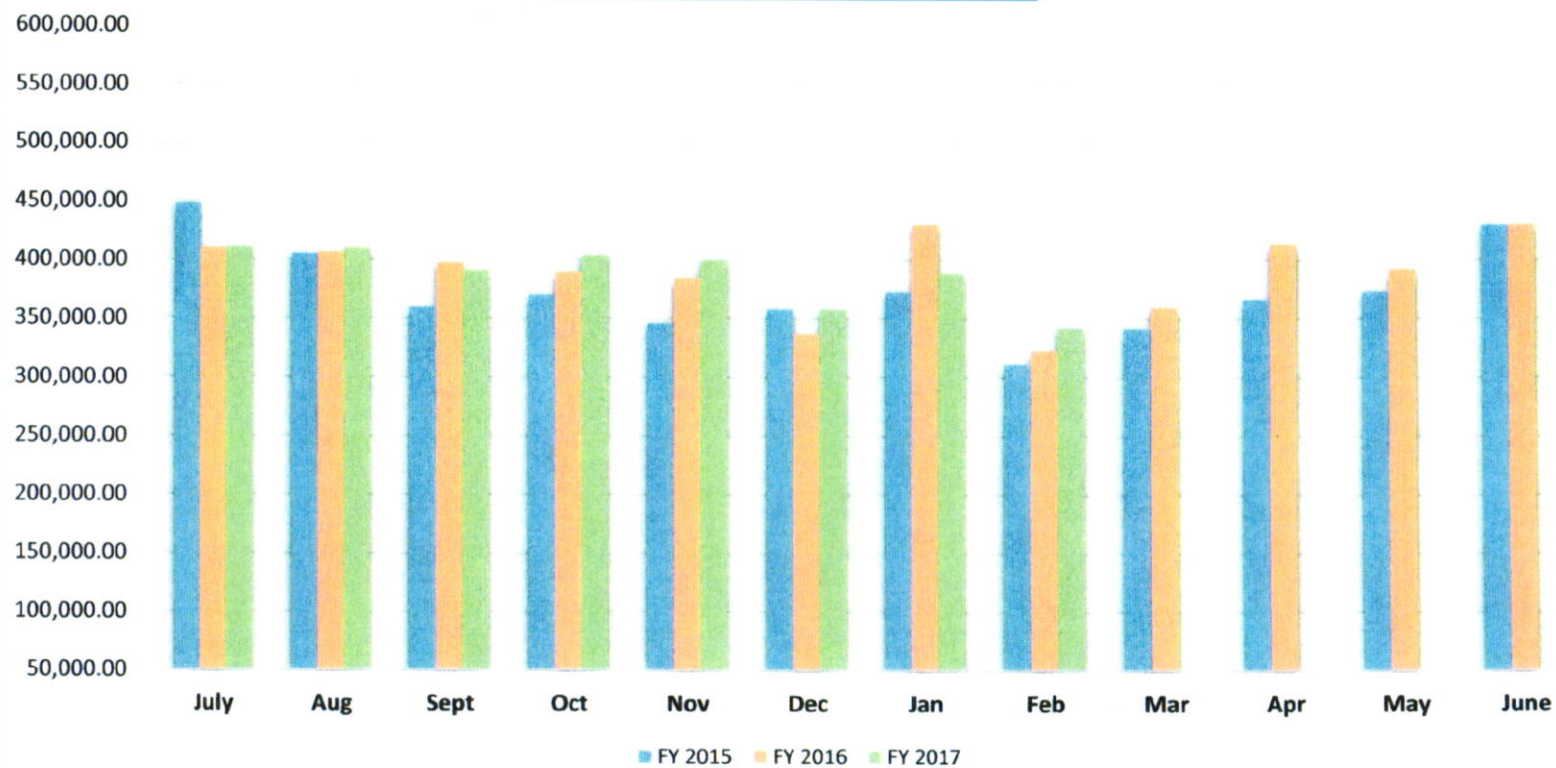
Schedule A

City Of Salem, Virginia
General Fund
Statement of Revenues and Expenditures
For Eight Months Ending February 28, 2017

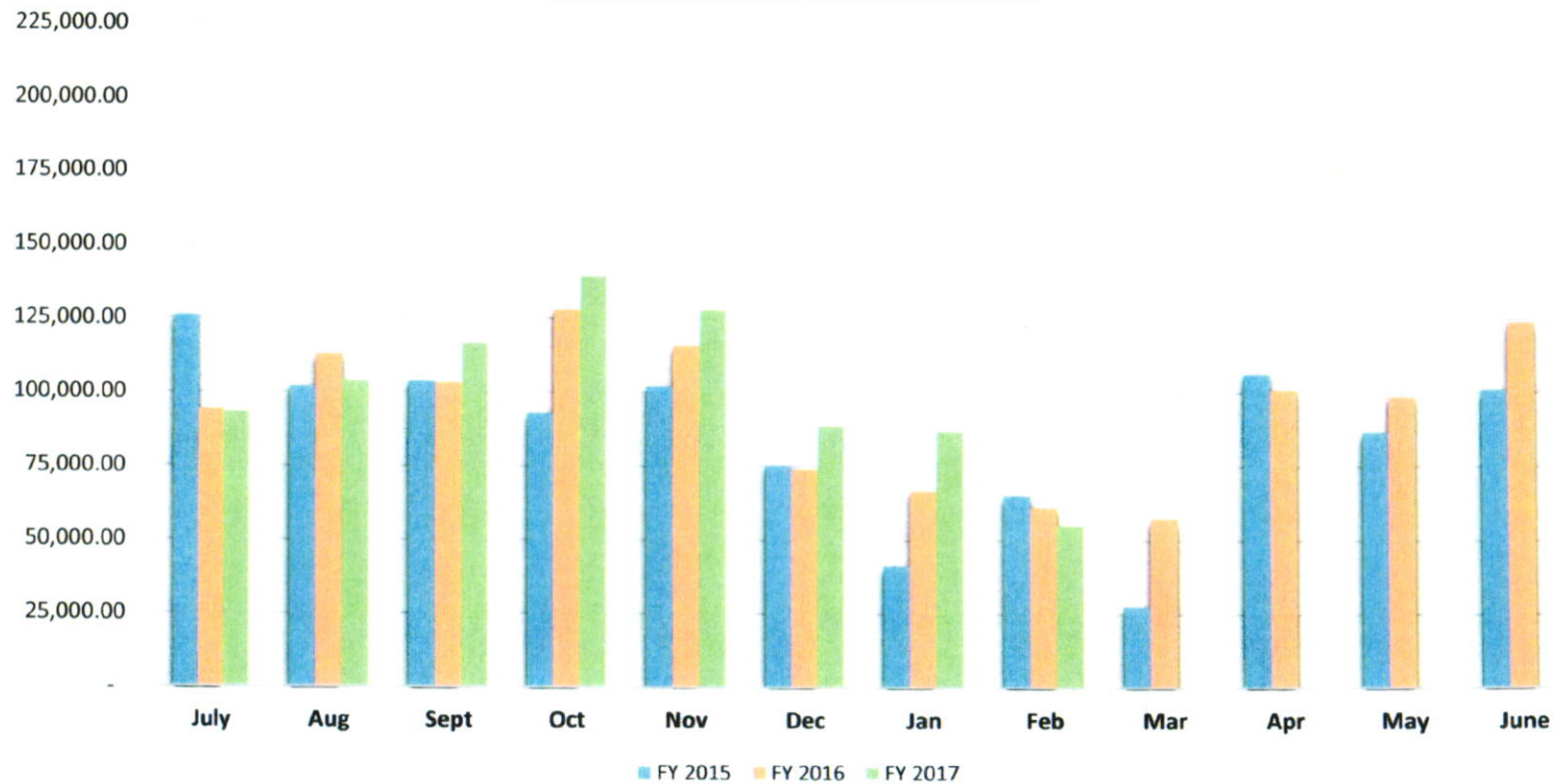
	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Revenues:					
Beginning Balance 7-1-16	\$ 1,408,483	\$ -	0%	\$ -	\$ -
General Property Taxes	34,053,209	13,740,931	40%	24,410,925	(10,669,995)
Other Local Taxes	20,968,100	13,050,778	62%	12,354,891	695,887
Permits and Licenses	256,800	174,617	68%	210,586	(35,968)
Fines and Forfeitures	114,500	80,595	70%	62,107	18,488
Revenue from Use of Money and Property	436,016	482,592	111%	346,765	135,827
Charges for Services	5,746,514	2,990,062	52%	3,884,864	(894,802)
Payment in Lieu of Taxes from Electric Fund	3,160,000	3,160,000	100%	3,160,000	-
Payment in Lieu of Taxes from Water Fund	130,000	102,851	79%	106,925	(4,074)
Miscellaneous Revenue	310,218	202,115	65%	101,376	100,740
Non-Categorical Aid	3,978,272	789,725	20%	826,129	(36,404)
Shared Expenses	1,260,862	699,559	55%	690,603	8,956
Categorical Aid	6,210,889	3,737,104	60%	3,108,421	628,683
Total Revenues	78,033,863	39,210,929	50%	49,263,591	(10,052,662)
Expenditures:					
General Government	6,579,784	4,326,719	66%	3,911,646	415,074
Judicial Administration	2,059,136	1,267,441	62%	1,295,958	(28,518)
Public Safety	16,658,799	11,046,386	66%	10,358,448	687,938
Public Works	13,147,720	6,065,425	46%	8,803,206	(2,737,781)
Health and Welfare	2,443,438	1,556,562	64%	1,422,452	134,110
Education	21,843,901	16,084,940	74%	16,136,756	(51,815)
Parks, Recreation and Cultural	4,971,784	3,067,382	62%	2,837,288	230,094
Community Development	2,083,318	1,519,279	73%	787,123	732,157
Non-Departmental	7,220,254	4,306,219	60%	4,304,575	1,644
Contingency	602,605	-	0%	-	-
Reserve for Fund Balance Replenishment	375,000	-	0%	-	-
Reserve for Capital	48,124	-	0%	-	-
Total Expenditures	78,033,863	49,240,355	63%	49,857,451	(617,096)
Revenues Over/(Under) Expenditures	\$ -	\$ (10,029,426)		\$ (593,860)	\$ (9,435,566)



**City of Salem
Meals Tax Summary
For Fiscal Years 2015 - 2017**



**City of Salem
Lodging Tax Summary
For Fiscal Years 2015 - 2017**



SCHEDULE E

**City Of Salem, Virginia
Solid Waste Disposal
Statement Of Operations
For Eight Months Ending February 28, 2017**

	<u>Current Year Budget</u>	<u>Current Year Year to Date</u>	<u>% of Budget</u>	<u>Prior Year Year to Date</u>	<u>Variance</u>
Operating Revenues:					
<u>Revenues For Waste Disposal:</u>					
Toter Fees	\$ 805,000	\$ 499,836	62%	\$ 501,781	\$ (1,945)
Container Fees	340,000	204,016	60%	222,868	(18,853)
Waste Collection & Disposal Charges	3,000,000	1,275,715	43%	2,249,347	(973,631)
Recycling Proceeds	73,000	11,911	16%	42,623	(30,712)
Total Revenues For Waste Disposal	4,218,000	1,991,477	47%	3,016,619	(1,025,141)
Operating Expenditures:					
<u>Refuse Collection:</u>					
Salaries	636,654	435,412	68%	402,544	32,868
Fringe Benefits	289,979	193,556	67%	191,558	1,998
Contractual Services	199,225	103,895	52%	109,467	(5,572)
Printing and Binding	1,500	272	18%	253	20
Travel and Training	625	347	56%	347	-
Waste Disposal	452,305	177,414	39%	-	177,414
Miscellaneous	2,011	1,341	67%	1,940	(599)
Miscellaneous Credits	(45,000)	(24,220)	54%	(23,954)	(266)
Materials and Supplies	52,800	5,973	11%	7,339	(1,366)
Capital Outlay	-	-	0%	6,983	(6,983)
Total Refuse Collection	1,590,099	893,991	56%	696,476	197,515
<u>Containers:</u>					
Salaries	47,917	30,799	64%	29,840	959
Fringe Benefits	19,961	12,892	65%	13,367	(475)
Contractual Services	50,000	15,699	31%	17,172	(1,473)
Waste Disposal	150,500	70,313	47%	-	70,313
Miscellaneous	2,300	736	32%	1,546	(810)
Miscellaneous Credits	-	-	0%	(2,047)	2,047
Materials And Supplies	7,040	292	4%	13,440	(13,148)
Capital Outlay	255,673	255,672	100%	-	255,672
Total Containers	533,391	386,404	72%	73,318	313,086
<u>Transfer Station:</u>					
Salaries	346,955	181,131	52%	262,426	(81,295)
Fringe Benefits	161,972	63,582	39%	107,414	(43,831)
Contractual Services	89,709	37,939	42%	119,971	(82,031)
Utilities	35,000	14,171	40%	24,962	(10,791)
Communications	1,000	320	32%	579	(259)
Travel and Training	2,000	963	48%	1,591	(628)
Miscellaneous	33,966	8,234	24%	11,048	(2,813)
Waste Disposal	2,754,068	1,268,678	46%	2,327,164	(1,058,486)
Miscellaneous Credits	-	(22,301)	0%	(3,108)	(19,193)
Materials and Supplies	9,850	1,870	19%	5,016	(3,145)
Machinery and Equipment	-	-	0%	16,500	(16,500)
Total Transfer Station	3,434,520	1,554,589	45%	2,873,561	(1,318,973)
Total Operating Expenditures	5,558,010	2,834,983	51%	3,643,356	(808,372)
Net Cost For Solid Waste Disposal		\$ 843,506		\$ 626,737	\$ 216,769

City of Salem, Virginia
Debt Outstanding
For Period Ending February 28, 2017

Schedule F

	Balance 7/1/2016	Issuances	Principal Payments	Balance 2/28/2017
City Debt Outstanding				
2010B VML/VACO Series G Build America Bonds	2,700,000	-	-	2,700,000
2010D VML/VACO Bonds I Tax Exempt Bonds	2,893,712	-	(364,080)	2,529,632
2011 Union First Market Refunding Bonds	3,288,762	-	(438,138)	2,850,624
2013 Public Improvement Bonds	1,603,525	-	(89,425)	1,514,100
2015 Key Bank Refunding Bonds	1,912,481	-	-	1,912,481
2016A Public Improvement Bonds	3,922,176	-	-	3,922,176
2016B Public Improvement Bonds	1,359,224	-	-	1,359,224
Total City Debt Outstanding	<u>17,679,880</u>	<u>-</u>	<u>(891,643)</u>	<u>16,788,237</u>
School Debt Outstanding				
2010D VML/VACO Bonds I Tax Exempt Bonds	418,305	-	(141,200)	277,105
2011 Union First Market Refunding Bonds	5,756,238	-	(766,862)	4,989,376
2012A Public Improvement Bonds	8,113,250	-	(477,250)	7,636,000
2013 Public Improvement Bonds	4,941,475	-	(275,575)	4,665,900
Total School Debt Outstanding	<u>19,229,268</u>	<u>-</u>	<u>(1,660,887)</u>	<u>17,568,381</u>
Total Debt Outstanding	<u><u>36,909,148</u></u>	<u><u>-</u></u>	<u><u>(2,552,530)</u></u>	<u><u>34,356,618</u></u>

City of Salem, Virginia
Capital Projects Fund
Statement of Revenues and Expenditures
For Period Ending February 28, 2017

Schedule G

	Budget	Project To Date	Encumbrances	Total Project	Available Balance	Year To Date	
Fund Balance, July 1, 2016							4,338,771.70
<u>Revenues:</u>							
ERP-Transfer From GF	253,879.00	253,878.79	-	253,878.79	0.21	-	
ERP-Transfer From EF	302,400.00	302,400.00	-	302,400.00	-	-	
ERP-Transfer From Schools	150,000.00	150,000.00	-	150,000.00	-	-	
ERP-2013 Bonds	123,800.00	123,800.00	-	123,800.00	-	-	
Cama System-Transfer From GF	115,000.00	115,000.00	-	115,000.00	-	-	
Document Mgmt Solution-2013 Bonds	63,545.00	63,545.00	-	63,545.00	-	-	
Fire Trucks-2016 Bonds	836,267.00	836,267.00	-	836,267.00	-	-	
Fire Trucks-Transfer From GF	576,657.00	576,657.00	-	576,657.00	-	-	
Bicycle & Ped Safety Impr Prog-Federal	535,248.00	121,161.04	-	121,161.04	414,086.96	24,409.51	
Bicycle & Ped Safety Impr Prog-State	59,472.00	13,462.34	-	13,462.34	46,009.66	2,712.17	
Bicycle & Ped Safety Impr Prog-Local	28,227.00	28,227.00	-	28,227.00	-	-	
Library Roof-2016 Bonds	551,180.00	551,179.18	-	551,179.18	0.82	-	
Courthouse Front Entrance-2016 Bonds	650,000.00	650,000.00	-	650,000.00	-	-	
Street Department Equipment-2016 Bonds	483,000.00	483,000.00	-	483,000.00	-	-	
Roanoke Blvd Multimodal Impr at VA-Fed	876,381.00	-	-	-	876,381.00	-	
Social Services Building-2016 Bonds	625,000.00	625,000.00	-	625,000.00	-	-	
Greenway Phase 2B-Enhancement	450,903.00	58,939.42	-	58,939.42	391,963.58	20,854.16	
Greenway Phase 2B-2013 Bonds Interest	1,478.00	1,569.89	-	1,569.89	(91.89)	224.12	
Greenway Phase 2B-Transfer From GF	114,126.00	26,501.20	-	26,501.20	87,624.80	5,920.84	
Greenway Phase 4-RSTP	800,000.00	-	-	-	800,000.00	-	
Greenway Phase 4-Enhancement	80,330.00	80,329.50	-	80,329.50	0.50	-	
Greenway Phase 4-2013 Bonds	15,127.00	15,126.66	-	15,126.66	0.34	-	
Greenway Phase 4-Transfer From GF	5,407.00	5,406.17	-	5,406.17	0.83	-	
Greenway Phase 5-RSTP	262,600.00	-	-	-	262,600.00	-	
Greenway Phase 5-Enhancement	251,503.00	83,726.03	-	83,726.03	167,776.97	-	
Greenway Phase 5-2013 Bonds	17,869.00	17,868.45	-	17,868.45	0.55	-	
Greenway Phase 5-Transfer From GF	45,007.00	3,557.77	-	3,557.77	41,449.23	-	
Greenway Donations	2,380.00	2,379.40	-	2,379.40	0.60	-	
Mason Creek Greenway Phase 2-Federal	400,972.00	2,320.00	-	2,320.00	398,652.00	-	
Mason Creek Greenway Phase 2-Local	108,994.00	26,000.00	-	26,000.00	82,994.00	-	
Salem Memorial Renovations-2016 Bonds	1,001,923.00	1,001,922.69	-	1,001,922.69	0.31	-	
Salem Memorial Scoreboard-2016 Bonds	350,000.00	350,000.00	-	350,000.00	-	-	
Downtown Improvements-2016 Bonds	500,000.00	500,000.00	-	500,000.00	-	-	
Interest Revenue-2016 Bonds	-	14,454.42	-	14,454.42	(14,454.42)	13,256.45	
Total Revenues	10,638,675.00	7,083,678.95	-	7,083,678.95	3,554,996.05		67,377.25
<u>Expenditures:</u>							
ERP - New World	530,079.00	508,309.15	-	508,309.15	21,769.85	10,711.25	
ERP - PCI	300,000.00	266,892.93	-	266,892.93	33,107.07	-	
Cama System	115,000.00	98,833.52	5,000.00	103,833.52	11,166.48	-	
Document Mgmt Solution	63,545.00	-	63,260.00	63,260.00	285.00	-	
Fire Trucks	1,412,924.00	862,924.00	-	862,924.00	550,000.00	-	
Bicycle & Pedestrian Safety Impr Prog	622,947.00	146,974.99	2,621.31	149,596.30	473,350.70	39,473.29	
Library Roof	551,180.00	29,590.00	35,880.00	65,470.00	485,710.00	29,590.00	

City of Salem, Virginia
Capital Projects Fund
Statement of Revenues and Expenditures
For Period Ending February 28, 2017

Schedule G

	Budget	Project To Date	Encumbrances	Total Project	Available Balance	Year To Date
Courthouse Front Entrance	650,000.00	21,851.50	59,988.50	81,840.00	568,160.00	21,851.50
Street Department Equipment	483,000.00	462,092.37	-	462,092.37	20,907.63	462,092.37
Roanoke Blvd Multimodal Impr at VA	876,381.00	-	-	-	876,381.00	-
Social Services Building	625,000.00	-	-	-	625,000.00	-
Rke River Greenway Phase 2B	566,507.00	89,360.00	36,525.00	125,885.00	440,622.00	39,550.00
Rke River Greenway Phase 4-Apperson	900,864.00	100,862.33	-	100,862.33	800,001.67	-
Rke River Greenway Phase 5-Eddy	576,979.00	105,312.25	19,964.00	125,276.25	451,702.75	160.00
Greenway Donations	2,380.00	-	-	-	2,380.00	-
Mason Creek Greenway Phase 2	509,966.00	41,788.51	80,751.49	122,540.00	387,426.00	38,888.51
Salem Memorial Park Renovations	1,001,923.00	886,817.95	151,707.46	1,038,525.41	(36,602.41)	301,762.58
Salem Memorial Park Scoreboard	350,000.00	339.04	-	339.04	349,660.96	339.04
Downtown Improvements	500,000.00	-	-	-	500,000.00	-
Total Expenditures	10,638,675.00	3,621,948.54	455,697.76	4,077,646.30	6,561,028.70	944,418.54
Fund Balance, February 28, 2017						3,461,730.41

**City of Salem, Virginia
Electric Fund
Statement of Operations
For Eight Months Ending February 28, 2017**

	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Operating Revenues					
Sale of Power	\$ 39,306,950	\$ 26,773,801	68%	\$ 26,368,860	\$ 404,941
Other Electric Revenue	1,159,368	378,278	33%	361,730	16,548
Total Operating Revenues	40,466,318	27,152,079	67%	26,730,590	421,489
Operating Expenses					
Other Power Generation - Operation	135,000	32,976	24%	22,750	10,226
Other Power Generation - Maintenance	45,000	41,607	92%	17,604	24,003
Purchased Power	24,422,274	14,278,333	58%	14,723,464	(445,131)
Transmission - Operation	3,610,500	2,769,182	77%	2,484,495	284,687
Transmission - Maintenance	24,000	1,893	8%	14,188	(12,295)
Distribution - Operations	868,500	535,491	62%	565,246	(29,755)
Distribution - Maintenance	1,053,265	704,775	67%	702,979	1,796
Customer Service	488,645	305,717	63%	308,060	(2,343)
Administration & General - Operation	2,662,140	779,182	29%	759,079	20,103
Administration & General - Maintenance	187,295	73,070	39%	30,628	42,442
Depreciation	-	964,106	0%	-	964,106
Capital	3,282,947	1,501,585	46%	1,522,897	(21,312)
Contingency	526,752	-	0%	-	-
Total Operating Expenses	37,306,318	21,987,917	59%	21,151,390	836,527
Income (loss) Before Transfers	3,160,000	5,164,163		5,579,200	(415,038)
Transfers	(3,160,000)	(3,160,000)	100%	(3,160,000)	-
Income (loss)	\$ -	\$ 2,004,163		\$ 2,419,200	\$ (415,038)

City of Salem, Virginia
Water Fund
Statement of Operations
For Eight Months Ending February 28, 2017

	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Operating Revenues					
Services	\$ 6,480,105	\$ 4,206,928	65%	\$ 4,268,433	\$ (61,505)
Other Revenue	801,323	298,194	37%	214,843	83,351
Total Operating Revenues	7,281,428	4,505,123	62%	4,483,276	21,847
Operating Expenses					
<i>Production</i>					
Salaries of Personnel	740,442	497,891	67%	483,819	14,072
Fringe Benefits	394,547	234,990	60%	271,513	(36,523)
Contractual Services	954,402	270,457	28%	354,065	(83,608)
Printing and Binding	8,200	-	0%	899	(899)
Advertising	500	-	0%	362	(362)
Utilities	367,000	251,522	69%	249,101	2,421
Communications	5,000	4,719	94%	7,423	(2,704)
Insurance	17,200	23,202	135%	22,210	992
Travel and Training	9,200	3,644	40%	4,763	(1,119)
Miscellaneous	45,954	38,669	84%	39,864	(1,195)
Materials and Supplies	197,700	84,038	43%	73,987	10,051
Depreciation	-	572,597	0%	-	572,597
Capital	255,700	157,834	62%	44,433	113,401
Contingency	155,727	-	0%	-	-
Total Production Expenses	3,151,572	2,139,563	68%	1,552,439	587,124
<i>Distribution</i>					
Salaries of Personnel	542,751	349,604	64%	345,838	3,766
Fringe Benefits	290,125	185,291	64%	157,264	28,027
Contractual Services	863,960	259,149	30%	360,939	(101,790)
Communications	4,550	1,867	41%	2,210	(343)
Insurance	10,000	14,501	145%	15,054	(554)
Lease/Rent of Equipment	2,000	297	15%	-	297
Travel and Training	4,800	2,351	49%	1,687	664
Miscellaneous	11,954	7,334	61%	5,942	1,392
Miscellaneous Credits	(240,000)	(141,266)	59%	(178,138)	36,872
Materials and Supplies	245,200	95,579	39%	99,322	(3,743)
Depreciation	-	51,284	0%	-	51,284
Capital	325,004	110,322	34%	45,960	64,362
Interest Obligations	1,939,512	(96,485)	-5%	359,912	(456,397)
Bond Costs	-	80,246	0%	-	80,246
Total Distribution Expenses	3,999,856	920,075	23%	1,215,990	(295,915)
Income (loss) Before Transfers	130,000	1,445,484		1,714,847	(269,363)
Transfers	(130,000)	(102,851)	79%	(106,925)	4,074
Income (loss)	\$ -	\$ 1,342,633		\$ 1,607,922	\$ (265,289)

**City of Salem, Virginia
Sewer Fund
Statement of Operations
For Eight Months Ending February 28, 2017**

	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Operating Revenues					
Services	\$ 7,041,000	\$ 4,495,977	64%	\$ 4,631,708	\$ (135,731)
Other Revenue	1,100,938	112,291	10%	83,828	28,463
Total Operating Revenues	8,141,938	4,608,268	57%	4,715,536	(107,268)
Operating Expenses					
Salaries of Personnel	522,907	311,071	59%	287,784	23,287
Fringe Benefits	334,985	158,507	47%	151,580	6,927
Contractual Services	3,994,855	1,640,243	41%	2,311,465	(671,222)
Printing and Binding	3,000	740	25%	-	740
Advertising	1,000	892	89%	249	643
Utilities	4,000	2,342	59%	1,962	380
Communications	9,050	4,333	48%	2,155	2,178
Insurance	20,100	6,392	32%	5,622	771
Lease/Rent of Equipment	3,000	-	0%	-	-
Travel and Training	7,800	3,408	44%	1,771	1,638
Miscellaneous	33,907	20,029	59%	19,118	911
Miscellaneous Credits	(325,000)	(154,571)	48%	(186,685)	32,114
Materials and Supplies	78,000	49,861	64%	52,444	(2,583)
Depreciation	-	635,148	0%	-	635,148
Capital	1,094,567	853,668	78%	412,858	440,809
Interest Obligations	1,680,856	152,960	9%	197,543	(44,583)
Bond Costs	-	-	-	-	-
Contingency	678,911	-	0%	-	-
Total Operating Expenses	8,141,938	3,685,023	45%	3,257,866	427,157
Income (loss)	<u>\$ -</u>	<u>\$ 923,245</u>		<u>\$ 1,457,670</u>	<u>\$ (534,425)</u>

City of Salem, Virginia
Salem Civic Center
Statement of Operations
For Eight Months Ending February 28, 2017

Operating Revenues	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Shows/rentals	\$ 410,000	\$ 286,367	70%	\$ 274,652	\$ 11,715
Box office shows	1,060,000	873,024	82%	972,739	(99,715)
Catering and concessions	163,278	117,546	72%	110,123	7,423
Merchandise and commissions	141,000	114,351	81%	103,542	10,809
Static advertising	67,500	46,384	69%	41,876	4,508
Miscellaneous income	29,285	8,256	28%	2,156	6,100
NCAA events	-	-	0%	103,070	(103,070)
Salem Fair	576,980	569,351	99%	572,347	(2,996)
Blue Ridge Music Festival	500,000	-	0%	2,250	(2,250)
Total Operating Revenues	2,948,043	2,015,279	68%	2,182,755	(167,476)
Operating Expenses					
Salaries of personnel	929,537	681,804	73%	687,899	(6,095)
Fringe benefits	383,595	245,716	64%	265,599	(19,883)
Maintenance and contractual services	169,040	124,892	74%	92,693	32,199
Printing and binding	2,500	3,563	143%	809	2,754
Advertising	40,000	26,336	66%	29,902	(3,566)
Utilities	248,285	192,961	78%	162,635	30,326
Communications	24,400	15,464	63%	17,760	(2,296)
Insurance	17,000	15,109	89%	15,673	(564)
Travel and training	15,500	4,456	29%	16,835	(12,379)
Miscellaneous	60,302	36,519	61%	38,040	(1,521)
Show expense	1,160,000	744,458	64%	779,791	(35,333)
NCAA expense	-	-	0%	131,945	(131,945)
Fair 2016 expense	420,500	431,694	0%	421,773	9,921
Blue Ridge Music Festival	490,000	-	0%	-	-
Materials and supplies	46,150	24,759	54%	27,674	(2,915)
Depreciation	-	210,402	0%	-	210,402
Capital	-	-	0%	-	-
Total Operating Expenses	4,006,809	2,758,134	69%	2,689,028	69,106
Income (loss) Before Transfers	(1,058,766)	(742,855)		(506,273)	(236,582)
Transfers	1,058,766	1,058,766	100%	1,123,670	(64,904)
Income (loss)	\$ -	\$ 315,911		\$ 617,397	\$ (301,486)

City of Salem, Virginia
Salem Catering and Concessions
Statement of Operations
For Eight Months Ending February 28, 2017

	Current Year Budget	Current Year Year to Date	% of Budget	Prior Year Year to Date	Variance
Operating Revenues:					
Catering	\$ 698,578	\$ 400,795	57%	\$ 458,490	\$ (57,695)
Concessions	148,500	136,200	92%	102,865	33,335
Moyer Concessions	47,000	21,097	45%	32,231	(11,134)
Salem High Concessions	16,000	3,400	21%	6,155	(2,756)
Total Operating Revenues	910,078	561,492	62%	599,742	(38,250)
Operating Expenses:					
<u>Catering</u>					
Salaries of personnel	225,724	164,932	73%	164,234	698
Fringe benefits	90,599	49,205	54%	56,166	(6,961)
Contractual services	12,500	9,922	79%	10,471	(549)
Printing and binding	1,000	149	15%	-	149
Laundry and Cleaning	13,000	10,287	79%	10,636	(349)
Communications	850	488	57%	534	(47)
Travel and training	225	-	0%	-	-
Miscellaneous	151,012	92,289	61%	95,502	(3,213)
Materials and supplies	183,208	121,281	66%	127,354	(6,072)
Depreciation	-	2,620	0%	-	2,620
Capital	-	-	0%	-	-
Total Catering Expenses	678,118	451,173	67%	464,897	(13,724)
<u>Concessions</u>					
Salaries of Personnel	48,069	50,390	105%	34,876	15,514
Fringe Benefits	12,591	14,678	117%	11,709	2,969
Miscellaneous	51,700	47,355	92%	35,406	11,949
Materials and Supplies	35,500	38,358	108%	23,926	14,432
Total Concessions Expenses	147,860	150,781	102%	105,917	44,864
<u>Moyer Concessions</u>					
Salaries of Personnel	32,905	17,892	54%	18,527	(635)
Fringe Benefits	10,108	4,426	44%	4,818	(393)
Contractual services	2,500	1,667	67%	1,667	(0)
Miscellaneous	6,750	3,171	47%	4,933	(1,762)
Materials and Supplies	14,500	7,500	52%	7,430	70
Total Moyer Expenses	66,763	34,655	52%	37,374	(2,719)
<u>Salem High Concessions</u>					
Salaries of Personnel	10,883	4,091	38%	8,261	(4,170)
Fringe Benefits	3,304	1,038	31%	2,300	(1,262)
Miscellaneous	300	-	0%	-	-
Materials and Supplies	2,850	695	24%	1,398	(703)
Total Salem High Expenses	17,337	5,824	34%	11,959	(6,135)
Income (loss)	\$ -	\$ (80,941)		\$ (20,405)	\$ (60,536)

**City of Salem, Virginia
Health Insurance Fund
Statement of Revenues and Expenses
For Eight Months Ending February 28, 2017**

	Budget	Current Year Year to Date	Percent to Date	Prior Year Year to Date	Variance
Beginning Fund Balance	\$ -	\$ 2,062,579		\$ 724,351	\$ 1,338,228
Revenue					
Premiums Paid - City	5,633,000	3,560,978	63%	3,622,798	(61,820)
Premiums Paid - School	4,690,000	2,895,384	62%	2,954,956	(59,572)
Premiums Paid - Retirees	735,000	529,934	72%	536,514	(6,580)
Interest Earnings	11,900	14,326	120%	6,601	7,725
Miscellaneous	-	-	0%	80	(80)
Total Year to Date Revenues	11,069,900	7,000,622	63%	7,120,949	(120,327)
Expenses					
Claims	10,520,733	6,295,982	60%	6,018,722	277,260
Employee Health Clinic	416,547	253,446	61%	275,842	(22,396)
Consulting Services	72,300	28,692	40%	18,192	10,500
Miscellaneous	60,320	39,789	66%	60,296	(20,507)
Total Year to Date Expenses	11,069,900	6,617,909	60%	6,373,052	244,857
Ending Fund Balance	<u>\$ -</u>	<u>\$ 2,445,292</u>		<u>\$ 1,472,248</u>	<u>\$ 973,044</u>

ITEM # 5A
DATE 3-27-17



Memorandum

To: Kevin Boggess

From: M. D. Crawley *MR*

Date: February 21, 2017

Re: Taxi Inspections

Attached are Officer Critz's findings as it relates to the yearly Taxi Cab inspections of applicants, Yellow Cab, B Early and Salem Taxi. There only seems to be an issue with Salem Taxi. On more than one occasion over the past year, Salem Taxi has allowed their insurance to be canceled due to what we suspect is non-payment. In addition, Salem Taxi has been operating in the city without a valid business license since 2015. The other issues noted by Critz are considered minor in terms of operating a business.

- City Cab submitted it's application after this memo was written. Per officer Critz - all of their paperwork is in order. (C LaBrie)

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and the name of the house is the same as the
one in the city of London.

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PAID 10/10/11
LONDON 10/10/11

TO:CHIEF M.D.CRAWLEY

FROM:SPO B.P.CRITZ

DATE:02-20-17

REFERENCE:YEARLY TAXI INSPECTIONS

AS OF 02-17-17, I HAVE INSPECTED THE THREE TAXI SERVICES THAT ARE LICENSED TO OPERATE IN THE CITY OF SALEM. MY FINDINGS ARE AS FOLLOWS:

B.EARLY TAXI: ALL PAPERWORK WAS TURNED IN AND ALL TAXIS PASSED VISUAL INSPECTION.

YELLOW TAXI: ALL PAPERWORK WAS TURNED IN.

SALEM/ROANOKE TAXI: ALL PAPERWORK WAS TURNED IN. DURING THE FIRST VISUAL INSPECTIONS, THE FOLLOWING PROBLEMS WERE DISCOVERED:

VEHICLE 1: A)MISSING HALF THE FRONT GRILL

B)FRONT RIGHT TIRE OUTER HALF BALD

C)ACCIDENT DAMAGE ON RIGHT REAR PASSENGER DOOR

VEHICLE 2:A)DENT RIGHT REAR CORNER OF VEHICLE

LISTED BELOW ARE ADDITIONAL PROBLEMS DISCOVERED WITH SALEM/ROANOKE TAXI:

1:WHILE INSPECTING THE TAXIS IN JANUARY, IT WAS DISCOVERED THAT THREE OF THE TAXIS WERE DISPLAYING LICENSE PLATES THAT BELONGED ON OTHER VEHICLES.

2:PER SALEM/ROANOKE TAXI'S INSURANCE COMPANY, THE INSURANCE BILL FOR THEIR TAXIS WAS OVERDUE THE FIRST OF SEPTEMBER/2016. THE FIRST OF OCTOBER, THEIR INSURANCE WAS CANCELLED. THE COMPANY'S INSURANCE WAS REINSTATED NOVEMBER 22 WHEN THE BILL WAS PAID. ON JANUARY 7TH, THE COMPANY'S INSURANCE PAYMENT WAS OVERDUE

AGAIN. ON FEBRUARY 7TH, SALEM TAXI PAID THEIR INSURANCE BILL BEFORE IT COULD BE CANCELLED ON THE 9TH.

3:ON 02-20-17, I SPOKE TO SIDNEY KUZMICH, WHO IS THE CITY OF SALEM BUSINESS LICENSE INSPECTOR. MS.KUZMICH ADVISED THAT AS OF THIS DATE, SALEM/ROANOKE TAXI HAS NOT HAD A BUSINESS LICENSE SINCE 2015. THAT IS WHEN THE CURRENT OWNERS BOUGHT THE BUSINESS. MS.KUZMICH ADVISED EVEN IF THE OWNERS ATTEMPTED TO PAY FOR A LICENSE THIS YEAR, THEY WOULD NOT BE ABLE TO OBTAIN ONE UNTIL THEIR TAXES ARE PAID FOR 2015 AND 2016.

AT THIS POINT, I BELIEVE THAT B.EARLY TAXI AND YELLOW CAB SHOULD HAVE THEIR LICENSE RENEWED TO OPERATE IN THE CITY OF SALEM.

WITH ALL OF THE PROBLEMS WITH SALEM/ROANOKE TAXI, I BELIEVE THEIR LICENSE SHOULD BE DENIED UNTIL 2018 WHEN THEIR BUSINESS CAN BE RE-EXAMINED TO SEE IF ALL OF THESE PROBLEMS HAVE BEEN FIXED.

APPLICATION FOR CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY
TO OPERATE PUBLIC VEHICLES IN THE CITY OF SALEM, VIRGINIA

2/9, 2017

COUNCIL OF THE CITY OF SALEM,

Salem, Virginia

In compliance with the provisions of an ordinance adopted by the Council of the City of Salem, May 26, 1969, regulating the licensing and operation of public vehicles, taxicabs and for hire cars on the streets of the City of Salem, Virginia, I hereby make application, in duplicate, for certificate of public convenience and necessity to operate 5 public vehicles along and over the streets of the City of Salem, as required in said ordinance.

- (a) (1) Full Name of applicant: Petronia W. Patterson
 (2) Home address of applicant: 2673 Beverly Blvd SW Roanoke VA 24015
 (3) Business address of applicant: 515 Electric Rd Salem VA 24163
- (b) The trade name under which applicant does or proposes to do business: Salem Cab Service LLC
ROADSIDE TAXI
- (c) The financial ability and responsibility of applicant are as follows: _____

- (d) The name and address of any person, if any, lending money or furnishing capital to applicant are: — 0 —

- e) The number, kind, seating capacity, design, color scheme, and lettering and marking of each public vehicle to be operated are 101 Buick Century Silver 5 passenger Roanoke Taxi
103 Dodge Caravan SALEM TAXI MARLIN
105 PONTIAC G6 SILVER ROADSIDE TAXI
110 DODGE VAN SILVER ROADSIDE TAXI
- f) The character, location and size of the depots, terminals and stands to be used are: _____

(Over)

(g) Convictions, or plea of guilty, if any, for violation of any law: State, United States or Municipal (town or city) are:

(h) Experience of applicant in transportation of passengers for hire is as follows: 2 years

(i) All facts or circumstances upon which applicant bases his belief that public convenience and necessity require the granting of his application: _____

(j) Other information: _____

(Signed) Patricia W. Palmer
Owner

In accordance with the provisions of the Taxicab Ordinance and information contained in the above application and in accordance with the action of the Council of the City of Salem at its meeting held _____, 20____, certificate of public convenience and necessity is hereby issued to _____

the herein named applicant to operate _____ public vehicles, as herein below described, over and along the streets of the City of Salem, Virginia, beginning April 1, 20____ and expiring March 31, 20____, subject, however, to the provisions of the Taxicab Ordinance of the City of Salem, and all other laws and ordinances governing the operation of public vehicles, taxicabs and for hire cars in the City of Salem, Virginia.

This the _____ day of _____, 20____.

Clerk of Council

Year	Make	Lettering	Motor No.	Capacity	Color	State License No.	City License No.
1) 02	BUICK	101	26W552J5217384	5	SKIN		H118648
2) 99	DODGE	103	2B4GP2560XR3226871	6	MARON		H118649
3) 07	PONTIAC	105	1G2ZF5874231325	5	SILVER		H128558
4) 02	DODGE	110	1D4GD25382B73732	6	SKIN		H128580
5) 99	FORD	104	2FAFP74W4X118163	6	MARON		H128552
6)							

APPLICATION FOR CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY
TO OPERATE PUBLIC VEHICLES IN THE CITY OF SALEM, VIRGINIA

2/9, 2017

COUNCIL OF THE CITY OF SALEM,

Salem, Virginia

In compliance with the provisions of an ordinance adopted by the Council of the City of Salem, May 26, 1969, regulating the licensing and operation of public vehicles, taxicabs and for hire cars on the streets of the City of Salem, Virginia, I hereby make application, in duplicate, for certificate of public convenience and necessity to operate 5 public vehicles along and over the streets of the City of Salem, as required in said ordinance.

- (a) (1) Full Name of applicant: Patricia W. Patterson
(2) Home address of applicant: 2673 Beverly Blvd SW Roanoke VA 24015
(3) Business address of applicant: 515 Electric Rd Salem VA 24153
- (b) The trade name under which applicant does or proposes to do business: Salem Cab Service LLC
ROADWORK TAXI
- (c) The financial ability and responsibility of applicant are as follows: _____

- (d) The name and address of any person, if any, lending money or furnishing capital to applicant are: — 0 —

- (e) The number, kind, seating capacity, design, color scheme, and lettering and marking of each public vehicle to be operated are 101 Buick Century Silver 5 passenger Roanoke Taxi
103 Dodge Caravan SALFAM TAXI MARIETTA
105 PONTIAC G6 SILVER ROADWORK TAXI
110 DODGE VAN SILVER ROADWORK TAXI
- (f) The character, location and size of the depots, terminals and stands to be used are: _____

(Over)

(g) Convictions, or plea of guilty, if any, for violation of any law: State, United States or Municipal (town or city) are:

(h) Experience of applicant in transportation of passengers for hire is as follows: 2 years

(i) All facts or circumstances upon which applicant bases his belief that public convenience and necessity require the granting of his application:

(j) Other information:

(Signed)

Patricia W. Palmer
Owner

In accordance with the provisions of the Taxicab Ordinance and information contained in the above application and in accordance with the action of the Council of the City of Salem at its meeting held _____, 20____, certificate of public convenience and necessity is hereby issued to _____

the herein named applicant to operate _____ public vehicles, as herein below described, over and along the streets of the City of Salem, Virginia, beginning April 1, 20____ and expiring March 31, 20____, subject, however, to the provisions of the Taxicab Ordinance of the City of Salem, and all other laws and ordinances governing the operation of public vehicles, taxicabs and for hire cars in the City of Salem, Virginia.

This the _____ day of _____, 20____.

Clerk of Council

Year	Make	Lettering	Motor No.	Capacity	Color	State License No.	City License No.
(1) 02	BUICK	101	26W552J 5217384	5	SILVER		H118648
(2) 99	DODGE	103	2B4GP256XR3276871	6	MARON		H118649
(3) 07	PONTIAC	105	162ZF587429325	5	SILVER		H128558
(4) 02	DODGE	110	1D4GP25382B73732	6	SILVER		H128580
(5) 99	FORD	104	2FAFP74W4X118163	6	MARON		H128552
(6)							

APPLICATION FOR CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY
TO OPERATE PUBLIC VEHICLES IN THE CITY OF SALEM, VIRGINIA

05/03, 2017

COUNCIL OF THE CITY OF SALEM,

Salem, Virginia

In compliance with the provisions of an ordinance adopted by the Council of the City of Salem, May 26, 1969, regulating the licensing and operation of public vehicles, taxicabs and for hire cars on the streets of the City of Salem, Virginia, I hereby make application, in duplicate, for certificate of public convenience and necessity to operate Taxi Cab public vehicles along and over the streets of the City of Salem, as required in said ordinance.

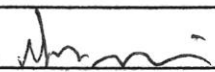
- (a) (1) Full Name of applicant: City Cab
(2) Home address of applicant: 2817 Lansing Dr SW Roanoke VA 24015
(3) Business address of applicant: 2817 Lansing Dr SW Roanoke, VA 24015
- (b) The trade name under which applicant does or proposes to do business: East Coast Petroleum and Trading Inc, DBA City Cab
- (c) The financial ability and responsibility of applicant are as follows: our financial ability Leasing Taxi Cab and Responsibility Insurance and Maintain Vehicle and up to \$350K a year
- (d) The name and address of any person, if any, lending money or furnishing capital to applicant are: GORAN Mirza 2817 Lansing Dr SW Roanoke VA 24015
- (e) The number, kind, seating capacity, design, color scheme, and lettering and marking of each public vehicle to be operated are #001 2008 Dodge Grand Caravan 6 Seating Capacity / City Cab Letter / white =
- () The character, location and size of the depots, terminals and stands to be used are: N/A

(Over)

N/A

- (h) Experience of applicant in transportation of passengers for hire is as follows: 16 years of experience
Transporting Public in Roanoke Valley
- (i) All facts or circumstances upon which applicant bases his belief that public convenience and necessity require the granting of his application: ~~I need additional~~ Need additional TAXI Company
- (j) Other information: _____

(Signed)



Goran Miroza

Owner

In accordance with the provisions of the Taxicab Ordinance and information contained in the above application and in accordance with the action of the Council of the City of Salem at its meeting held _____
 20____, certificate of public convenience and necessity is hereby issued to _____

the herein named applicant to operate _____ public vehicles, as herein below described, over and along the streets of the City of Salem, Virginia, beginning April 1, 20____ and expiring March 31, 20____, subject, however, to the provisions of the Taxicab Ordinance of the City of Salem, and all other laws and ordinances governing the operation of public vehicles, taxicabs and for hire cars in the City of Salem, Virginia.

This the March day of 03, 2017.

Clerk of Council

Year	Make	Lettering	Motor No.	Capacity	Color	State License No.	City License No.
(1) 2008	Dodge		06	6	white	H128589	
2) 2008	Dodge		02	6	white	H132352	
3) 2004	Dodge		04	6	white	H118625	
4) 2011	Ford		05	5	white	H132355	
5) 2004	Chrysler		09	6	white	H118639	
6) 2003	Ford		10	5	white	H118623	

Year	Make	Lettering	Motor No.	Capacity	Color	State License	City License No.
7. 2007	Ford		14	5	white	H128582	
8. 2009	Chrysler		15	6	white	H128584	
9. 2008	Dodge		17	6	white		
10. 2008	Ford		19	5	white		
1. 2007	Ford		20	5	white	H128596	
2. 2009	Ford		21	5	white	H128595	
3. 2016	Toyota		22	5	white	H128596	
4. 2016	Toyota		23	5	white	H128596 H128598	
5. 2017	Toyota		24	5	white	H132353	

AN ORDINANCE TO AMEND SECTION 106-110, ARTICLE I, CHAPTER 106, OF THE CODE OF THE CITY OF SALEM, VIRGINIA, RELATING TO ZONING AND DIVIDING THE CITY INTO BUILDING DISTRICTS AND ESTABLISHING DISTRICT BOUNDARY LINES ON THE ZONING MAP OF THE CITY OF SALEM, VIRGINIA.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, that Section 106-110, Article I, Chapter 106 of The Code of the City of Salem, Virginia, relating to building district boundary lines be amended in the following particular and no other, viz:

That the following described property in the City of Salem, of William D. and Mary Ann Jones, property owners, located at 146 West Fourth Street (Tax Map Number 161-7-4), be and the same is hereby changed from BCD Business Commerce District to HBD Highway Business District, and the map referred to shall be changed in this respect and no other, said property being described as follows:

All that certain tract of land on the south side of Fourth Street bounded by corners A, B, C, D, E, G, F and A, as shown on a plat of survey showing property of Frank S. Hester, made by F. A. Spiggle, C.L.S., dated November 21, 1944 and revised on July 2, 1953, of record in the Clerk's Office of the Circuit Court for Roanoke County, Virginia, in Deed Book 491, Page 177.

LESS AND EXCEPT that portion of the above described property conveyed to Winston L. Plymale, et us, by Deed dated February 16, 1990, of record in the Clerk's Office of the Circuit Court for the City of Salem, Virginia, in Deed Book 157, Page 705.

FURTHER LESS AND EXCEPT that portion of the above described property vested in the Town of Salem by Order of the Circuit Court of Roanoke County, Virginia, dated August 2, 1956, of record in the Clerk's Office of the Circuit Court for Roanoke County, Virginia, in Deed Book 557, Page 548.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance be and the same are hereby repealed.

This ordinance shall be in full force and effect ten (10) days after its final passage.

Upon a call for an aye and a nay vote, the same stood as follows:

James L. Chisom –
James A. Martin –
Jane W. Johnson –
William D. Jones –
Byron Randolph Foley –

Passed:
Effective:

/s/ _____
Mayor

ATTEST:

James E. Taliaferro, II
Clerk of Council
City of Salem, Virginia

STAFF REPORT

Prepared by:
City Administrative Staff

Meeting Date:
March 15, 2017
Report prepared:
March 9, 2017

RE: Hold public hearing to consider the request of William D. and Mary Ann Jones, property owners, for rezoning the property located at 146 West Fourth Street (Tax Map #161-7-4) from BCD Business Commerce District to HBD Highway Business District.

SITE CHARACTERISTICS:

Zoning: BCD Business Commerce District
Future Land Use Plan Designation: Commercial
Proposed Zoning: HBD Highway Business District
Existing Use: Commercial
Proposed Use: Commercial

BACKGROUND INFORMATION:

The subject property consists of one parcel of approximately an acre. It is located on the south side of Fourth Street, to the west of the intersection with Union Street.

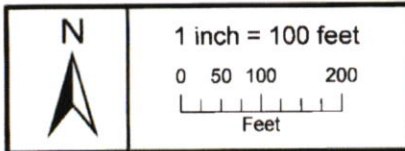
The property is currently occupied by a single multi-tenant commercial building. The applicant is requesting to rezone the property to HBD in order to have more flexibility for potential tenants.

ISSUES:

This property is located within the 100-year floodplain.

ALTERNATIVES:

- 1) Recommend approval of the request to City Council as submitted.
- 2) Recommend approval of the request with conditions not yet received.
- 3) Recommend denial of the request.



ITEM # 1A

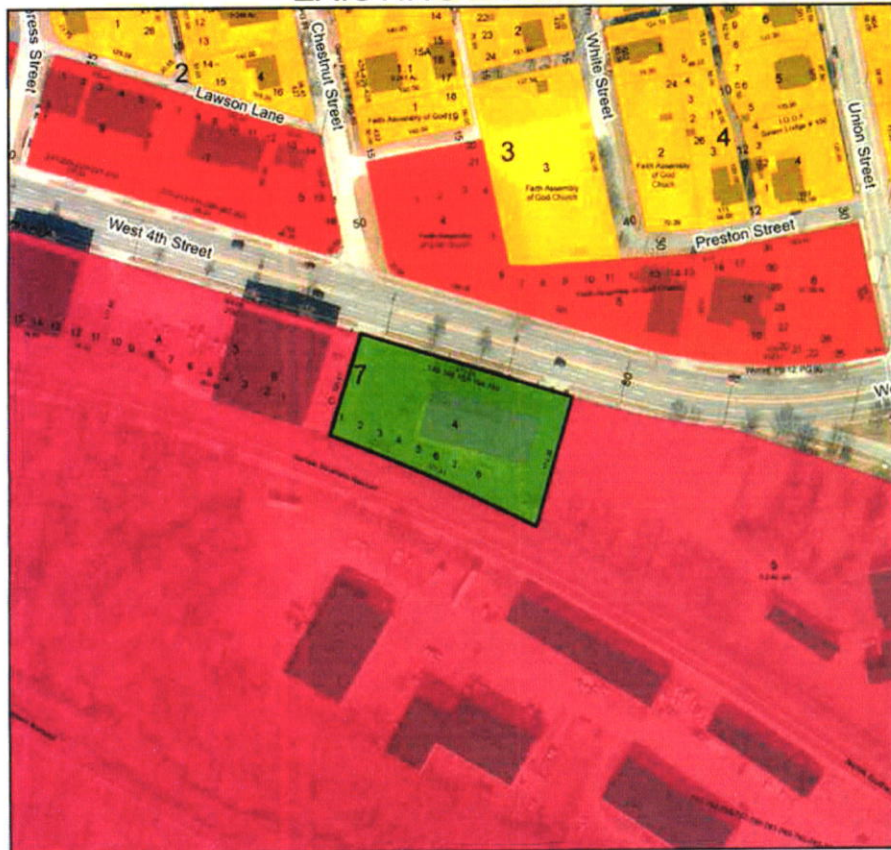
MARCH 2017 PLANNING COMMISSION

146 WEST FOURTH STREET

CITY OF SALEM
Community Development
Department
P O Box 869
Salem, Virginia 24153-0869
Phone: (540) 375-3032



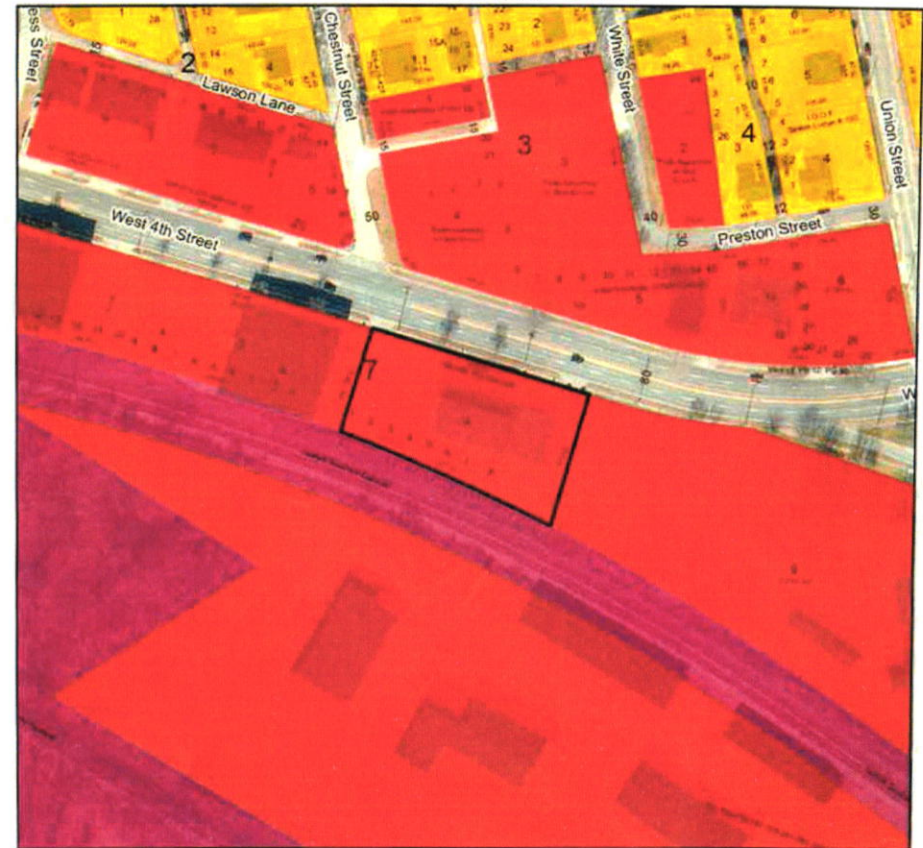
EXISTING ZONING



Tax Parcel 161-7-4
 Buildings
 Parcels
 City Limits

- | | |
|--|---|
| AG - Agriculture District | PUD - Planned Unit District |
| BCD - Business Commerce District | RB - Residential Business District |
| CBD - Community Business District | RMF - Residential Multi-Family District |
| CUD - College/University District | RMF/RB - Residential Multi-Family/Residential Business District |
| DBD - Downtown Business District | RSF - Residential Single Family District |
| HBD - Highway Business District | RSF/HBD - Residential Single/Highway Business District |
| HBD/HM - Highway Business/Heavy Manufacturing District | RSF/LM - Residential Single Family/Light Manufacturing |
| HBD/LM - Highway Business/Light Manufacturing District | RSF/RB - Residential Single Family/Residential Business District |
| HM - Heavy Manufacturing District | RSF/RMF - Residential Single Family/Residential Multi-Family District |
| LM - Light Manufacturing District | RSF/TBD - Residential Single Family/Transitional Business District |
| LM/HM - Light Manufacturing/Heavy Manufacturing District | TBD - Transitional Business District |
| MHP - Manufactured Home Park District | |

FUTURE LAND USE



Tax Parcel 161-7-4
 Buildings
 Parcels
 City Limits

- | | |
|---------------------------|-------------------------------|
| Commercial | Mixed Use |
| Downtown | Public Parks and Recreational |
| Economic Development Area | Residential |
| Industrial | Transitional |
| Institutional | |

PETITION FOR ZONING AMENDMENT (REZONING)

City of Salem Department of Planning and Development

Melinda J. Payne, Director
Email: mpayne@salemva.gov

Judy Hough, Planner
Email: jhough@salemva.gov

Ben Tripp, Planner
Email: btripp@salemva.gov

Telephone: 540-375-3007

1. Legal Owner(s) of property requested to be rezoned:

William D. & Mary Ann Jones

2. Location of Property:

Address: 146 W 4th St

Subdivision: _____

Official Tax Map Number: 146-7-4

3. Characteristics of Property:

Size (Acreage): .96 ac

Deed Restrictions: None

Present Use: Offices/Commercial Uses

4. Zoning Classification:

Present Zoning: BCD Business Commerce District

Proposed Zoning: HBD Highway Business District

Land Use Designation: Commercial

5. Reason(s) for Rezoning Request (Including proposed use):

More uses in Highway/Business District

6. Agent(s) or representative(s) of property owner(s): (Specify interest)

William D. Jones

Mailing Address: 602 Highfield Rd, Salem VA 24153

Telephone Number: 540-330-7737

7. Affidavit:

A. The undersigned person certifies that this petition and the foregoing answers, statements, and other information herewith submitted are in all respects true and correct to the best of their knowledge and belief. Also, the petitioner understands that a "Notice of Zoning Request" sign will be posted on the property by the City.

Signed: [Signature] Date: 2-17-17

Interest in Property: Owner

Mailing Address: 602 Highfield Rd

Salem VA 24153

Telephone Number: 540-330-7737

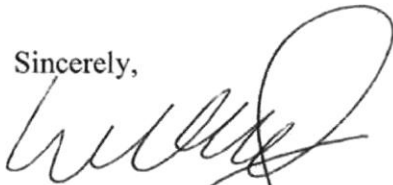
February 17, 2017

City of Salem Planning Commission/Jay Taliaferro
Jay Taliaferro, Sect
P.O. Box 869
Salem, VA 24153


Dear City of Salem Planning Commission/Jay Taliaferro:

We would like to rezone our property at 146 West Fourth Street (Tax Map #161-7-4) from Business Commerce District (BCD) to Highway Business District (HBD) to improve the ability to rent spaces in our building. Thank you for your time.

Sincerely,

A handwritten signature in cursive script, appearing to read "William Dean Jones".

William Dean Jones

A handwritten signature in cursive script, appearing to read "Mary Ann Jones".

Mary Ann Jones

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 2. ANN ARBOR, MICHIGAN 48106-1000
 3. U.S.A.
 4. TEL: (313) 763-7000
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 150. U.S.A.
 151. TEL: (313) 763-7000

[illegible]

An aerial photograph showing a road intersection. A black square is marked on the road, indicating a specific location. The road is labeled 'ROAD' and 'ROAD'.

100

[illegible]

WINSTON L. & GWENDOLYN J. PLYMALE

FRANK C. HESTER HEIRS

NORFOLK SOUTHERN COAST

BOUNDARY SURVEY FOR
JAMES S. WATTS

IN THE COURT OF CHANCERY OF THE STATE OF DELAWARE
Case No. C-07-00096

JOHN J. COUGHLIN, Plaintiff,
vs.
DAVID A. BROWN, Defendant.

W. Dwyer, Jr., Esq.
Counsel for Plaintiff

DANIEL CRATON,
Chancellor

STAMPED: 1964 FEB 20 10 11 AM
JAMES A. ARTHUR, JR.
MEMBER OF THE BOARD OF DIRECTORS
AT THE 1964 ANNUAL MEETING

[illegible]

TPP&S T. P. PAINTEK & SON
 818 Pasadena
 4610 NE 17th St
 Fort Lauderdale, FL 33308
 Tel. (305) 575-0100
 Telex: 461015
 Miami, Virginia 2147

Color calibration bar with a grayscale ramp and a color bar.

10

P.B. 1, PG. 1, SUDE.

**AFFADAVIT OF MAILING PURSUANT TO S15.2-2204
CODE OF VIRGINIA**

**PLANNING COMMISSION
March 15, 2017**

ITEM # 1

This is to certify that I mailed letters in reference to the rezoning request of William D. and Mary Ann Jones, property owners, for rezoning the property located at 146 W. Fourth Street (Tax Map # 161-7-4) from BCD Business Commerce District to HBD Highway Business District to the following property owners and adjacent property owners on March 3, 2017, in the 2:00 p.m. mail:

HUNTER REAL ESTATE GROUP
LLC
2514 WILLIAMSON RD
ROANOKE, VA 24012

CLAYCO LLC & JGG LLC
1221 SOUTHSIDE DR
SALEM, VA 24153

TRUSTEES FAITH ASSEMBLY OF
GOD
125 W 4TH ST
SALEM, VA 24153

GES PROPERTIES LLC
2011 W MAIN ST
SALEM, VA 24153

HESTER COAL & OIL
CORPORATION
625 UNION ST
SALEM, VA 24153

JONES, WILLIAM D & MARY ANN
602 HIGHFIELD RD
SALEM, VA 24153-3234

Signed

Judy L. Hough

Date

3/15/17

City of Salem
Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 15th day of March, 2017, by

[Signature]
7676036

Notary Public

My commission expires: 5/31/2020



UNAPPROVED MINUTES
PLANNING COMMISSION

March 15, 2017

A regular meeting of the Planning Commission of the City of Salem, Virginia, was held in Council Chambers, City Hall, 114 North Broad Street, at 7:00 p.m., on March 15, 2017, there being present all the members of said Commission, to wit: Vicki G. Daulton, Samuel R. Carter, Denise P. King, Reid A. Garst II, and N. Jackson Beamer; with Vicki G. Daulton, Chair, presiding; together with James E. Taliaferro, II, Assistant City Manager and Executive Secretary; Charles E. Van Allman, Jr., Director of Community Development; Benjamin W. Tripp, City Planner; Mary Ellen Wines, Zoning Administrator; and William C. Maxwell, Assistant City Attorney; and the following business was transacted:

The January 11, 2017, work session and regular meeting minutes were approved as written.

In re: Hold public hearing to consider the request of William D. and Mary Ann Jones, property owners, for rezoning the property located at 146 West Fourth Street (Tax Map #161-7-4) from BCD Business Commerce District to HBD Highway Business District

The Executive Secretary reported that this date and time had been set to hold a public hearing to consider the request of William D. and Mary Ann Jones, property owners, for rezoning the property located at 145 West Fourth Street (Tax Map #161-7-4) from BCD Business Commerce District to HBD Highway Business District; and

WHEREAS, the Executive Secretary further reported that notice of such hearing had been published in the March 2 and 9, 2017, issues of the Salem Times Register and property owners were notified by letters mailed March 3, 2017; and

WHEREAS, staff noted the following: the subject property consists of one parcel of approximately an acre; it is located on the south side of Fourth Street, to the west of the intersection with Union Street; the property is currently occupied by a single multi-tenant commercial building; the applicant is requesting to rezone the property to HBD in order to have more flexibility for potential tenants; and this property is located within the 100-year floodplain; and

WHEREAS, William D. Jones, property owner, appeared before the Commission explaining the rezoning request; he thanked the Commission members for their service; he noted they would like to change the zoning to make it easier for them to rent the spaces in the building; as they may know, the second floor is especially hard to rent and he would like the additional uses so that he might be able to lease the empty space; and

WHEREAS, no other person(s) appeared related to said request;

ON MOTION MADE BY COMMISSIONER CARTER, AND SECONDED BY COMMISSIONER BEAMER, AND DULY CARRIED, the Planning Commission of the City of Salem doth recommend to the Council of the City of Salem that the request of William D. and Mary Ann Jones, property owners, for rezoning the property located at 145 West Fourth Street (Tax Map #161-7-4) from BCD Business Commerce District to HBD Highway Business District be approved – – the roll call vote: all aye.

In re: Hold public hearing to consider the request of Turner Morgan LLC, property owner, for rezoning two parcels located at 803-813 Eighth Street and three parcels fronting on vacated Carolina Avenue (Tax Map #s186-11-2&3 and 186-3-2,3&4 from BCD Business Commerce District to HBD Highway Business District

WHEREAS, the Executive Secretary reported that this date and time had been set to hold a public hearing to consider the request of Turner Morgan LLC, property owner, for rezoning two parcels located at 803-813 Eighth Street and three parcels fronting on vacated Carolina Avenue (Tax Map #s186-11-2&3 and 186-3-2,3&4 from BCD Business Commerce District to HBD Highway Business District; and

WHEREAS, the Executive Secretary further reported that notice of such hearing had been published in the March 2 and 9, 2017, issues of the Salem Times Register and property owners were notified by letters mailed March 3, 2017; and

WHEREAS, staff noted the following: the subject property consists of five parcels of approximately 1.4 acres; they are located on the north side of Eighth Street, at the northeast corner of the intersection with Iowa Street; the property is currently occupied by a multi-tenant commercial building; the applicant is requesting to rezone the property to HBD in order to have more flexibility for potential tenants; and

WHEREAS, Ben Crewe of Turner Morgan LLC, property owner, appeared before the Commission explaining the rezoning request; he noted that this is a similar request to the previous request; he stated that he recently acquired this property in the last month and a half ago; in the process of cleaning up the property, they found this unique zoning, BCD, so part of the cleanup is to rezone to HBD to fit some of the more compatible uses for this property; and he noted that he would be happy to answer any questions; and

WHEREAS, Commissioner King asked if he had big plans for the property, and Mr. Crewe noted that he has big plans to clean it up; Mrs. King noted in light of the announcement about

the sale of the Valleydale Foods building this is a piece of property that is very near that; Mr. Crewe noted that this is correct; he further noted that it was a timely purchase and was not based on anything else that is going on in the area; he had been looking at the building for probably about two years and it was unique timing that this all kind of happened at the same time; and

WHEREAS, no other person(s) appeared related to said request;

ON MOTION MADE BY COMMISSIONER KING, SECONDED BY COMMISSIONER CARTER, AND DULY CARRIED, the Planning Commission of the City of Salem doth recommend to the Council of the City of Salem that the request of Turner Morgan LLC, property owner, for rezoning two parcels located at 803-813 Eighth Street and three parcels fronting on vacated Carolina Avenue (Tax Map #s186-11-2&3 and 186-3-2,3&4 from BCD Business Commerce District to HBD Highway Business District be approved – the roll call vote: all present – aye.

In re: Hold public hearing to consider adopting a resolution of recommendation regarding The East Main Street Urban Development Area (UDA) and for amending "The Comprehensive Plan for the City of Salem" to reflect the addition

WHEREAS, the Executive Secretary reported that this date and time had been set to hold a public hearing to consider adopting resolution of recommendation regarding The East Main Street Urban Development Area (UDA) and for amending "The Comprehensive Plan for the City of Salem" to reflect the addition; and

WHEREAS, the Executive Secretary further reported that notice of such hearing had been published in the March 2 and 9, 2017, issues of the Salem Times Register; and

WHEREAS, staff noted the following: last year the City of Salem adopted several Urban Development Areas (UDAs) as part of the Comprehensive Plan, one of which is this portion of East Main Street; Urban Development Areas identify areas that have transportation needs where the locality wishes to direct state transportation dollars; more than a decade ago, the city worked with VDOT on a road design for East Main Street that would have been five lanes: two in each direction with a center turn lane between Electric Road and Lynchburg Turnpike and three traffic lights; ultimately, this design was rejected because it would have required a significant amount of right of way from the adjacent property owners; the city and VDOT then reimagined the road as a smaller, multimodal transportation corridor, one with a lane in each direction, a center turn lane the entire length, and bicycle and pedestrian amenities like a greenway, sidewalks, bike lanes, and an attractive streetscape; late last year Salem was awarded technical assistance from the state to help us create new concepts for the area in a

multimodal manner that works with the planned road project; this concept would position East Main Street as more of an extension of downtown, than as a highway-oriented commercial area like West Main Street; and

WHEREAS, Staff has requested that the Commission consider continuing the public hearing on this item until the April meeting;

ON MOTION MADE BY COMMISSIONER GARST, SECONDED BY COMMISSIONER BEAMER, AND DULY CARRIED, the request to hold a public hearing and consider adopting a resolution of recommendation regarding The East Main Street Urban Development Area (UDA) and for amending "The Comprehensive Plan for the City of Salem" to reflect the addition is hereby continued to the April 12, 2017, Planning Commission meeting – the roll call vote: all aye.

There being no further business to come before the Commission, the same on motion adjourned at 7:10 p.m.

Executive Secretary

Chair

AN ORDINANCE TO AMEND SECTION 106-110, ARTICLE I, CHAPTER 106, OF THE CODE OF THE CITY OF SALEM, VIRGINIA, RELATING TO ZONING AND DIVIDING THE CITY INTO BUILDING DISTRICTS AND ESTABLISHING DISTRICT BOUNDARY LINES ON THE ZONING MAP OF THE CITY OF SALEM, VIRGINIA.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, that Section 106-110, Article I, Chapter 106 of The Code of the City of Salem, Virginia, relating to building district boundary lines be amended in the following particular and no other, viz:

That the following described property in the City of Salem, of Turner Morgan LLC, property owner, located at 803-813 Eighth Street and three parcels fronting on vacated Carolina Avenue (Tax Map #s 186-11-2&3 and 186-3-2,3,&4), be and the same is hereby changed from BCD Business Commerce District to HBD Highway Business District, and the map referred to shall be changed in this respect and no other, said property being described as follows:

Beginning at the point of intersection of the Northerly line of 8th Street with the Easterly line of Iowa Street; thence leaving 8th Street and with Iowa Street N12°21'00"W 100.00 feet to an iron pin found at the Southwesterly corner of T.M. #186-11-1.1;
Thence leaving Iowa Street and with the Southerly line of T.M. #186-11-1.1; N77°39'00"E 125.00 feet to an iron pin found at the Southeasterly corner of T.M. #186-11-1.1;
Thence with the Easterly line of T.M. #186-11-1.1; N12°21'00"W 63.10 feet to a point;
Thence leaving T.M. #186-11-1.1 and with the Southeasterly line of T.M. #186-11-1; N43°40'00"E 45.00 feet to a point;
Thence with the Easterly line of T.M. #186-11-1; N46°20'00"W 63.36 feet to a point; Thence with T.M. #186-11-1; N43°40'00"E at 15.00 feet and with T.M. #186-3-1, 150.00 feet for a total distance of 165.00 feet to a point on the Westerly right of way of an undeveloped 16' alley;
Thence with the 16' alley, S46°20'00"E 150.00 feet to a point on the Northerly line of T.M. #186-3-5;
Thence leaving said alley and with T.M. #186-3-5; S43°40'00"W 150.00 feet to a point;
Thence along the Southwesterly lines of T.M. #186-3-5 and 186-3-6; S46°20'00"E 150.50 feet to an iron pin found on the Northerly right of way of 8th Street;
Thence leaving T.M. #186-3-6 and with 8th Street; S77°39'00"W 307.30 feet to the point and place of beginning, containing 1.329 acres, comprised of the following five tax parcels, 186-11-2, 186-11-3, 186-3-2, 186-3-3, and 186-3-4.
Said parcels more particularly shown on a "Physical Improvement Survey for Turner Morgan, LLC" prepared by Balzer and Associates, Inc. dated January 18, 2017. Said parcels being located in the City of Salem, Virginia.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance be and the same are hereby repealed.

This ordinance shall be in full force and effect ten (10) days after its final passage.

Upon a call for an aye and a nay vote, the same stood as follows:

James L. Chisom –
James A. Martin –
Jane W. Johnson –
William D. Jones –
Byron Randolph Foley –

Passed:
Effective:

/s/
Mayor

ATTEST:

James E. Taliaferro, II
Clerk of Council
City of Salem, Virginia

STAFF REPORT

Prepared by:
City Administrative Staff

Meeting Date:
March 15, 2017
Report prepared:
March 9, 2017

RE: Hold public hearing to consider the request of Turner Morgan LLC, property owner, for rezoning two parcels located at 803-813 Eighth Street and three parcels fronting on vacated Carolina Avenue (Tax Map #s186-11-2&3 and 186-3-2,3&4) from BCD Business Commerce District to HBD Highway Business District.

SITE CHARACTERISTICS:

Zoning: BCD Business Commerce District
Future Land Use Plan Designation: Commercial
Proposed Zoning: HBD Highway Business District
Existing Use: Commercial
Proposed Use: Commercial

BACKGROUND INFORMATION:

The subject property consists of five parcels of approximately 1.4 acres. They are located on the north side of Eighth Street, at the northeast corner of the intersection with Iowa Street.

The property is currently occupied by multi-tenant commercial building. The applicant is requesting to rezone the property to HBD in order to have more flexibility for potential tenants.

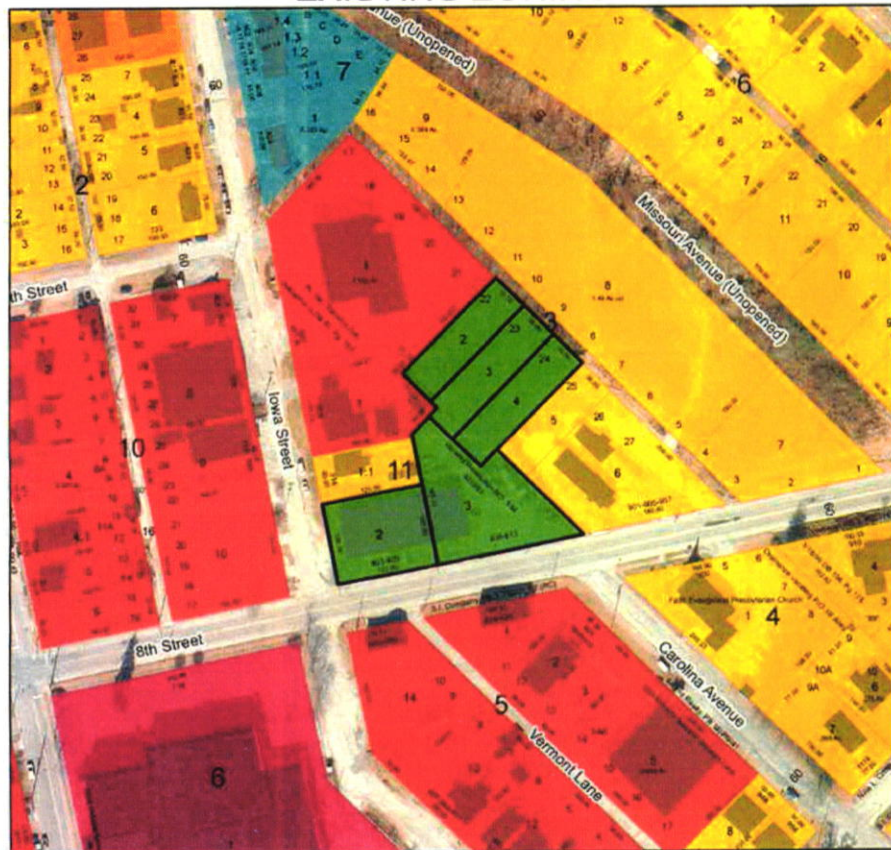
ISSUES:

None

ALTERNATIVES:

- 1) Recommend approval of the request to City Council as submitted.
- 2) Recommend approval of the request with conditions not yet received.
- 3) Recommend denial of the request.

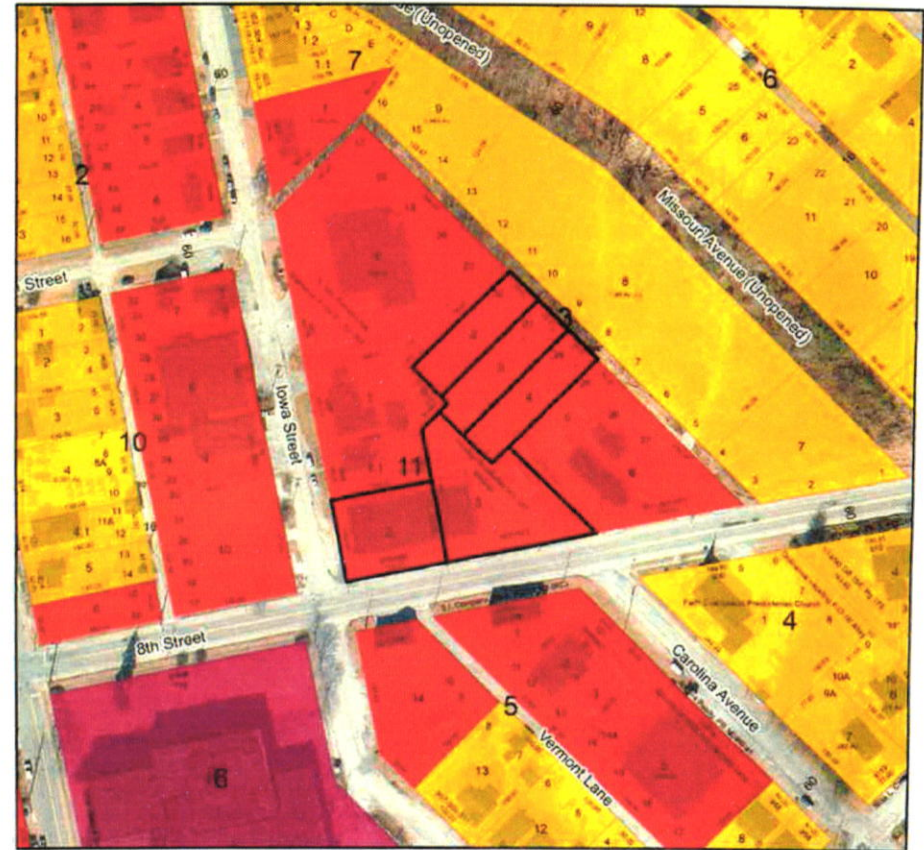
EXISTING ZONING



Tax Parcels 186-11-2&3 and 186-3-2,3&4
 Buildings
 Parcels
 City Limits

- | | |
|---|---|
| <ul style="list-style-type: none"> AG - Agriculture District BCD - Business Commerce District CBD - Community Business District CUD - College/University District DBD - Downtown Business District HBD - Highway Business District HBD/HM - Highway Business/Heavy Manufacturing District HBD/LM - Highway Business/Light Manufacturing District HM - Heavy Manufacturing District LM - Light Manufacturing District LM/HM - Light Manufacturing/Heavy Manufacturing District MHP - Manufactured Home Park District | <ul style="list-style-type: none"> PUD - Planned Unit District RB - Residential Business District RMF - Residential Multi-Family District RMF/RB - Residential Multi-Family/Residential Business District RSF - Residential Single Family District RSF/HBD - Residential Single/Highway Business District RSF/LM - Residential Single Family/Light Manufacturing RSF/RB - Residential Single Family/Residential Business District RSF/RMF - Residential Single Family/Residential Multi-Family District RSF/TBD - Residential Single Family/Transitional Business District TBD - Transitional Business District |
|---|---|

FUTURE LAND USE



Tax Parcels 186-11-2&3 and 186-3-2,3&4
 Buildings
 Parcels
 City Limits

- | | |
|---|---|
| <ul style="list-style-type: none"> Commercial Downtown Economic Development Area Industrial Institutional | <ul style="list-style-type: none"> Mixed Use Public Parks and Recreational Residential Transitional |
|---|---|

PETITION FOR ZONING AMENDMENT (REZONING)

City of Salem Department of Planning and Development

Melinda J. Payne, Director
Email: mpayne@salemva.gov

Judy Hough, Planner
Email: jough@salemva.gov

Ben Tripp, Planner
Email: btripp@salemva.gov

Telephone: 540-375-3007

1. Legal Owner(s) of property requested to be rezoned:

Turner Morgan, LLC

2. Location of Property:

Address: 803, 805, 807, 809, and 813A/B 8th Street & 0 Carolina Avenue

Subdivision: N/A

Official Tax Map Number: 186-11-2, 186-11-3, 186-3-2, 186-3-3, & 186-3-4

3. Characteristics of Property:

Size (Acreage): 0.287 Ac., 0.526 Ac., 0.172 Ac., 0.172 Ac., 0.172 Ac. = 1.329 Ac. Total

Deed Restrictions: None

Present Use: Commercial

4. Zoning Classification:

Present Zoning: BCD - Business Commerce District

Proposed Zoning: HBD - Highway Business District

Land Use Designation: Commercial

5. Reason(s) for Rezoning Request (Including proposed use):

See attached narrative for rezoning request.

6. Agent(s) or representative(s) of property owner(s): (Specify interest)

Ben Crew - Member/Owner

Mailing Address: 207 Academy Street Salem, VA 24153

Telephone Number: 540.397.0543

7. Affidavit:

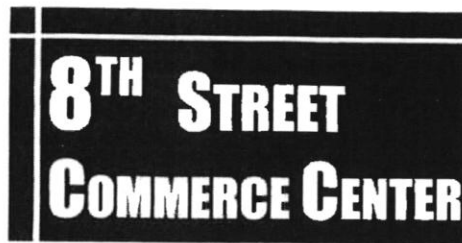
- A. The undersigned person certifies that this petition and the foregoing answers, statements, and other information herewith submitted are in all respects true and correct to the best of their knowledge and belief. Also, the petitioner understands that a "Notice of Zoning Request" sign will be posted on the property by the City.

Signed:  Date: 2-23-2017

Interest in Property: Property Owner

Mailing Address: 207 Academy Street
Salem, VA 24153

Telephone Number: 540.397.0543



ZONING AMENDMENT NARRATIVE:

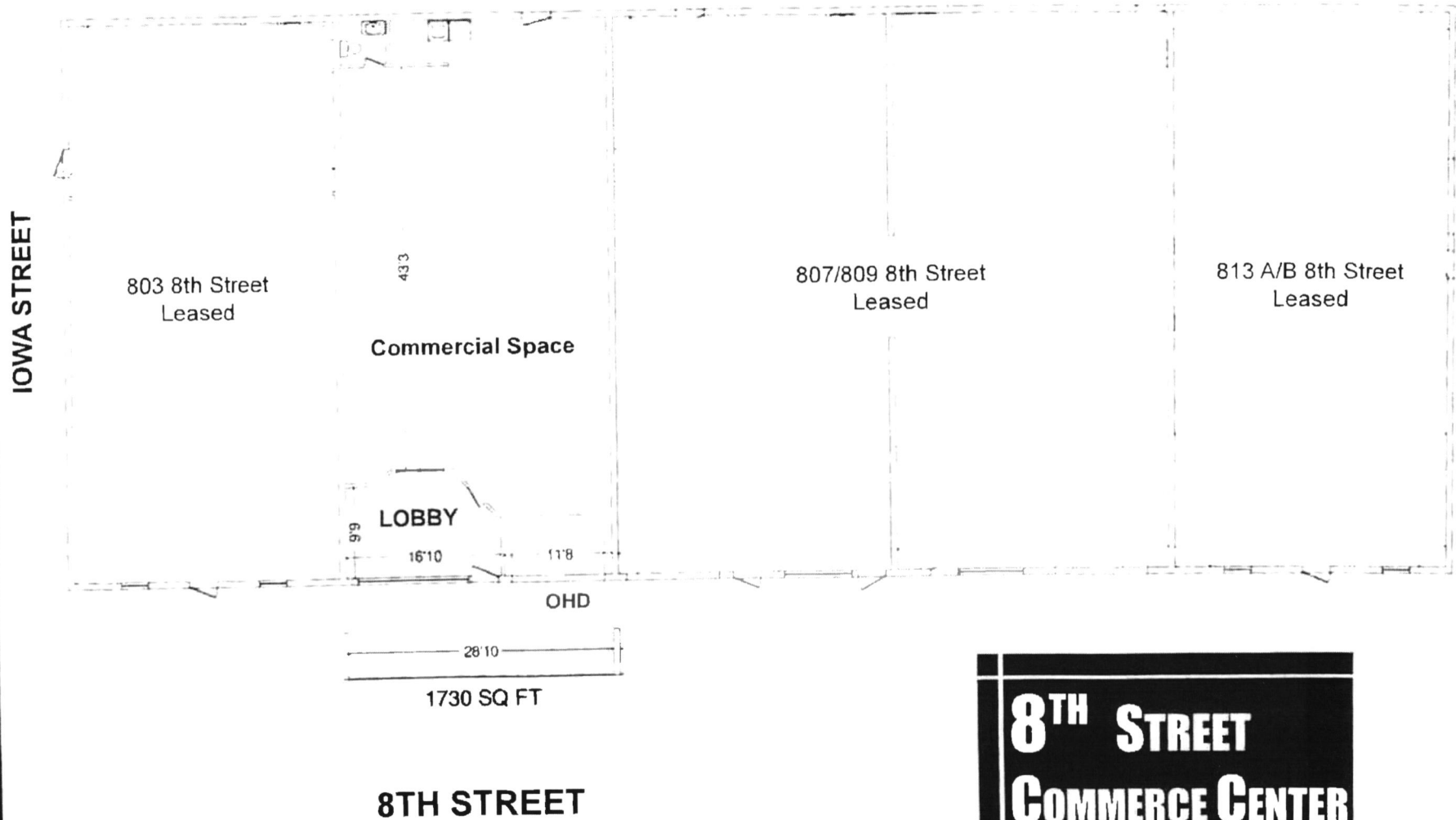
2/24/2017

Turner Morgan, LLC, (Current Property Owner) is requesting to rezone the subject Five (5) existing commercial parcels (Tax Map Number's: 186-11-2, 186-11-3, 186-3-2, 186-3-3, and 186-3-4) outlined on the attached Petition for Zoning Amendment Application. The requested amendment is from zoning district Business Commerce District (B.C.D.) to Highway Business District (H.B.D.). The purpose of this rezoning request is to allow for additional compatible uses on the existing property to complement the existing businesses and to better align the property zoning with adjacent commercially zoned property along the 8th Street Corridor.

A key component to the current ownership is to create a high aesthetic appeal to the existing property. The existing building currently contains three (3) existing businesses with one (1) vacant commercial space. The requested zoning designation amendment would allow for greater opportunities for the current vacant space and future vacant spaces to attract additional business owners to the City of Salem. The majority of the existing improvements are located on the two parcels at the corner of 8th Street and Iowa Street with the remaining vacant parcels located to the North. On-site parking is provided for the existing building on three sides and fulfills the required numbers for the applicable uses. Existing Utilities are in place to serve the existing building. It is important to note that no building or site expansion plans are proposed at this time.

The Business Commerce District zoning designation is identified within the zoning ordinance and was created as a flexible zoning district, but only in regards to design standards. The zoning designation does function well for an existing building with established tenants, due to the fact that the permitted uses are very limited in which there are only Eight (8) Office and Commercial Use types permitted within the current zoning. The Highway Business District zoning would allow for appropriate and compatible uses within the existing building. The permitted uses within the Highway Business District conform to the existing land use map and future lane use maps that identify the subject properties as a commercial use. This request furthers the City of Salem Zoning Ordinance by providing appropriate uses in a commercial/industrial corridor along 8th Street.

EXISTING BUILDING



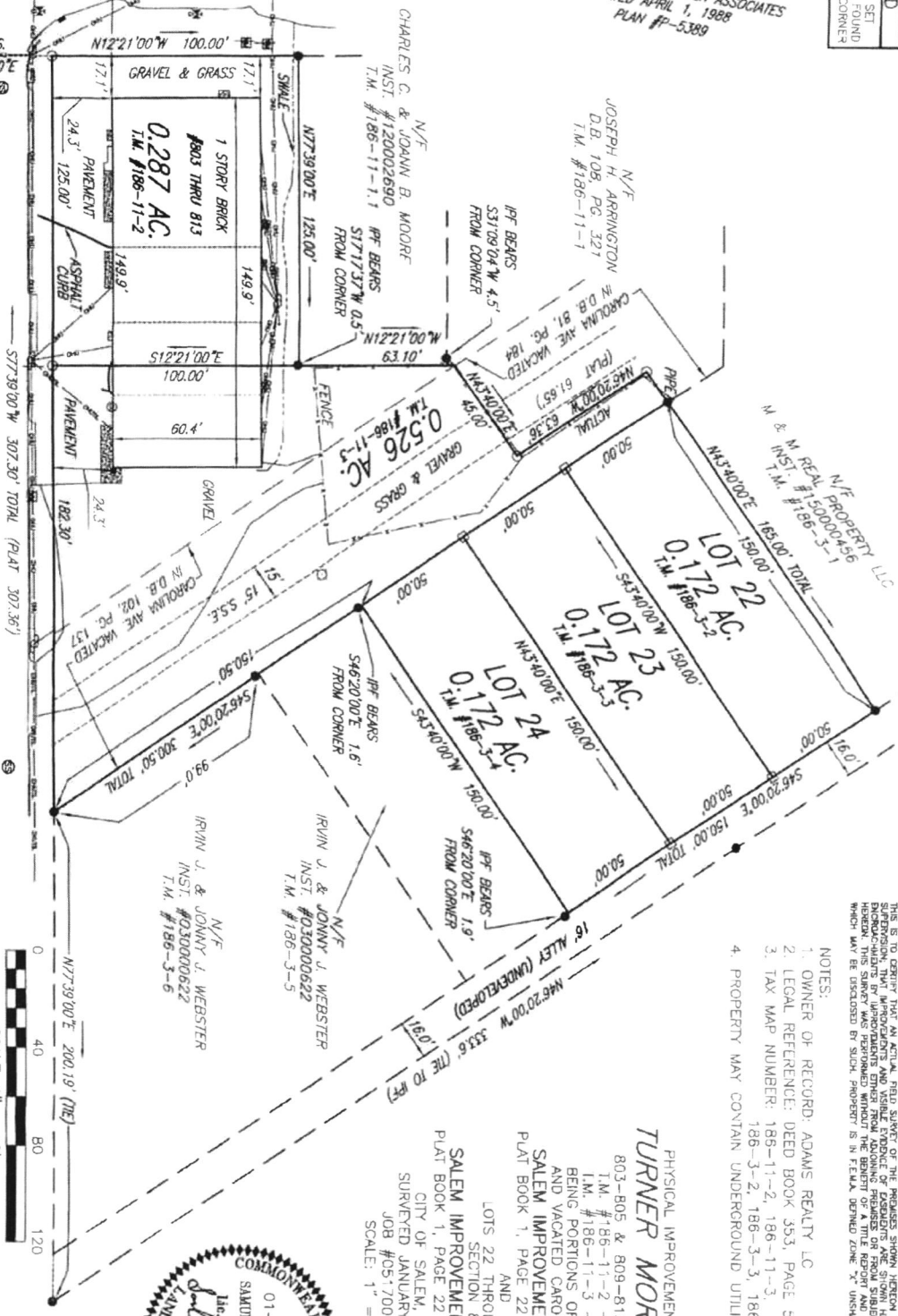
**8TH STREET
COMMERCE CENTER**

- LEGEND**
- IRON PIN SET
 - IRON PIN FOUND
 - PLATTED CORNER

SURVEY BY DRAPER ADEN ASSOCIATES
DATED APRIL 1, 1988
PLAN #P-5389

IOWA STREET - 60' R/W

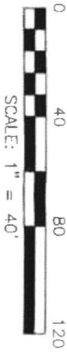
8TH STREET - 60' R/W



THIS IS TO CERTIFY THAT AN ACTUAL FIELD SURVEY OF THE PREMISES SHOWN HEREON HAS BEEN PERFORMED UNDER MY SUPERVISION, THAT IMPROVEMENTS AND VISIBLE EVIDENCE OF EXISTING ARE SHOWN HEREON, AND THAT VISIBLE BOUNDARIES BY UNIMPROVED LINES FROM ADJOINING PREMISES OR FROM SURVEY PRICES ARE SHOWN HEREON. THIS SURVEY WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE VIRGINIA SURVEYING ACT OF 1970, WHICH MAY BE DISCLOSED BY SUCH PROPERTY IS IN FIELD, DENIED ZONE "X" UNIMPROVED.

- NOTES:
1. OWNER OF RECORD: ADAMS REALTY LC
 2. LEGAL REFERENCE: DEED BOOK 353, PAGE 56
 3. TAX MAP NUMBER: 185-11-2, 186-11-3, 186-3-2, 186-3-3, 186-3-4.
 4. PROPERTY MAY CONTAIN UNDERGROUND UTILITY SERVICE LINES.

PHYSICAL IMPROVEMENT SURVEY FOR
TURNER MORGAN, LLC
803-B05 & 809-813 8TH STREET
T.M. #186-11-2 - 0.287 AC.
T.M. #186-11-3 - 0.526 AC.
BEING PORTIONS OF SECTION G
AND VACATED CAROLINA AVENUE
SALEM IMPROVEMENT COMPANY
PLAT BOOK 1, PAGE 22 1/2 (RKE CO.)
AND
LOT 22 THROUGH 24
SECTION 88
SALEM IMPROVEMENT COMPANY
PLAT BOOK 1, PAGE 22 1/2 (RKE CO.)
CITY OF SALEM, VIRGINIA
SURRENDERED JANUARY 18, 2017
JOB #05170015.MS
SCALE: 1" = 40'



DRAWN: SCB
CHK: JRM

PLANNERS ARCHITECTS ENGINEERS SURVEYORS
Baltzer & Associates, Inc. 1208 Corporate Circle Roanoke VA, 24018
TEL: 540-772-9580 FAX: 540-772-8050



**AFFADAVIT OF MAILING PURSUANT TO S15.2-2204
CODE OF VIRGINIA**

**PLANNING COMMISSION
MARCH 15, 2017**

ITEM # 2

This is to certify that I mailed letters in reference to the rezoning request of Turner Morgan LLC, property owner, for rezoning two parcels located at 803-813 Eighth Street and three parcels fronting on vacated Carolina Avenue (Tax Map #s 186-11-2&3 and 186-3-2,3&4) from BCD Business Commerce District to HBD Highway Business District to the following property owners/representatives and adjacent property owners on March 3, 2017, in the 2:00 p.m. mail:

TURNER MORGAN LLC
207 ACADEMY ST
SALEM, VA 24153

WEBSTER IRVIN L
PO BOX 208
SALEM, VA 24153

INDIANA STREET LLC
PO BOX 586
ROANOKE, VA 24004

EAGLE AMERICAN LLC
PO BOX 907
SALEM, VA 24153

ADAMS REALTY LC
3239 BRADSHAW RD
SALEM, VA 24153

MOORE CECIL U III
PO BOX 4605
ROANOKE, VA 24015

ARRINGTON JOSEPH H
908 IOWA ST
SALEM, VA 24153

SOLUTIONS TWO INC
PO BOX 688
SALEM, VA 24153

TRUSTEES FAITH BAPTIST CHURCH
900 EIGHTH STREET
SALEM, VA 24153

M & M REAL PROPERTY
LLC
900 IOWA STREET
SALEM, VA 24153

MOORE CHARLES CAREY
916 IOWA ST
SALEM, VA 24153

Signed

Judy L. Hough

Date

3/15/17

City of Salem
Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 15th day of March, 2017, by

[Signature]
7616036

Notary Public

My commission expires: 5/31/2020



ITEM # 6C
DATE 3-27-17

IN THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, March 27, 2017:

RESOLUTION 1312

WHEREAS, at a regularly scheduled meeting on the above date, there was presented a design concept for the East Main Street Urban Development Area to be added to the Comprehensive Plan of the City of Salem for approval, amendment and approval, or disapproval, as required by the provisions of Section 15.2-2226 of the 1950 Code of Virginia, as amended; and

WHEREAS, notice has been given, in accordance with Section 15.2-2204 of the 1950 Code of Virginia, as amended, that a public hearing on the Comprehensive Plan shall be held at the regularly scheduled meeting on the above date; and

WHEREAS, the public hearing, as required, has been held;

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALEM, VIRGINIA,
that:

In accordance with Section 15.2-223.1 of the Code of Virginia, the presented design concept for the East Main Street Urban Development Area is hereby adopted, and The Comprehensive Plan is hereby amended.

Upon a call for an aye and a nay vote, the same stood as follows:

James L. Chisom –
James A. Martin –
Jane W. Johnson –
William D. Jones –
Byron Randolph Foley –

ATTEST:

James E. Taliaferro, II
Clerk of Council
City of Salem, Virginia

STAFF REPORT

Prepared by:
City Administrative Staff

Meeting Date:
March 15, 2017
Report prepared:
March 9, 2017

RE: Hold public hearing to consider adopting resolution of recommendation regarding The East Main Street Urban Development Area (UDA) plan and for amending "The Comprehensive Plan for the City of Salem" to reflect the addition.

BACKGROUND INFORMATION:

Last year the City of Salem adopted several Urban Development Areas (UDAs) as part of the Comprehensive Plan, one of which is this portion of East Main Street. Urban Development Areas identify areas that have transportation needs where the locality wishes to direct state transportation dollars.

More than a decade ago, the city worked with VDOT on a road design for East Main Street that would have been five lanes: two in each direction with a center turn lane between Electric Road and Lynchburg Turnpike and three traffic lights. Ultimately, this design was rejected because it would have required a significant amount of right of way from the adjacent property owners. The city and VDOT then reimagined the road as a smaller, multimodal transportation corridor, one with a lane in each direction, a center turn lane the entire length, and bicycle and pedestrian amenities like a greenway, sidewalks, bike lanes, and an attractive streetscape.

Late last year Salem was awarded technical assistance from the state to help us create new concepts for the area in a multimodal manner that works with the planned road project. This concept would position East Main Street as more of an extension of downtown, than as a highway-oriented commercial area like West Main Street.

ALTERNATIVES:

- 1) Recommend approval of the request to City Council as submitted.
- 2) Recommend approval of the request with conditions not yet received.
- 3) Recommend denial of the request.

IN THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, March 27, 2017:

RESOLUTION 1313

A RESOLUTION providing for the appointment of not less than three nor more than five freeholders, any three of whom may act, as viewers in connection with the application of 231 Chestnut Street, LLC, to permanently vacate and dispose of a portion of an existing 15' public right of way (alley) beginning at a point on the north side of West First Street and extending to the adjacent property owner to the north which is approximately 267.67'.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, that Howard Packett, Joseph E. Yates, Jr., and William R. Shepherd be and they hereby are appointed as viewers to view commencing at a point at the Northwesternly intersection of Chestnut Street and West First Street; thence with the Northerly right of way of West First Street S79°44'00"W 218.49 feet to a point at the Southeasterly corner of Section 3 and the Southwesterly corner of a 15' wide alley, said point being the Point of Beginning; thence leaving West First Street and with the Westerly line of said 15' wide alley N00°00'00"W 267.67 feet to a point at the Northeasterly corner of T.M. #144-1-4; thence leaving the Westerly line of said alley N90°00'00"E 7.50 feet to a point in the center of said alley; thence with the center of the alley S00°00'00"E 3.73 feet to a point; thence leaving the center of the alley N90°00'00"E 7.50 feet to a point on the easterly line of the 15' wide alley; thence with the easterly line of the alley S00°00'00"E 261.23 feet to a point on the Northerly right of way of West First Street; thence with West First Street S79°44'00"W 15.24 feet to the Point and Place of Beginning containing 3,967 square feet. Being a portion of the 15' wide alley located between Sections 2 and 3 of "Marshall Court" Plat Book 1, Page 372 recorded in the clerk's office of Roanoke County, Virginia with said parcel being located in the City of Salem, Virginia, as provided by Section 15.2-2006 of the Code of Virginia, as amended to date, and to report in writing, whether or not in their opinion any, and if any, what inconvenience would result from permanently vacating said right of way.

Upon a call for an aye and a nay vote, the same stood as follows:

James L. Chisom –
James A. Martin
Jane W. Johnson –
William D. Jones –
Byron Randolph Foley –

ATTEST:

James E. Taliaferro, II
Clerk of Council
City of Salem, Virginia

March 2, 2017

Roanoke Times
Advertising

RE: LEGAL NOTICE

Legal Ad to be run in the March 12th and 19th Sunday Roanoke Times

Billing Information:
231 Chestnut Street, LLC
c/o Mechanical Development Company, Inc.
303 Apperson Drive
Salem, Virginia 24153
540.389.9395
johnpowelljr@mecdev.com

LEGAL AD TO READ:

Take notice that the undersigned will apply to the Council of the City of Salem at a public hearing on March 27, 2017 at 7:30 p.m. or as soon thereafter as may be heard in the Council Chambers of the City of Salem, at 114 North Broad Street, Salem, Virginia based on an application to permanently dispose of and vacate a portion of an existing 15' public alley beginning at a point on the north side of West First Street and extending to the adjacent property owner to the north which is approximately 267.67'. All parties of interest and citizens may appear on the above date and be heard on the question.

**231 Chestnut Street, LLC
303 Apperson Drive
Salem, VA 24153**

PLANNERS • ARCHITECTS • ENGINEERS • SURVEYORS

ROANOKE • RICHMOND • NEW RIVER VALLEY • STAUNTON • HARRISONBURG

1208 Corporate Circle • Roanoke, Virginia 24018 • (540) 772-9580 • FAX (540) 772-8050

LEGEND	
○	POINT
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT

N/F
RONALD P. JOHNSON, JR.
INST. #040001959
T.M. #144-1-3

N78°21'00"E 197.36'
NOT TO SCALE

N90°00'00"E
7.50'

N/F
CHAD E. & TERESA M. BUNNELL
INST. #150001704
T.M. #122-10-8

S00°00'00"W
3.73'
N90°00'00"E
7.50'

15' ALLEY
(UNIMPROVED)

POINTS A THROUGH F TO A IS PORTION OF 15' ALLEY (P.B. 1, PG. 372 - RKE. CO.)
TO BE VACATED (3,967 S.F.)

N00°00'00"W 267.67'

S00°00'00"E 261.23'

0.858 AC.
PART OF SECTION 3
P.B. 1, PG. 372 (RKE. CO.)
T.M. #144-1-4
INST. #160003121

1.116 ACRES
LOTS 10 THROUGH 18
SECTION 2
P.B. 1, PG. 372 (RKE. CO.)
T.M. #144-1-5
INST. #160003121

EXHIBIT PLAT FROM RECORDS FOR
231 CHESTNUT STREET LLC
SHOWING A PORTION OF AN
EXISTING 15' ALLEY SHOWN ON
PLAT OF
"MARSHALL COURT"
P.B. 1, PG. 372 (RKE. CO.)
TO BE VACATED
CITY OF SALEM, VIRGINIA
DATED FEBRUARY 28, 2017
JOB #03160122.00-VACATE
SCALE: 1" = 30'



CHESTNUT STREET
50' R/W

NOT TO SCALE
S79°44'00"W 89.10'
S79°44'00"W 15.24'
P.O.B. (A)
NOT TO SCALE
S79°44'00"W 203.25'
P.O.C. (F)
WEST FIRST STREET
50' R/W

0 30 60
SCALE: 1" = 30"

NOTES:

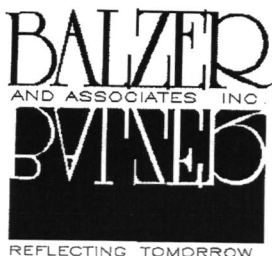
- ADJOINING OWNERS OF RECORD: 231 CHESTNUT STREET LLC
- LEGAL REFERENCE: INSTRUMENT #160003121
- TAX MAP NUMBERS: 144-1-4 & 144-1-5

TEL: 540-772-9580 FAX: 540-772-8050

PLANNERS ARCHITECTS ENGINEERS SURVEYORS
Balzer & Associates, Inc. 1208 Corporate Circle Roanoke Va. 24018

DRN: SCB
CHK: JRM

BALZER
AND ASSOCIATES, INC.
REFLECTING TOMORROW
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Legal Description of a portion of an existing 15' alley to be vacated:

Commencing at a point at the Northwesterly intersection of Chestnut Street and West First Street; thence with the Northerly right of way of West First Street $S79^{\circ}44'00''W$ 218.49 feet to a point at the Southeasterly corner of Section 3 and the Southwesterly corner of a 15' wide alley, said point being the Point of Beginning; thence leaving West First Street and with the Westerly line of said 15' wide alley $N00^{\circ}00'00''W$ 267.67 feet to a point at the Northeasterly corner of T.M. #144-1-4; thence leaving the Westerly line of said alley $N90^{\circ}00'00''E$ 7.50 feet to a point in the center of said alley; thence with the center of the alley $S00^{\circ}00'00''E$ 3.73 feet to a point; thence leaving the center of the alley $N90^{\circ}00'00''E$ 7.50 feet to a point on the easterly line of the 15' wide alley; thence with the easterly line of the alley $S00^{\circ}00'00''E$ 261.23 feet to a point on the Northerly right of way of West First Street; thence with West First Street $S79^{\circ}44'00''W$ 15.24 feet to the Point and Place of Beginning containing 3,967 square feet. Being a portion of the 15' wide alley located between Sections 2 and 3 of "Marshall Court" Plat Book 1, Page 372 recorded in the clerk's office of Roanoke County, Virginia. Said parcel being located in the City of Salem, Virginia.

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THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, March 27, 2017:

RESOLUTION 1314

BE IT RESOLVED BY THE CITY OF SALEM, VIRGINIA, that a resolution supporting Salem's military and veteran caregivers.

WHEREAS, the series of wars in which our nation has been engaged over time, since World War II, has resulted in 5.5 million military and veteran caregivers who are parents, spouses, siblings and friends, caring for those wounded, ill or injured who have served our nation, as documented by the 2014 Rand study commissioned by the Elizabeth Dole Foundation;

WHEREAS, the daily tasks of these military and veterans caregivers can include bathing, feeding, dressing, and caring for the grievous injuries of wounded warriors, administering medications, providing emotional support, caring for the family and the home, and working outside the home to earn essential income;

WHEREAS, the nation provides multi-faceted support to our wounded, ill and injured veterans and service members through public, private and philanthropic resources, but their caregivers receive little support or acknowledgement;

WHEREAS, most military and veteran caregivers consider the challenging work they do as simply carrying out their civic and patriotic duty, without realizing they are, in fact, caregivers, and do not identify themselves as such;

WHEREAS, an alarming number of military and veteran caregivers, according to research, are suffering numerous debilitating mental, physical and emotional effects as a result of their caregiving duties; and

WHEREAS, the City of Salem desires to recognize and support those who are serving in these vital roles in our own community.

THEREFORE, BE IT RESOLVED, by the Council of the City of Salem, Virginia, as follows:

1. The Council of the City of Salem hereby designates the City of Salem as a military and veteran caregiver supportive city.
2. The City of Salem will seek to identify military and veteran caregivers residing in our City.
3. The City of Salem will work to ensure that our government, organizations, employers and non-profits are aware of the unique challenges of military and veteran caregivers and are encouraged to create supportive environments and opportunities for assistance.
4. The City of Salem will plan an observance each May, during Military Appreciation Month, to honor and recognize the City's military and veteran caregivers in partnership with the Elizabeth Dole Foundation's national Hidden Heroes campaign.
5. The City of Salem encourages all who care for and support veterans and service members to extend that support to their caregivers.
6. The City of Salem designates the City Manager or his designee to serve as point of contact, for the public or private sector, for citizens and organizations wanting to offer support, and caregivers who need that support.

Upon a call for an aye and a nay vote, the same stood as follows:

James A. Martin –
James D. Chisom –
Jane W. Johnson –
William D. Jones –
Byron Randolph Foley –

ATTEST:

James E. Taliaferro, II
Clerk of Council
City of Salem, Virginia



Hidden in Plain Sight - Our Nation's Military Caregivers ***Mobilizing America's Cities***

The Elizabeth Dole Foundation is calling on every city in America to pledge its support to the military and veteran caregivers in their communities. An estimated 5.5 million military and veteran caregivers live in large and small cities across the nation. The alarming challenges they face cannot be solved from Washington, DC alone. Every community has a responsibility to rally around these hidden heroes.

Identifying a Crisis

The Elizabeth Dole Foundation was created by Senator Elizabeth Dole after she saw firsthand the enormous challenges facing those who care for our nation's wounded, ill and injured service members and veterans. The Foundation commissioned an evidence-based RAND study which defined, quantified and assessed the circumstances of military caregivers. The study identified challenges and difficulties faced by caregivers in nearly every facet of their lives. It pointed to the areas of greatest need in the short term and made predictions for the long term. Based on those findings, Senator Dole termed the status of the nation's military caregivers "a societal crisis that requires a national response."

A National Response

Since the release of the RAND study, the Foundation has recruited and trained caregivers in every state and Puerto Rico to serve as advisers and advocates, championed legislation on Capitol Hill, inspired reforms at the U.S. Department of Veterans Affairs, and built a National Coalition of more than 300 organizations from every sector that are developing resources for caregivers. In late September, the Elizabeth Dole Foundation will launch the Hidden Heroes campaign chaired by Tom Hanks, designed to serve as the catalyst for an even greater national response. The heart of the campaign will be the Hidden Heroes Cities - a nationwide network of cities committed to unifying their existing support and resources, and adding others that are needed, in order to provide the critically needed support for their city's military and veteran caregivers.

Building Hidden Heroes Cities

The U.S. Conference of Mayors, during its 2016 summer meeting, passed a resolution that encourages all cities to become military and veteran caregiver supportive cities. Following that great act of support for our nation's military caregivers, the Elizabeth Dole Foundation created a national civic engagement initiative, Hidden Heroes Cities. The Hidden Heroes Cities program invites cities across the nation to join with the Foundation and its national partners to create a local network and source of support. To help launch local initiatives, the Elizabeth Dole Foundation created a city resolution modeled on the

Conference of Mayors national resolution, and is urging every city to begin their efforts with the signing of the resolution, becoming a Hidden Heroes City.

The city of San Diego, long recognized for its outstanding support of our nation's service members, both active duty and retired, has stepped up to take on the role of the first Hidden Heroes City, serving as a model and creating a blueprint that other cities will be able to adapt and follow. The Hidden Heroes campaign seeks to enlist every city in our great country as a Hidden Heroes City.

The purpose and goals of the Hidden Heroes Cities element of the campaign are:

- To encourage cities to put into action the most effective locally relevant ways to identify military caregivers in their community, and create and continually update a register of those caregivers. Caregivers can sign up at HiddenHeroes.org after September 27.
- Create a working group/steering committee that can serve as the hub and organizing force for a city-wide effort to create awareness and support for military caregivers and their families in that city. The steering committee should include the participation of at least one military caregiver if at all possible, to add their personal perspective, experiences and knowledge.
- Through the steering committee, bring together those organizations with programs already assisting military caregivers, organizations with programs supporting service members that can be expanded to include support for their caregivers, and organizations that can create additional programs to provide the kinds of support and assistance that are missing and needed. Determine what the ongoing needs are in the community, and how the aggregated resources can address them, seeking new resources if necessary.
- In addressing caregiver support, review the seven areas identified by the Rand study as most critical to military caregivers: respite care, mental and physical health, employment and workplace support, education and training, community support at home, financial and legal issues, and interfaith action and ministry. Prioritize those areas in creating support for your community's caregivers.

Action Steps for Hidden Heroes Cities:

- Sign the provided resolution, or pass a resolution or proclamation you create specifically for your city
- Designate a POC who will be identified as the primary point of contact for your city. Some cities are designating co-POC's including a public sector representative from the mayor's office or other local government entity along with a person from the private non-profit or business sector. Share POC information with your Elizabeth Dole Foundation contact.
- Hold a planning session for the steering or organizing committee
- Assess existing resources in support of military caregivers; determine existing resources which can be expanded to include the caregivers, and consider solutions for unmet needs
- Determine first steps, first activity, and goals for the city
- Set a benchmark for success, and share updates and success stories with their Elizabeth Dole Foundation contact. **Examples:** number of military caregivers identified, number of organizations involved in the city's efforts, number of military caregivers/families assisted, number and types of activities expanded to include caregivers or created specifically for caregivers.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM, VIRGINIA
HELD AT CITY HALL

MEETING DATE: March 27, 2017

AGENDA ITEM: Request to adopt a resolution setting the allocation percentage for personal property tax relief for the 2017 tax year

SUBMITTED BY: Rosemarie B. Jordan, Director of Finance

BACKGROUND:

In December 2005, the Personal Property Tax Relief Act (PPTRA) provided relief to owners of personal use motor vehicles statewide. City Council adopted an ordinance enacting these changes to the Act in December 2005. The City uses the "Specific Relief" method to allocate the relief at the same percentage across the board to the first \$20,000 of personal use vehicle value. Vehicles valued at \$1,000 and below receive 100% tax relief.

SUMMARY OF INFORMATION:

The City uses the PPTRA Allocation Model developed by the State to calculate the effective reimbursement rate. This model uses historical trends and a five-year rolling average to calculate the effective reimbursement rate. This same methodology for calculating the rate is used by many of our neighboring localities. The relief percentage is calculated to distribute the \$2,588,707 block grant allocation received annually by the City of Salem from the Commonwealth.

City Council is required by the Commonwealth to annually adopt a resolution setting the percentage reduction in personal property tax for that year. The rate computed using the model for 2017 is 56.05%.

STAFF RECOMMENDATION:

Adopt the attached resolution that establishes the percentage reduction for personal property tax relief at 56.05% for the City of Salem for the 2017 tax year.

IN THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, March 27, 2017:

Resolution 1315

A RESOLUTION SETTING THE ALLOCATION PERCENTAGE FOR PERSONAL PROPERTY TAX RELIEF IN THE CITY OF SALEM, VIRGINIA FOR THE 2017 TAX YEAR

WHEREAS, in accordance with the requirements set forth in Section 58.1-3524 (C) (2) and Section 58.1-3912 (E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly and as set forth in item 503.E (Personal Property Tax Relief Program or "PPTRA") of Chapter 951 of the 2005 Acts of Assembly and qualifying vehicle with a taxable situs within the City commencing January 1, 2016, shall receive personal property tax relief; and,

WHEREAS, this Resolution is adopted pursuant to Ordinance adopted by the City Council on December 12, 2005.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF SALEM, VIRGINIA, as follows:

1. That tax relief shall be allocated so as to eliminate personal property taxation for qualifying personal use vehicles valued at \$1,000 or less.
2. That qualifying personal use vehicles valued at \$1,001-\$20,000 will be eligible for 56.05% tax relief.
3. That qualifying personal use vehicles valued at \$20,001 or more shall only receive 56.05% tax relief on the first \$20,000 of value; and
4. That all other vehicles which do not meet the definition of qualifying (for example, including but not limited to, business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.
5. That the percentages applied to the categories of qualifying personal use vehicles are estimated fully to use all available PPTRA funds allocated to the City of Salem by the Commonwealth of Virginia.
6. Supplemental assessments for tax years 2005 and prior shall be deemed non-qualifying for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the assessed personal property tax.
7. That this resolution shall be effective from and after the date of its adoption.

Upon a call for an aye and a nay vote, the same stood as follows:

James L. Chisom –
James A. Martin –
Jane W. Johnson –
William D. Jones –
Byron Randolph Foley -

ATTEST:

James E. Taliaferro, II
Clerk of Council
City of Salem, Virginia

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,
VIRGINIA HELD AT CITY HALL

MEETING DATE: March 27, 2017

AGENDA ITEM: Accept and appropriate grant received from Foundation for
Roanoke for the Project Lifesaver Program.

SUBMITTED BY: Rosemarie B. Jordan
Director of Finance

SUMMARY OF INFORMATION:

The primary mission of Project Lifesaver is to provide timely response to save lives and reduce potential injury for adults and children who wander due to Alzheimer's, autism and other related conditions or disorders. Citizens enrolled in Project Lifesaver wear a small personal transmitter around the wrist or ankle that emits an individualized tracking signal. If an enrolled client goes missing, the caregiver notifies the Salem Police Department and trained officers respond to the area. The City is responsible for the cost of supplies such as transmitters, replacement batteries and locator system and currently has five families enrolled in the program. The City received a grant of \$10,000 from Foundation for Roanoke Valley in the current fiscal year, which will be used to purchase these supplies. The City will provide \$395 in local match.

FISCAL IMPACT:

Proceeds from this grant allow us to purchase needed items that are not included in the current budget for the Project Lifesaver Program.

STAFF RECOMMENDATION:

Staff requests that the budget for Donations revenue, account 10-030-0100-46375, and the Expendable Equipment account, 10-030-3110-56008, be increased by \$10,000 to be used for the purposes stated above. In addition, transfer \$395 from 10-030-3110-56010, Police Supplies to 10-030-3110-56008, Expendable Equipment.

It is also recommended that any donations not expended in the fiscal year received be administratively appropriated in the subsequent fiscal year.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM, VIRGINIA
HELD AT CITY HALL

MEETING DATE: March 27, 2017

AGENDA ITEM: Request to amend School Operating Fund and School Grant Fund budget as approved by the School Board on March 14, 2017

SUBMITTED BY: Rosemarie B. Jordan, Director of Finance

SUMMARY OF INFORMATION:

The School Operating Fund and Grant Fund budgets were amended for fiscal year 2016-2017 by the School Board at their meeting on March 14, 2017. Budget amendments totaling \$115,666 and \$19,641 were presented to increase the revenue and expenditure budgets in the Operating Fund and Grant Fund respectively. The Operating Fund was increased due to receiving National Board Certification funding from the state, an increase in receipts for non-resident tuition and rental fees received. The Grant Fund was amended to increase the Adult Basic Education grant as well as the IAEP grant. All other changes were line-item adjustments within a grant. The attached memo covers the appropriation changes.

FISCAL IMPACT:

Appropriation changes totaling \$115,666 and \$19,641 need to be made to the School Operating Fund and the School Grants Fund respectively.

STAFF RECOMMENDATION:

Staff recommends that Council approve the School Board's appropriation changes of \$115,666 and \$19,641 to the Operating Fund and Grants Fund respectively per the attached report.

School Operating Fund:

30-110-00-00-9-000-61324	Career & Technical Ed - Occ Prep	2,166
30-110-00-00-9-000-61400	Natl Board Certification Bonus	65,000
30-110-00-00-9-000-63050	Miscellaneous Income	(28,400)
30-110-00-00-9-000-63200	Tuition - Non Resident Day Student	33,000
30-110-00-00-9-000-63245	Technology Use Fees	28,400
30-110-00-00-9-000-63598	Facilities Rental	15,500
30-110-61-10-2-160-73303	Y Fit Purchased Services	240
30-110-68-21-9-800-71625	Compensation - Travel Allowance	700
30-110-68-50-9-800-76041	Technology - Software/Online Content	4,300
30-111-61-10-3-110-71650	Compensation - NBC Teacher Bonus	22,500
30-111-61-10-3-110-76167	Career & Technical Ed - STATE	2,166
30-111-61-41-3-110-72800	Termination Pay for Vac/Sick Leave	16,700
30-112-61-10-4-110-71650	Compensation - NBC Teacher Bonus	10,000
30-113-61-10-2-110-71650	Compensation - NBC Teacher Bonus	7,500
30-113-61-41-2-110-73160	Repair/Maint - School Office Equipment	3,485
30-114-61-10-2-110-71650	Compensation - NBC Teacher Bonus	10,000
30-115-61-10-2-110-71650	Compensation - NBC Teacher Bonus	10,000
30-116-61-10-2-110-71650	Compensation - NBC Teacher Bonus	5,000
30-121-62-62-9-212-72800	Termination Pay for Vac/Sick Leave	21,004
30-122-64-64-9-420-73180	Repair/Maint - Other Contracted	5,000
30-122-64-64-9-420-75302	Insurance - Propoerty	(3,485)
30-130-63-63-9-310-72800	Termination Pay for Vac/Sick Leave	556

School Grants Fund:

32-200-00-00-9-000-61300	ISAEP - GED Prep	528
32-240-00-00-9-000-62300	Adult Basic Ed	19,113
32-200-61-10-3-120-71120	Compensation - Instructional Salaries	490
32-200-61-10-3-120-72100	FICA	38
32-240-61-10-7-170-75821	ABE Allgy/CF	1,510
32-240-61-10-7-170-75822	ABE Covington	579
32-240-61-10-7-170-75823	ABE Salem	1,548
32-240-61-10-7-170-75824	ABE Botetourt	2,081
32-240-61-10-7-170-75825	ABE Craig	474
32-240-61-10-7-170-75826	ABE Roanoke City	8,502
32-240-61-10-7-170-75827	ABE Roanoke Co	4,419
32-400-61-10-8-180-71151	Compensation - Instructional Asst	(7,813)
32-400-61-10-8-180-76435	Supplies - Instructional	7,813

Salem City Schools
Mid-Year Budget Amendments FY 16-17
March 14, 2017

Summary of Issue:

Presented for your consideration are amendments to the 2016-17 School Operating Fund & Grants Fund budgets. Amendments are required for a variety of reasons. When the Board adopts the budget, it is based on known facts and assumptions made throughout the budget process. Over time, these assumptions change; demands may be made by parents and/or students, state mandates previously unknown may come in to play, student enrollment may change, and even the Board itself may place additional requirements on school finances.

These amendments reflect our best information on what to expect for the remainder of the current year.

Operating Fund remains in a positive financial position. A detailed line item listing of all general ledger accounts and corresponding amendments is attached. Amendments to the 2016-17 budget total \$115,666 increasing the School Operating Budget to \$44,424,038. The budget has been amended at previous board meetings primarily in the area of federal funds along with specific appropriations made by the board. The column "Annual Budget Amount" is inclusive of prior appropriations. Amendments may be categorized primarily as housekeeping in nature due to the fact that they represent refinements or fine-tuning of items, as we have been made aware of them.

State Revenue is increased by a total of \$67,166 mainly due to the addition of the National Board Certification funding from the State in the amount of \$65,000.

Other Revenue is increased by \$33,000 for non-resident tuition that exceeded expectations on funds received for the year and \$15,500 for Magic Place rental fees received.

Expenditures are increased by the same \$115,666 in various cost centers. A review of all increases and decreases listed on the line item budget will reveal a variety of changes considered to be housekeeping in nature as a result of staffing changes from school-to-school. Accounting changes to provide more detail in some areas or other unforeseen expenses at the time the budget was originally prepared are also included.

Grant Fund remains in a positive financial position. A detailed line item listing of all general ledger accounts and corresponding amendments is attached.

Amendments to the 2016-17 budget total \$19,641 increasing the Grant Budget to \$2,498,483. Amendments may be categorized primarily as housekeeping in nature due to the fact that they represent refinements or fine-tuning of items, as we have been made aware of them. The Adult Basic Education (ABE) grant had an increase in award and funds were reallocated to the various localities (we are the fiscal agent for this grant) and the ISAEF grant was increased by \$528. All other changes were moving funds from one account to another within the same grant.

Cafeteria Fund & Capital Project Fund are both in satisfactory condition and we are not recommending any amendments at the time.

Policy Reference:

DA-BR Budget Transfers

Fiscal Impact:

The budget adjustments in Attachment A will increase the revenue and expenditure budgets in the school operating fund in total by the same amount of **\$ 115,666**. The budget adjustments in Attachment B will increase the revenue and expenditure budgets in the school grant fund in total by the same amount of **\$19,641**.

Recommended Action:

Move approval of the budget amendments in the School Operating Fund as presented and recommend that City Council approve the same

ITEM # 6I
DATE 3-27-17

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,
VIRGINIA HELD AT CITY HALL

MEETING DATE: March 27, 2017

AGENDA ITEM: Appropriate donation received from Salem Lions Club.

SUBMITTED BY: Rosemarie B. Jordan
Director of Finance

SUMMARY OF INFORMATION:

The DARE program often receives donations from individuals and civic groups that provide valuable resources to supplement local funding. Donations fund the purchase of promotional and handout material used to reinforce the message our Salem officers are teaching the children. The City received a donation of \$5,500 from the Salem Lions Club in the current fiscal year.

FISCAL IMPACT:

Proceeds from donations allow us to purchase needed items that are not included in the current budget for the DARE Program.

STAFF RECOMMENDATION:

On June 24, 2013 Council voted to allow the Director of Finance to administratively appropriate DARE donations that were less than \$5,000. Since this donation exceeds \$5,000, it is requested that the budget for DARE donations, revenue account 10-030-0100-46350, and the DARE expenditure account, 10-030-3110-55833, be increased by \$5,500 to be used for the purposes stated above.

Since the DARE program expects to receive a \$5,500 donation from the Salem Lions Club annually, it is requested that the threshold to allow Finance to administratively appropriate DARE donations be raised from \$5,000 to \$5,500.

It is also recommended that any donations not expended in the fiscal year received be administratively appropriated in the subsequent fiscal year.



***Department of Community Development
Engineering/GIS, Inspections, Planning & Zoning***

Charles E. VanAllman, Jr., PE, LS, Director

March 21, 2017

Council of the City of Salem
Salem, VA

Dear Council Members:

The City Engineer's office has reviewed the estimate for physical improvements and erosion and sediment control for Virginia Varsity Transfer New Warehouse.

It is recommended that the project be bonded in the amount of \$11,814.00 for a time frame for completion set at twelve (12) months.

Sincerely,

Charles E. Van Allman, Jr., PE, LS
Director of Community Development

CEVjr/llp

Attachment:
City Engineer's Estimate

March 21, 2017

PROPERTY: VIRGINIA VARSITY NEW WAREHOUSE
2091 APPERSON DRIVE

OWNER(S): VIRGINIA VARSITY TRANSFER

Listed below are the erosion and sediment control measures and landscaping to be constructed in conjunction with the property of the referenced contractor, and the recommended security required for each from the contractor.

Erosion and Sediment Control

Silt Fence	\$ 1,320.00
Inlet Protection	250.00
Culvert Inlet Protection	500.00
Outlet Protection	350.00
Construction Road Stabilization	4,820.00
Clearing & Grubbing	600.00
Permanent Seeding	600.00

Landscaping

6 Acer rubrum	\$ 1,050.00
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<u>Stormwater Management As-Built plans</u>	\$ 1,250.00
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SUBTOTAL:	10,740.00
10 % CONTINGENCY	<u>1,074.00</u>

TOTAL BOND:	<u>\$ 11,814.00</u>
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Sec. 8.3. - Submission of budget; annual tax levy and appropriation ordinance.

The city manager shall, not less than thirty (30) days before the last regular meeting of the city council in the month of May of each year, submit to the city council for its information, a budget for the ensuing fiscal year, and before the end of each fiscal year, the city council shall lay its levy for the ensuing fiscal year on all property, real and personal, subject to taxation for city purposes. The city council shall, not later than July 1 following of each year, adopt its annual budget and pass its annual appropriation ordinance.

(Acts 1985, ch. 23, § 1)

State law reference— Time for preparation and approval of budget, Code of Virginia, § 15.2-160.